

Meeting of Charlbury Town Council held on Wednesday 27th March 2019  
at 7.30pm in the Corner House.

**Members Present:** Mr P Kenrick (Chairman), Mr R N Potter, Mr R Prew, Dr A Merry,  
Mr P Morgan, Mrs J Burroughs, Mr R Puttick, Mrs K Broughton,  
Mr R Fairhurst.

**Apologies:** Mr V Hill, Ms N Ely.

**1. To receive the minutes of the last meeting.**

Mr Potter proposed that these be signed as a correct record, this being seconded by Mrs Broughton and agreed.

**2. To deal with matters arising.**

**Guides.** Start up grant. Cheque now issued.

**WODC.** Parish Liaison Meeting - notes have been circulated.

**Boundary Walk.** Mr and Mrs Hobil agreed to lunch stop at Model Farm.

**Speedwatch.** New equipment ((SID) now in use.

**High Sheriff Award.** The Chairman reported his attendance for the presentation to Robert Caston and others (not local).

**Cornbury.** Seek date for agent to address Council.

**APM.** N/H plan display not yet available.

**Wigwell.** Footbridge and other repairs completed. Thanks to Cotswold Wardens.

**Friends of Wigwell.** Annual meeting on 28th March in the Morris Room.

**3. Declaration of Interest.**

Dr Merry declared an interest at agenda item 4 as a cheque recipient.

**4. To sign orders for payment/receive report.**

The Clerk had previously circulated a list of accounts to be paid and went on to explain these to those present. Mr Morgan proposed that the accounts be paid, this being seconded by Mrs Broughton and agreed nem con. Accordingly cheques were signed by two Councillors.

**5. To receive a report from the Planning Committee.**

The following plans were considered at this meeting (meeting scheduled for 25th March having been cancelled).

**19/00649/HHD** Extensions at 15 Wychwood Paddocks.

1. We have no objection.

**19/00658/FUL** Replace existing ancillary accommodation with new self contained two storey accommodation at 10 Enstone Road.

1. We have no objection and welcome the establishment of a small affordable dwelling.

## **6. To deal with correspondence.**

**OCC.** Oxfordshire Plan 2050. Mr Potter's notes from attending a drop-in session were noted. It was agreed that the document would be responded to when detailed consultation begins. Dr Merry considered it an ambitious plan.

**Tom Pierpoint, GWR.** Will attend April planning meeting to provide an update on station car parks.

**Pink Ribbon Walk.** Noted.

**WODC, Deborah Wyatt.** The Chairman and Dr Merry had an introductory meeting with this newly appointed WODC officer to look at affordable housing generally. This will be of value for the N/H plan process and in future.

## **7. To receive reports with reference to Charlbury.**

**County Councillor.** Liz Leffman was unable to attend. Her written report was circulated.

**District Councillor.** Andy Graham reported as follows:

- The Community Centre is looking for grants and he is helping with this.
- Youth Theatre is supporting the Arts and Beer Festival.
- Spendlove Car Park. Need for better control of usage to prevent long term parking affecting shoppers etc. WODC to undertake a survey. Mr Prew said that alternative spaces are needed. Mr Potter indicated that rail station parking charges were rising. Mr Fairhurst pointed out that, with East Chipping Norton development, parking issues will be exacerbated.

## **8. To consider the Neighbourhood Forum.**

A note had been circulated by the Chairman which provided an update and a revised overview document (thank to Mrs Burroughs). Leaflets to be produced and drop-ins organised to publicise the plan.

## **9. To consider the April Surgery.**

The Chairman and Dr Merry will officiate and hope to have a N/H plan display available.

**10. To receive a report from the Working Groups.**

**a. Traffic.** The Chairman, Mr Fairhurst, Ms Leffman and the Clerk had met with Paul Wilson (Area Manager) to discuss outstanding issues including the 20mph limit scheme. Sheep Street and Park Street to be resurfaced in due course as part of a programme of improvements.

**b. March 13th Working Group.** Mr Puttick was thanked for preparing the circulated notes. A group is need to address the use of social media and usage guidance. The report was noted.

**11. Questions to the Chairman.**

Mr Fairhurst asked Mrs Burroughs a question re Ofsted inspection which Mrs Burroughs was not at liberty to answer as the process is not yet complete.

Mr Potter raised the matter of communication for those not 'electronically' linked and how this may evolve in future.

There being no further business the meeting closed a 8.33pm.

Signed.....  
Chairman