

Meeting of Charlbury Town Council held on Wednesday 28th March 2018
at 7.30pm in the Corner House.

Members Present: Mr P Kenrick (Chairman), Mr R Prew, Mr V Hill, Dr A Merry,
Mr R N Potter, Mrs J Burroughs, Mr P Morgan, Mr R Puttick,
Ms L Reason, Mr R Fairhurst, Mrs K Burrough, Ms N Ely.

Prior to opening the meeting, the Chairman referred to the recent death of Rodney Rose who served as the County Councillor for Charlbury. Condolences have been sent. Dr Merry will attend the funeral.

1. To receive the minutes of the last meeting.

Mr Potter proposed that the minutes be signed as a correct record, this being seconded by Mr Fairhurst and agreed.

2. To deal with matters arising.

School Report. OCC are currently saying that the school can cope with numbers of pupils. Some limited expansion might be possible.

1 Police House, Hixet Wood. Meetings have been held to discuss involvement in the management of the open space of both sites. The Town Council will be involved.

WODC, Street name (Off Woodstock Road). Wilkins Court agreed.

OCC, Salt Way. B.O.A.T. Responses encouraged to repudiate this claim and keep the byeway free of traffic (cars etc.).

Airspace consultation. London Oxford Airport and Brize Norton. The Chairman has thanked Russell Ingham for his useful advice.

Town entrance boards. Agenda item for April.

Wigwell Friends. Met on 22nd March. Mr Kenrick is Chairman and Mrs Spicer secretary.

3. Declaration of Interest.

There were none.

4. To sign orders for payment/receive report.

The Clerk had previously circulated a list of accounts to be paid and explained these to those present. Dr Merry proposed that the accounts be paid, this being seconded by Mr Morgan and agreed. Accordingly cheques were signed by three Councillors.

5. To receive a report from the Planning Committee.

Tom Pierpoint of GWR had attended the Planning Meeting on 26th March and updated the Council on: Car Park extensions, Platform extensions, Performance.

Work continues with the Environment Agency re parking site. Some questions were dealt with.

Planning Applications.

The following were considered:

Diversion of Footpath 156/6 Part (Nine Acres) - informal consultation.

1. We have no objection.

18/00511/FUL Convert existing outhouse into a 2 bedroom dwelling at The Old Bakery, Thames Street.

1. We have no objection.

18/00755/LBC Alterations to extend platforms 1 & 2 with the introduction of a Cess walkway for maintenance purposes.

1. We welcome this proposal in principle but would ask that the faced finish matches that on existing platforms.

2. That any new lighting stands/signs etc. can be minimised to avoid clutter, perhaps including that already existing.

3. Can immediate access to the platforms be provided to enable disabled parking users direct access from the parking bay to the platforms directly?

4. Can any light pollution be carefully addressed - using motion sensors perhaps?

6. To deal with Correspondence.

DCLG. Extension to loan consent for a further year (to Feb 2019).

OCC. Mr Wasley has asked for a further 4 sites to be set up to record speeds prior to proceeding with the 20mph scheme. Mr Fairhurst proposed that these be financed by the Town Council (approx £400), seconded Dr Merry and agreed. Clerk to agree with Nigel Clarke of OCC.

Mrs Glasgow. Note referring to her resignation as Chairman of TGT. The Council wished to record its gratitude to Mrs Glasgow for 'piloting' the work to complete the community centre.

Mr Eastwood. Bicycle ride. Council supports in principle but not in organising the event or applying for road closures.

Mr Kenrick. Government speech re housing policy changes. Chairman, Mrs Burroughs and Dr Merry to prepare a reply for April meeting, this being proposed by Mrs Broughton and seconded Ms Reason. April agenda.

A Podbery. Fee for grass cutting with gang mower at 9 Acres, at £112.50 + vat, agreed on a proposal from Mr Potter, seconded Ms Reason.

Allotments. The Clerk reported on actions arising from recent inspection report. All plots are now let.

Mill Lane access. Clerk and Chairman to prepare a letter to Mr Evans outlining the Council's requirements for access over its land in a safe and easy manner.

7. To receive reports with reference to Charlbury.

Ms L Leffman reported as both County and District Councillor. She made the following points:

County Council:

- More money from Government for road repairs but still not sufficient. DTp to be approached further for repairs.
- Dualling of Cotswold Line - Government to be lobbied.
- Scrutiny Committee - looking at the reduced recycling rates across the County.
- Unitary Authority - likely to be revisited.

District Council:

- Local Plan consultation now live.
- Changes made to 'AONB rules'.
- Increase in band D tax is £2.75.

Dr Merry asked Ms Leffman what her view was on Unitary Authorities. She said that she favoured it as a means of saving money.

8. To consider the Neighbourhood Forum.

The Chairman updated those present on progress with the plan. The character assessment is now complete and being consulted upon informally - to be emailed to all Councillors with copies for the Library and elsewhere.

More public awareness events to take place. Meeting with WODC officers to be arranged to discuss thoughts/receive advice. Changes to the local plan may have an effect in terms of exception sites and community land trusts.

9. To consider the April Surgery.

Dr Merry and Mr Kenrick will officiate and the N/H Plan display update will be available to view/discuss.

10. To receive a report from the Working Groups.

Two reports had been circulated by the Chairman:

a) Traffic.

Following considerable discussion on the various issues raised in the reports, it was agreed on a proposal from Mr Morgan that Mr Fairhurst produce an Infrastructure Development Plan for consideration along with any surplus finances from year 17/18, this being seconded by Dr Merry and agreed. The Traffic Group will meet with Paul Wilson of OCC to discuss priorities/schemes generally.

b) March 14th Working Group.

Mr Morgan proposed that the Clerk's notes of the meeting be noted and agreed, seconded Mr Prew. Agreed. This includes:

- a. A scheme to recognise community contributions.
- b. Public Art.
- c. Process to take forward the Community Action Plan.

11. To consider a response to WODC re Publica.

Mr Fairhurst had circulated a draft response. It was agreed that he would reconsider some elements of this to enable a reply to be sent from this Council, proposed Dr Merry, seconded Mr Potter.

12. To consider the Mill Field management plan as amended.

Not yet ready following recent discussion with Vaughan Lewis. Sub-group will meet and prepare a response for the April meeting. Agenda item.

The sluice gate is in need of attention.

13. Questions to the Chairman.

There were none.

There being no further business the meeting closed at 9.25pm.

Signed.....
Chairman