

Meeting of Charlbury Town Council held on Wednesday 20th December 2017  
at 7.30pm in the Corner House.

**Members Present:** Mr P Kenrick (Chairman), Mr R Prew, Dr A Merry, Mr V Hill, Mr P Morgan, Mrs J Burroughs, Mr R Puttick, Ms L Reason (left at 9pm), Mr R N Potter.  
In addition Ms L Leffman and two members of the public were present.

**Apologies:** Mrs K Broughton, Mr R Fairhurst and Ms N Ely.

Prior to formally opening the meeting, the Chairman welcomed those present. Dr Merry presented the Clerk with a card together with the result of a collection and thanked the Clerk on behalf of the Council for work during the year.

**1. To receive the minutes of the last meeting.**

Mr Potter proposed that the minutes of the meetings held on 29th November and 6th December 2017 be signed as a correct record, this being seconded by Dr Merry and agreed nem con.

**2. To deal with matters arising.**

**Enstone Road Bus Shelter.** Graffiti has been removed. Thanks to the volunteer who did the work.

**Traffic sub-committee.** Met on December 4th and determined some measures which might be taken. Ms Leffman was thanked for information she had obtained from OCC reference consultation which apparently can be undertaken on more than one traffic matter within the one order. The Chairman will present a report to the January 2018 meeting.

**Hixet Wood Planning.** In correspondence.

**Planning.** It was agreed that the Chairman would speak on behalf of Council reference Jeffersons Piece (if the application re-emerges) and The Grange on a proposal from Mr Potter, seconded Mr Morgan.

**Local Plan.** A paper has not yet been prepared by the Chairman but Dr Merry has produced suggestions/comments which could go forward to include:

- Greater weight for AONB policies.
- Need to consider other sites.
- Greater recognition of Charlbury as a service area.
- Need for new development infrastructure.
- 35/40 homes maximum at Jeffersons Piece land - adverse effect on local roads which must be investigated in any development.
- Increase in housing allocation not really justified.
- Affordable housing need calculation base.

The Chairman proposed that the comments go forward to WODC and this was agreed nem con.

**WODC.** Cllr. Dingwall response re Publica. Needs a considered reply. Chairman and Mr Fairhurst to produce a draft reply.

**Ms Leffman** reported that Ubico Managing Director had addressed a committee at WODC re refuse collection issues. Poor supervision was the considered cause of issues despite an additional cost of £600k for the service to be borne by Council Tax payers.

### **3. Declaration of Interest.**

Mrs Burroughs as a cheque recipient.

Mr Kenrick and Ms Reason as investors in Southill Solar Farm.

### **4. To sign orders for payment/receive report.**

The Clerk had previously circulated a list of accounts to be paid and explained these to those present. Dr Merry proposed that the accounts be paid, this being seconded by Mr Potter and agreed. Accordingly cheques were signed by three Councillors.

### **5. To receive a report from the Planning Committee.**

The following plans were considered:

Christine Gore, Strategic Director, had replied to the letter of concern at the procedure for approving the application at 1 Police House, Hixet Wood (**17/00889/FUL**) as stage two of WODC complaint procedure. She supported the officer's letter and could find nothing of concern in the process. Next stage is to L.G. Ombudsman. The letter was considered and no further action will be taken.

Planning:

**17/03801/HHD** Alterations at Evencroft, Spelsbury Road.

1. We have no objection.

**17/03977/HHD** New detached garage at Brae Rise, Crawborough.

1. We have no objection.

**17/03942/FUL** New dwelling and access at 53 Nine Acres Close.

1. We have no objection.

**17/03943/FUL** Erect front porch at Spring Cottage, Sheep Street.

1. We have no objection.

**17/03945/HHD** Proposed front and rear extensions at 19 Sandford Rise.

1. We have no objection.

**17/03958/LBC & 17/03957/HHD** Alterations at Albright House, Church Street.

1. We have no objection.

Extension to Pavilion/proposed footpath diversion. Notice from architect that an application is to be made to divert the path in Nine Acres. The plan was considered and it was agreed that there was no objection in principle. Plan to be awaited from WODC in due course.

## **6. To deal with Correspondence.**

**WODC.** Christine Gore reply re Hixet Wood (noted at planning item).

**WODC.** Electoral Register - copies available to Councillors - noted.

**Claire Locke.** Street Cleaning schedules by WODC. For future discussion.

**Nine Acres Consultation.** Comments from Russell Jefferies, Dawn Colvin, Nick Potter and Eileen Kenrick noted for inclusion in revised draft.

**Hannen Beith.** Litter bin at Wellington Cottages. Does not want this to be attached to his wall.

**Harriet Baldwin, Bridget Seymour.** Allotment resignations.

**J Moore.** Concern at allotment cultivation or not of some plots. Inspections do take place and the Clerk is dealing with issues raised.

**P Kenrick.** Gritting machine and two snow shovels now housed in Cognatum Store at the Playing Close site - marked as property of Town Council.

**Speedwatch.** Meet in New Year to consider further actions/results.

**Tim Crisp.** Support for Solar Farm rate relief. Support agreed on a proposal from Mr Morgan, seconded Mr Prew. (Ms Reason and Mr Kenrick took no part in this.)

**L Reason.** New railings at Mill Field - possible insertion of a gate. The Chairman felt that should be dealt with as part of the Mill Field Management Plan. January agenda.

## **7. To consider the Neighbourhood Forum.**

The Chairman had previously circulated a report to provide an update on the current position. Following discussion, it was agreed that more time is needed to fully consider the paper. January agenda.

## **8. To finalise the 2018/19 precept.**

Following the precept meeting a proposed precept of £97,730 was recommended for approval. Mr Potter proposed that the precept be £97,730, this being seconded by Mr Morgan. **F 7, Abst 1.**

## **9. To consider the management of Nine Acres.**

The Chairman thanked Mrs Burroughs for her work in preparing a draft constitution for Nine Acres management committee. All comments received had been incorporated. Mr Morgan proposed that Mrs Burroughs be asked to chair the committee and oversee the adoption of the new constitution, this being seconded Mr Prew. **F6, A -, Abst. 1.** A second Town Council representative to be elected at next meeting - January 2018.

**10. To consider the appointment of a trustee to the Gifford Trust.**

Following the resignation of Mr Puttick, a new trustee nomination was required. Mr P Morgan was proposed by Mr Potter, seconded Mr Puttick and agreed nem con. Mrs Glasgow to be informed.

**11. To receive reports.**

- a. Cemetery. All well. Permissive path to be closed on 3rd January 2018.
- b. Corner House and Memorial Hall. Building survey has been carried out and use of the ground floor for the future is being considered. A grant for maintenance work may be requested from Council.
- c. Mill Field, Watery Lane and bridges. Report circulated. A bid to be made for two interpretation boards.
- d. Nine Acres. Permissive paths to be closed 3rd January 2018.
- e. Quarry Lane and Ticknell. No report.
- f. Wigwell. Report circulated.
- g. Gifford Trust. No report. Youth Club seems successful.
- h. School Governor. No report.
- i. Transport/Station. New timetable for X9. Trains poor.

There being no further business the meeting closed at 9.28pm.

Signed.....  
Chairman