

Meeting of Charlbury Town Council held on Wednesday 19th December 2018
at 7.30pm in the Corner House.

Members Present: Mr P Kenrick (Chairman), Mr R N Potter, Mr V Hill, Dr A Merry,
Mr P Morgan, Mrs J Burroughs, Mr R Puttick, Mr R Prew.

Apologies: Mrs N Ely, Mr R Fairhurst, Mrs K Broughton

Prior to opening the meeting, Mrs Burroughs made a presentation to the Clerk on behalf of Mr Fairhurst (Vice Chairman) who was unable to be present. She thanked the Clerk for his work, support, advice and knowledge for the past year and went on to wish all present a good Christmas and New Year. The Clerk thanked those present for the gift which was much appreciated.

1. To receive the minutes of the last meeting.

Mr Potter proposed that the minutes be signed as a correct record, this being seconded by Mr Morgan and agreed.

2. To deal with matters arising.

Citizen's Award. The panel had met and agreed that the ceremony will take place on 26th January 2019 in the Memorial Hall. Chairman and Clerk to sort details and invitation list (plus open to all residents).

Royal Mail Post Box. Waiting for installation in Market Street outside The Deli/Cotswold Frames.

Surgery. Held on December 1st. Report circulated.

Centenary Trees. Small ceremony to be arranged at planting site in the Cemetery. Date to be agreed.

Poppy Appeal. £6272 raised.

3. Declaration of Interest.

Mrs Burroughs declared an interest as a cheque recipient.

4. To sign orders for payment/receive report.

The Clerk had circulated a list of accounts to be paid and went on to explain these to those present. Mr Potter proposed that the accounts be paid, this being seconded by Dr Merry and agreed. Accordingly cheques were signed by two Councillors.

5. To receive a report from the Planning Committee.

The scheduled meeting for 17th December was cancelled as plans had not been received.

Two plans had since been received and were considered:

18/03551/HHD Erect detached garden room and workshop/store at 1 Lee Close.

1. We have no objection but ask that it be conditioned to prevent the establishment of an additional dwelling.

18/03469/HHD Single storey side extension at Baywell House, Fawler Road.

1. We have no objection.

6. To deal with correspondence.

Mrs Freeman and others. Access to rear of Enstone Road properties via Nine Acres. Dealt with in Nine Acres report. Mr Potter said that it would be foolish to lift any permissive right currently allowed in favour of a right of way.

Mr McCalment. Wilderness. Noted.

Mrs Bessemer-Clark. Traffic issues Sheep Street. Chairman has responded. Letter to traffic group.

WODC. Liaison meeting 7th March - Chairman and Clerk to attend.

Wilderness Licence. Any comments to Clerk a.s.a.p.

7. To consider the Neighbourhood Forum,

The Chairman provided an update on the current position in respect of the Neighbourhood Plan and reminded members that this will be a Town Council document.

Several sections of the draft plan had been circulated with a request for comment by 12 December. Few had been received to date. There was considerable discussion on the volume of information and the need for an executive summary. Mr Prew made the point that while housing was needed for key workers there were also other groups with similar need.

Comments to the Chairman as soon as possible please to enable progress toward the introduction/summary section.

8. To finalise the 2019/20 Precept.

Mr Potter proposed a precept for 2019/20 of £100,866, seconded by Dr Merry and agreed nem con.

9. To receive an update on the Pavilion project.

Mr Morgan reported that the footpath re alignment had been completed and reported as such to OCC footpaths officer (planning condition). Once agreed building can commence. The Chairman asked about disabled access to the pavilion and Mr Morgan said that this will be improved.

10. To receive reports.

- a. Cemetery. Some further pruning required in hedgerow. Boward to quote for formative pruning in New Year.
- b. Corner House and Memorial Hall. Mr Prew will continue with the shop on the ground floor. This has secured income of £5,700 since being set up.
- c. Mill Field, Watery Lane and Bridges. Cutting of banks has started. New gate to allow pushchair access to be installed at Mill Lane entrance over bridge.
- d. Nine Acres. See report. Letter re access: Mrs Burroughs reported that this will be considered at the next management committee meeting on January 8th 2019 when she hoped a policy would emerge. There were some Councillors who considered that access should be denied as a gate in a boundary does not imply a right of access.
- e. Quarry Lane and Ticknell. See report.
- f. Wigwell. See report. Some garden waste tipping is still taking place.
- g. Gifford Trust. See report. Next meeting 6th January 2019 with tree and maintenance (Playing Close) to be discussed. The Trust has limited funds.
- h. School Governor. See report. Carol Singers well received. Good PR for the school.
- i. Transport/Station. No report available.

There being no further business the meeting closed at 8.50pm.

Signed.....
Chairman