

Meeting of Charlbury Town Council held on Wednesday 27th April 2016
at 7.30pm in the Corner House.

Members Present: Mr Kenrick (Chairman), Mr R N Potter, Mr R Prew, Mrs S Finch,
Mr W Hackmann, Mrs V Pakenham-Walsh, Mrs K Broughton,
Dr A Merry, Ms L Reason, Mr T Skelton, Mr R Fairhurst.

Apologies: Ms H Baldwin.

Mr Prew had requested time to address the meeting in the ten minutes available. He went on to say:

He was a lifetime resident and had seen lots of things come and go. Could this Council give support to the Sports and Social Club which is unable to continue on the Spendlove site as work gears up for the community centre building. Could a site in Nine Acres be found with the area allocated on the new community centre given over to a Youth Centre perhaps; a much needed facility in the Town.

The Sports and Social Club now have a new committee in place and debts have been repaid. He asked Council to support the club, perhaps by providing space for a building adjacent to the pavilion in Nine Acres. Next agenda for further discussion/consideration.

The Chairman thanked Mr Prew for his presentation and prior to opening the meeting reminded those present that this was the last meeting prior to the election on 5th May. He went on to thank retiring members for their service and help over their time in office. He then referred to the individuals' years of service and contributions made. He wished them well for the future. Those retiring are Mrs V Pakenham-Walsh, Mrs S Finch, Mr W Hackmann, Mr T Skelton and Ms H Baldwin.

He then made reference to the meeting held on Monday 25th as a somewhat unedifying experience which could have been more effectively steered/managed perhaps. He had apologised to the guest speaker and members of the public present.

He asked that Councillors be more courteous to each other, address comments through the Chair and not to participate in multiple meetings.

1. To receive the minutes of the last meeting.

Mrs Broughton was thanked for taking notes in the Clerk's absence and for producing the minutes. Mr Hackmann proposed that the minutes be signed as a correct record, this being seconded by Mr Potter and agreed.

2. To deal with matters arising.

Sports and Social Club. Mr Fairhurst reported that further meetings had yet to be arranged.

Boundary Walk. Mr Kenrick and Dr Merry will lead the walk.

Field and Country Fair. A report was given on the meeting held with organisers which was attended by the Chairman, Mr Potter and the Clerk.

APM. On the agenda.

Street Fair. Accounts awaited as per the constitution.

Alan Field, GWR. To be asked to attend in July with WODC Chief Planning Officer in June. Police and Rufus Lawrence to be invited when timetable allows.

Queen's 90th Birthday. Some 80 people attended the lighting of the Beacon at Lees Rest. £78.70 was raised for the Poppy Appeal.

Surgery. Mr Prew and Mrs Finch attended. Clerk has dealt with issues raised.

3. Declaration of Interest.

Mr Potter declared a non-pecuniary interest in plan **16/01318/FUL** as he had property in the area.

4. To sign orders for payment/receive report.

The Clerk had circulated a copy of the accounts to be paid and the grants awarded in the precept. He went on to explain expenditure. Ms Reason proposed that the accounts be paid, this being seconded by Mrs Broughton and agreed nem con. Accordingly cheques were signed by three Councillors.

5. To deal with Planning Applications.

The following plans were considered:

16/00885/HHD Two storey rear extension and alterations at 3 Hundley Way.

1. We have no objection.

16/00933/HHD Construct front porch at 34 Elm Crescent.

1. We have no objection.

16/00939/FUL Erect four dwellings with access and landscaping at land East of 26 The Slade.

1. We would ask that investigations take place to avoid a situation where further development follows (as there is space available for this) as per Ditchley Road whereby the provision of affordable homes and section 106 payments are avoided or minimised. Can action be taken please to avoid this.

2. We object to this application on the following grounds:

i. Access/Exit at a difficult point on The Slade near to the school and the brow of a hill.

ii. There would benefit in promoting a discussion with the Developer, Town and District Councils to consider local housing needs.

iii. The private unadopted road is inadequate to serve five further dwellings - there is insufficient width.

iv. The precedent for further development will surely follow.

3. Can this go to committee and be the subject of a site visit please.

4. We ask, that if permitted, there are section 106 payments requested for local community and school facilities which are needed to support population growth in Charlbury.

5. Is there sufficient infrastructure to support this proposal.

6. We understood that officers have recently persuaded developers at a similar site in Stonesfield to make section 106 or other contributions. Can this be tried for this site please.

16/01318/FUL Erect four dwellings and garages, alter existing dwelling at Elmstead, Crawborough.

1. The design and access statement shows the proposed houses at the front of the site in line with *Becketts*. This is not reflected in some of the other drawings submitted with the application. An inconsistency exists.
2. We support the contribution to a 20mph traffic order and would ask that this include signs for the Town Centre.
3. We prefer the houses to be aligned with *Becketts*. Are revised plans required? The visual appearance is of paramount importance in this part of the Conservation Area.
4. Can this go to committee please.
5. This represents an improvement on the previous plan.
6. Can section 106 payments be required/negotiated for community facilities as has been the case recently in Stonesfield (we understand that officers were able to persuade a developer on a similar site).
7. Can a site visit be made by committee.
8. Can the Town Council be involved with officers to discuss with the developer relevant planning gain to benefit the local community.

16/01140/FUL & 16/01141/LBC Extend kitchen extraction system at the Bull Inn, Sheep Street, (Retrospective).

1. We deplore retrospective applications.
2. Otherwise no objection.

On Monday 25th Paul Jenkins attended the meeting in order to update the Council on progress with the community centre development. A useful exchange of information and question and answer session followed. Mr Jenkins was thanked.

6. To deal with Correspondence.

WODC. Uncontested election result noted. Need to consider a co-option procedure to add two further members.

Boward Trees. Condition survey on trees in the Cemetery and Nine Acres (duty of care) were received and noted. Extent of works to be carried out to be determined in June/July when the outcome of the subsidence claim is apparent (at Glebe House).

H.M. The Queen. Birthday greetings. Reply noted.

Cotswold Friends transport service. Await N/H survey outcome to assess need.

T Etchells. Countryfile meeting at Blenheim. Clerk and Chairman to attend on 29th May.

Field and Country Fair at Cornbury. Clerk reported on the notes made at the meeting. Cub event to be held - need to ensure that a traffic plan exists.

Parish Church. Invite to service for Queen's Birthday on 7th June. 3 places to be reserved.

7. To receive reports from the transitional services working group.

A report was introduced by Mr Skelton. There will be a need to consider services which OCC wish to devolve to Parishes with some financial assistance. Need to consider costs need perhaps seeking to establish street groups to help. Next agenda for new Council to consider.

8. To consider the Neighbourhood Forum.

A good response to the questionnaire was reported with a current return rate of 40+%. More paper replies than online. Dr Merry thought it advisable for the forum to proceed in tandem with a Community Led Plan and a Neighbourhood Development Plan. New Council to agree. Results of questionnaire expected in July

9. To consider traffic issues arising from the sub-committee meeting.

The paper had been previously circulated. It was agreed that the Clerk should arrange a meeting with WODC (Claire Locke) Director of Environmental Services to discuss further prior to engaging with other landowners, e.g. Doctor and Kildrummy.

10. To receive a report from the APM.

Meryl Smith was thanked for taking notes in the Clerk's absence. Some 20 public and 10 Councillors were present.

There was discussion on how interest in the APM could be improved.

11. To receive reports.

- a) Cemetery. All well.
- b) Corner House and Memorial Hall. Future use sub-committee still meeting and looking at the possible uses of the building with a Conservation Architect. A business plan is needed.
- c) Mill Field, Watery Lane and bridges. See report as circulated.
- d) Nine Acres. Trees on Enstone Road are to be dealt with before the wall is rebuilt. Ramp at Nine Acres Lane to be considered again. Possible S & S Club site near pavilion.
- e) Quarry Lane and Ticknell. See report circulated. Paint to be removed.
- f) Wigwell. See report circulated. Handover event being dealt with - date to be decided.
- g) Station. Coffee shop now inside the buildings. Tulips lovely.
- h) General. See report circulated.
- i) School Governor. See report circulated.
- j) Transport. See report circulated. X9 timetable likely to change in July.
- k) Neighbourhood Action Group. Next Council needs to revitalize local membership as this is an extremely useful forum.
- l) Gifford Trust. Report given on Monday 25th April.

Mr Potter proposed a vote of thanks to the retiring members.

There being no further business the meeting closed at 8.50pm

Signed.....
Chairman