

Meeting of Charlbury Town Council held on Wednesday 21st December 2016  
at 7.30pm in the Corner House.

**Members Present:** Mr P Kenrick (Chairman), Mr R N Potter, Mr R Prew, Dr A Merry,  
Mr P Morgan, Mr R Puttick, Mrs J Burroughs, Ms L Reason,  
Mr R Fairhurst.

**Apologies:** Mr G Clemson, Mrs N Ely, Mrs K Broughton, Mr R Rose (County Councillor).

The Chairman reported that in view of the request to address Council from Mr Robertson and to avoid a long wait until agenda item 11 where Mrs Kaye Leggett would give a report on the Primary School (Kaye is Chair of Governors). He would therefore take items 1-3 and then invite the speakers to take part at that point.

The Vice-Chairman made a brief presentation to the Clerk and thanked him for his work.

Prior to opening the meeting, the Chairman reported on two matters:

1. Government consultation on the future of Post Offices. Meryl Smith had produced a response on behalf of the CAG and this covered all issues extremely well. Note of thanks to be sent.
2. Meeting with Ede Developments had taken place with Sharon Williams (Wychwood Project), the Chairman and Clerk and Messrs J & D Ede to discuss the land management of the site at Little Lees (ecological area). The Wychwood project are considering managing the site and Ede's are flexible in their approach to this and are prepared to consider alternatives to a resident management group.

**1. To receive the minutes of the last meeting.**

Ms Reason proposed that both sets be signed as a correct record, this being seconded by Mr Morgan and agreed nem con.

**2. To deal with matters arising.**

**Town Proud Group.** New WODC sweeper driver to be thanked for excellent work. Ask for a sweeping schedule to enable a co-ordinated effort.

**Mr Fairhurst.** Paper re Planning considerations for new developments to January agenda.

**Cheque mandates** to January agenda.

**20mph scheme.** Mr Fairhurst circulated proposals for discussion in January.

### **3. Declaration of Interest.**

Mrs Burroughs as a cheque recipient.

Mr Kenrick non-pecuniary at item 10 as his wife is a Gifford trustee. He reported that he had attended a private party given by the Chair of Gifford Trustees as the partner of a trustee,

The agenda order was now changed to accommodate the speakers.

### **Reports 11h.** School Governor Report.

Kaye Leggett, Chair of Governors reported verbally. She said that it was good to meet Councillors, introduced herself and went on to say that the Head will attend a future meeting. She went on to report as follows:

**Events.** Recent carol singing around Town.

**Performance.** Well above National and Oxfordshire standards despite changes to the curriculum and assessment means. There are a few disadvantaged children in Charlbury but extra monies are received and used to progress learning and supply free school meals.

Councillors invited to attend and experience a lunchtime event.

**Academy status.** Under consideration as to benefits or otherwise.

School is full - some children being turned away and sent to Stonesfield, Finstock or Chadlington. OCC looking at capacity issues.

Mrs Leggett answered a number of questions and the Chairman thanked her for attending.

### **10 minute address.** Mr Robertson had asked to address Council.

Mr Robertson had circulated, via the Clerk, the basis of his address prior to the meeting. He went on to say that he lives at Foxmead, Hundley Way adjacent to the site alluded to in the local plan revisions for up to 40 houses. He went on to explain and highlight key issues. These were:

- Access. Each possible access point is in some way unsuitable and provides hazards.
- Traffic. Inevitably there will be a significant increase in traffic movement potentially through settled areas where residents have currently become accustomed to a 'cul-de-sac' situation.
- Construction traffic would be problematic.
- Infrastructure will not be able to support this size of development.
- Environmental impact. This will be far greater than that stated in the local plan.
- Development would be highly visible in the landscape which is a Conservation Area and in the Cotswold AONB.
- Personal stress as this possibility was not apparent when pre-purchase searches were made.
- Residents of The Green and surrounds either unaware or against this proposal.

#### **9. To consider the Local Plan modification response.**

The Chairman had previously circulated a proposed response which he and others had prepared. Following considerable discussion on a variety of issues, it was considered that the response to the proposed modifications to the plan complements this Council's previous comments on the original local plan consultation subject to minor additions at 15 OS2. Mr Potter proposed that the comments sent to WODC is this Council's response. This was seconded by Mr Morgan. F7. Abst 1. NB. The Chairman did not vote.

#### **4. To sign orders for payment/receive report.**

The Clerk had previously circulated a list of accounts to pay and explained these to those present. Mr Potter proposed that the accounts be paid, this being seconded by Mr Puttick and agreed. Accordingly, cheques were signed by three Councillors.

#### **5. To receive a report from the Planning Committee.**

The following plans were considered:

**16/03851/FUL** Alterations and erection of single storey rear extension in connection with previously approved change of use at The Old Fire Station, Browns Lane.

1. We have no objection but remain concerned re vehicular access on to Browns Lane.

**16/03856/FUL** Erect new dwelling and access with minor alterations to the existing house at 18 Sandford Park.

1. We consider that a site visit is necessary by committee to appreciate the road safety issues - preferably when school is in session, i.e. early a.m..

2. We ask that this go to committee.

3. We object to this application.

4. Neighbours' views need to be given careful consideration.

5. Are there covenants applying to this site?

**16/03931/HHD** Construct new orangery at Lee Cottage, 9 Enstone Road.

1. We have no objection.

**16/04027/HHD** Convert loft to include 4 Velux roof lights at 5 Falcon Villas, Hundley Way.

1. We have no objection.

Mr Sharman addressed the Planning meeting on 19th December and spoke about Centenary Field's and Nine Acres' covenants in place via the NPFA. It was agreed to take this matter forward for further consideration in January.

## **6. To deal with Correspondence.**

**Parish Poll.** The results of the recent poll were noted.

The following being the result of the poll of December 8th 2016.

	<u>YES</u>	<u>NO</u>
• Conditional Grant of £130,000 to Gifford Trust.....	332	164
• Conditional Grant of £70,000 Charlbury Town Football & Sports Club.....	378	134

The turnout was noted at 21.52% of the electorate.

Ms Reason proposed that the Clerk now proceed with the application for loan sanction from DCLG in the sum of £200,000 over a repayment period of 20 years. The Clerk to produce an appropriate supporting report setting out the procedures and consultations undertaken to accord with DCLG recommendations. This was seconded by Mr Prew and unanimously agreed.

**OCC.** Draft documents for lease of skate park land. Mr Potter proposed that these be signed by the Chairman and witnessed by the Clerk, seconded Mr Morgan. This was agreed nem con.

**20mph plan.** Circulate for consideration in January.

**Gifford Charity.** Council have nominated Mr Puttick and he has met with the Trust's Chair. The second nominee was agreed as Tanya Stevenson. These to join Paul Jenkins as the three Council nominees to the Trust.

**Robert Courts MP.** Meeting Council. Clerk to arrange. Fortnightly email agreed (to update on local issues).

**Rue Swaby.** Invite to meeting at Mill Field.

## **7. To consider the Neighbourhood Forum.**

The NDP and CAP groups are moving forward independently with the NDP group holding meetings to consider potential development sites. The need for transparency and community engagement are being actively pursued. More members are welcome to both groups.

## **8. To finalise the 2017/18 precept.**

The papers produced and amended as a result of the Finance and Precept meeting had been circulated. Mr Potter proposed that £5,000 be added to contingency this being seconded by Dr Merry and agreed unanimously.

Mr Morgan then proposed that a precept of £101,330 - 44 be set, this being seconded by Mr Fairhurst and agreed unanimously. Clerk to submit papers to WODC.

**9. Previously dealt with.**

**10. To consider the appointment of a trustee to the Gifford Trust.**

Mr Puttick reported his conversation with the Chair of the Trust and wished to accept the nomination. The Trust had asked Council to nominate Tanya Stevenson as its third trustee (along with Mr Puttick and Mr Jenkins).

Mr Morgan proposed the above, this being seconded by Dr Merry and agreed. F 6. Abst 1. This formalises the Council's representation on the Trust body.

**11. To receive reports.**

- a) Cemetery. All well.
- b) Corner House and Memorial Hall. All well.
- c) Mill Field, Watery Lane and Bridges. A small mammal survey will take place.
- d) Nine Acres. All well.
- e) Quarry Lane and Ticknell. All well.
- f) Wigwell. Permissive paths will be closed on 4th January and this will include Nine Acres.
- g) Gifford Trust. Trustees appointed.
- h) School Governor. See address from Mrs Leggett, Chair of Governors earlier.
- i) Transport//Station. Report noted.

**12. Questions to the Chairman.**

Southill Solar has generated 40,000 KWH in about 3 weeks.

There being no further business, the Chairman wished all present a Happy Christmas. The meeting closed at 9.30pm.

Signed.....  
Chairman