

Meeting of Charlbury Town Council held on Wednesday 24th February 2016
at 7.30pm in the Corner House.

Members Present: Mr R Fairhurst (Chairman), Mr R N Potter, Mr R Prew, Ms H Baldwin,
Mr T Skelton, Mrs K Broughton, Mrs S Finch, Ms L Reason,
Mr W Hackmann, Dr A Merry.

Apologies: Mr P Kenrick, Mrs V Pakenham-Walsh, Mr A Graham.

Mr Hugh Belshaw had asked to speak to Councillors with reference to planning application **16/00233/FUL** at 18 Sandford Park. He lives at 14 Sandford Park and speaks for other near neighbours. He wished to reinforce the views so far put to the Council by neighbours and hoped that the Council would oppose the application.

1. To receive the minutes of the last meeting.

Mr Potter proposed that the minutes be signed as a correct record, this being seconded by Mrs Broughton and agreed.

2. To deal with matters arising.

Wilderness Festival. The station will be closed to trains over the weekend. Rufus Lawrence is in discussion with the station manager, Alan Field.

Planning. West Oxfordshire are dealing with this submission (Elmstead) on 29th with approval recommended and with a spin off gain of 20mph limits in the Town area.

Chronicle. Letter of thanks to Mrs Murphy to be sent.

Sports and Social Club (Mandy Cooper). Mr Fairhurst and Mr Prew had met and talked to the club. Mr Kerry, Chairman, would like a second meeting. Mr Fairhurst will arrange.

Boundary Walk. Ms Baldwin is unable to be joint leader.

February Surgery. Two enquiries dealt with.

3. Declaration of Interest.

There were none.

4. To sign orders for payment/receive report.

The Clerk had circulated a list of accounts to pay and explained this to those present. Mr Hackmann proposed that the accounts be paid, this being seconded by Mrs Finch and agreed. Accordingly cheques were signed by three Councillors.

5. To deal with Planning Applications.

The following plans were considered:

16/00184/LBC Replace existing windows with five double glazed to same profile and double glazing of one fire door. Retrospective at Friends' Meeting House, Market Street.

1. We deplore retrospective applications.
2. Otherwise no objection.

16/00233/FUL New dwelling adjacent to 18 Sandford Park with new vehicle access.

1. We understand that there are restrictive covenants on this site which seek to preserve the open parkland nature of the site with low level dwellings interlinked and carefully spaced. The site is traffic free with a separate garage block. It is considered that this proposal is:

- a. Not of the same distinctive style as the rest of Sanford Park.
- b. Breaking the open nature of the site.
- c. Introducing an access on to The Slade which is unsafe in terms of sight lines and the crossing of a footway used as a pedestrian route to the nearby Primary School.
- d. Introducing fencing of the plot which is not in keeping with the remainder of the site.

None of the above enhance this important part of the Conservation Area.

2. There is significant impact on neighbouring properties in terms of:

- a. Overlooking and consequent loss of privacy.
- b. The visual impact of the mass of the building on the Northern elevation in terms of appearance (render is not a feature on this site).
- c. Loss of light due to overshadowing.
- d. Loss of existing trees which currently provide screening and a wildlife habitat.
- e. Loss of existing open views.

3. We object to this proposal and ask that it go to committee. A site visit is necessary to enable the committee to appreciate and visualise the issues and concerns raised.

4. We ask that the views of neighbours be carefully considered.

16/00310/HHD Refurbishment at Tulip Tree House, Church Street.

1. We have no objection.

16/00315/HHD Refurbishment and extensions at Brockwell House, Spelsbury Road.

1. We are concerned at the visual impact of this proposal as this is the first building seen when entering the Conservation Area from the Chipping Norton direction.
2. Use of appropriate materials is of paramount importance.
3. We ask that this go to committee.

16/00365/HHD Extensions at 4 Sandford Rise.

1. We have no objection.

16/00631/HHD Replacement porch and garden wall at 38 The Slade.

1. We have no objection.

6. To deal with Correspondence.

WODC. Election timetable. Item for Chronicle/website to explain.

Boward Trees. Quotes for duty of care inspection of trees:

1. Cemetery. £500 plus vat.
2. Nine Acres. £290 plus vat.

Ms Reason proposed that the inspections go ahead, this being seconded by Mrs Broughton and agreed nem con.

Riverside (A Pickard). Agreement to conditions of use of Mill Field.

Mr Marlow. TC can do little to restock the Mill Cut with fish.

Mr Kerr. Grass cutting in Mill Field. Frequencies to be considered.

Cornbury Field and Country Fair. Clerk expects to be contacted at some point by the organisers.

OPFA. Mr Potter proposed that the Council rejoin at a cost of £50p.a., seconded Mr Prew. Cheque at next meeting.

7. To receive reports from the transitional services working group.

A meeting has yet to be held (Mr Skelton).

8. To consider the Neighbourhood Forum.

Ms Reason reported that the questionnaire has gone to the printers and that training sessions for distributors will take place. Will be distributed in late March early April.

9. To consider the Working Group meeting on 16th March.

The meeting was cancelled as there were no suggestions of business to discuss forthcoming.

10. To consider the APM - April 15th.

Clerk to arrange as usual.

11. To receive reports

- a) Cemetery. All OK
- b) Corner House and Memorial Hall. A short note was circulated. Used book sale has raised £2800k since it began. Street Fair accounts have not been produced for 3 years. Should be copied to Council. The constitution may also need updating.
- c) Mill Field, Watery Lane and bridges. Report circulated. Clerk and Dr Merry to assess issues at a site meeting in due course.
- d) Nine Acres. Mr Prew reported briefly and raised the following issues/concerns:
 - Car parking on Nine Acres during construction of Gifford centre - No consistent response.
 - Building connection.
 - Footpath diversion and proposed surface suitability.
 - HSPA maintenance is being undertaken - remove moss.
 - He has asked for a trampoline to let into the ground.
- e) Quarry Lane and Ticknell. See report.
- f) Wigwell. See report.
- g) Station. Cafe to move into building on 29th February. Ask Alan Field to the April TC meeting
- h) General. Report circulated. Various notices have appeared on Blenheim land. Slippery Roads sign in place - thanks to Mr Rose.
- i) School Governor. Willem will be standing down as a governor (Summer). Clerk to seek to keep a 'nomination' connection with the school. The Chairman thanked Mr Hackmann for his hard work as a governor.
- j) Transport. Report circulated. Pulhams are proposing to run a commercial service with effect from June 16th. Taxi bus to go.
- k) Neighbourhood Action Group. No report.
- l) Gifford Trust. No report.

There being no further business the meeting closed at 8.50pm

Signed.....

Chairman