

Smaller Authority Name: CHARLBURY TOWN COUNCIL

NOTICE OF CONCLUSION OF ANNUAL AUDIT
ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2019
Accounts and Audit Regulations 2015

1 The audit of accounts for (Smaller Authority Name) CHARLBURY
for the year ended 31 March 2019 has been completed and the accounts have
been published.

2 The Annual Return is available for inspection by any local government elector
in the area of (Smaller Authority Name) CHARLBURY
on application to

(a) (Name of Clerk)
S. R. CLARKE

(b) (Address of Clerk)
9 HILL CLOSE
CHARLBURY
OXON

(c) (Telephone/email, and hours and arrangements to view)
01608 810608
0900 - 1700 MON TO FRIDAY

3 Copies will be provided to any person on payment of £ — for each copy of
the Annual Return

ANNOUNCEMENT
MADE BY S. R. CLARKE

DATE OF
ANNOUNCEMENT. 30-9-19

Section 3 - External Auditor Report and Certificate 2018/19

In respect of

CHARLBURY TOWN COUNCIL

1. Respective responsibilities of the body and the auditor

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2019; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

Our responsibility is to review Sections 1 and 2 of the Annual Governance and Accountability Return in the accordance with guidance issued by the National Audit Office (NAO) on behalf of the Controller and Auditor General (see note below). Our work **does not** constitute an audit carried out in accordance with the International Standards on Auditing (UK and Ireland) and **does not** provide the same level of assurance that such an audit would do.

2. External auditor report 2018/19

(Except for the matter reported below)* on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return. In our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with the *Proper Practices* and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

(*delete as appropriate)

We reported at the 2018 audit that the Council did not follow the proper procedure for the exercise of public rights. As this occurred during the period to 31 March 2019, the Council should have answered 'No' to Box 4 of Section 1 of the Annual Governance and Accountability Return in the 2018/19 year in accordance with the Account and Audit Regulations 2015.

(continue on a separate sheet if required)

Other matters not affecting our opinion which we draw to the attention of the authority

NONE

(continue on a separate sheet if required)

3. External auditor certificate 2018/19

We certify/ ~~do not certify~~* that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2019.

*We do not certify completion because:

External Auditor Name

MOORE

External Auditor
Signature

MOORE

Date 28/09/19

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