

Meeting of Charlbury Town Council held on Wednesday 27th September 2017
at 7.30pm in the Corner House.

Members Present: Mr P Kenrick (Chairman), Mr R Prew, Mr V Hill, Mr R N Potter,
Dr A Merry, Mr P Morgan, Mr R Puttick, Mrs J Burroughs,
Mr R Fairhurst, Mrs K Broughton, Mrs N Ely, Ms L Reason.

Apologies: Mr A Graham (District Councillor).

1. To receive the minutes of the last meeting.

Mrs Burroughs proposed that the minutes be signed as a correct record, this being seconded by Mr Prew and agreed.

2. To deal with matters arising.

Traffic Sub-committee. Agenda item.

Station Car Park. Mr Kenrick and Dr Merry had met with Lord Rotherwick on their own (following consultation with the Clerk and Ms Leffman, District Councillor) as it was agreed that the meeting, which had been arranged previously, was expected by all to be largely informal. Issues around the station car park and alternative sites may be discussed at a later date. Mr Potter expressed his concern at the departure from the agreed minutes of the previous meeting (agenda item 2).

Rushy Bank. There has not been a response from WODC with regard to the re-emergence of this application.

Neighbourhood Forum. Minutes up to June are on the website.

WODC. Wilderness response re event. No reply of local meetings yet.

Possible Car Museum at Enstone Airfield. The Chairman reported that he had attended a useful and informative meeting. Likely to be a local asset if built.

Street Fair. Congratulations to the team on their success has been sent.

Library rooms - Corner House. Mr Prew informed the meeting that OCC are paying rent until 8th December in accord with the agreement. Repairs and renovations will be agreed. OCC previously paid £2.5k p.a. plus share of associated costs.

3. Declaration of Interest.

There were none.

4. To sign orders for payment/receive report.

The Clerk had previously circulated a list of accounts to be paid. He went on to explain these. Mr Morgan proposed that the accounts be paid, this being seconded by Dr Merry and agreed nem con. Accordingly cheques were signed by three Councillors.

5. To receive a report from the Planning Committee.

Claire King, Station Manager for GWR attended the meeting on Monday 25th September. A useful question and answer session followed an update of matters at the Station. Some funding was to be made available from her budget for local signage. The Chairman thanked Claire for attending. The Chairman had previously circulated two letters which he wished to send to WODC concerning the planning approval for 8 houses adjacent to No. 1 Police House, Hixet Wood. These dealt with the process, land management, lack of information presented to Uplands committee and AONB concerns. The Chairman was thanked for preparing these and it was agreed that they be sent with minor amendment as discussed.

The following plans considered:

17/02765/FUL Erection of dwelling at 40 Ticknell Piece Road.

1. We have no objection.

17/02857/HHD Erect single storey side extension at Forest Cottage, Church Lane.

1. We have no objection.

6. To deal with Correspondence.

WODC. Response re Publica. The Chairman had circulated a comprehensive reply to Mr Neudegg, the Chief Executive of Publica, in respect of the formation of this Company and the management of four District Councils' staff. This Council has concerns and misgivings with respect to the process of arriving at Publica, the efficiency of service delivery and future transparency. A proposal to send this reply to a variety of staff at WODC/Publica and all other local councils in West Oxfordshire was put by Dr Merry and seconded by Ms Reason. **F 8, A -**. It was further agreed that a shortened version for the press may be useful in due course.

OCC. Household Waste Centres. Charges for certain items noted.

WODC. Service charges noted.

OCC. Surrender of library lease noted.

Mrs Bessemer-Clark. Sign in Sheep Street to traffic committee.#

Mr Potter. Centenary Field, Registration of Nine Acres - proceed.

Mr Sulik. Station bridge - noted. Mr Fairhurst pointed out the need to proceed carefully as the current limit favoured the town (reduced use by large vehicles in theory). He went on to point out that OCC are prosecuting drivers.

Mr Eriksson. 20mph limits. Chase OCC for date to meet.

Ms Leffman. Ramped access to footpath off Nine Acres Lane. Mr Wilson to be asked/ chased for estimate.

Friends of Evenlode Valley. Rushy Bank - noted.

Neighbourhood Forum. Land ownership. Clerk to respond.

Dr Merry. Cotswold Gateway Town. Mr Morgan proposed that Charlbury become a gateway town and accept responsibility for the maintenance of board sets (informative boards), seconded Mr R Puttick. **F 10, Abst. 1.**

Ms Leffman. Litter bin at Community Centre - noted. Clerk advised TGT to contact Ubico to pursue.

Inspector Hookham. Meet Council in October. Not available, Sergeant to reply.

Corner House Cttee. Use of library rooms. Noted that the committee are currently looking at all options.

Mr Ker. Letter to Chairman re loss of hen. Mr Prew felt that the resident could construct a chicken run to protect the birds.

7. To receive reports with reference to Charlbury.

a) County Councillor.

Ms Leffman reported as follows:

- i. A useful meeting held with James Wright and Councillors to discuss traffic matters around the town.
- ii. Tour of Britain Cycle Race - little attention to potholes until the day before.
- iii. Lib Dem group has proposed that OCC borrow money to repair roads. This has been turned down.
- iv. Drain at Grammar School Hill which floods has been dealt with.
- v. Has asked GWR to consider 3 tier car park rather than use field.
- vi. OCC Trading Standards have prosecuted 27- 40 vehicles this year for using Station Bridge (over weight limit).

b) District Councillor.

Mr Graham unable to attend. Ms Leffman reported as follows:

- i. Fly tipping at Spendlove recycling site to be cleared next 2/3 days.
- ii. Resiting of the 'bring' facility. Claire Locke of WODC not keen to do so and lose parking spaces. Access for large lorries needed. A move to the possible site near to the Bowls Club would need planning consent. Objections likely.
- iii. Local plan to be published early next year. A more robust policy for the AONB has been requested.
- iv. Publica made a presentation to Councillors recently. No scrutiny procedures are in place. Plans to tender further works in future.
- v. Non collection of fly-away plastics to be taken up at next meeting.
- vi. Local plan is to go ahead with the original number of new builds planned despite Government reduction.

8. To consider the Neighbourhood Forum.

Mr Kenrick reported as follows:

Housing needs survey response due very soon.

Local area assessment - workshop on 5th October 2017 to seek interested parties. WODC have no obligation to undertake these and therefore finance them. They have declined to do either.

A few people attended the information event at Street Fair.

Community Action Plan. Various follow up groups are producing some initial information/plans.

9. To receive an allotment report.

The recent inspection report raised a few issues which the Clerk is dealing with. Chairman and Clerk to seek a meeting with Mr Widdows to consider possible routing of the path from his site into town (via allotments).

10. To elect a representative to the Corner House/War Memorial Hall managing committee.

The Chairman proposed Mr V Hill who accepted the nomination to replace Mr Morgan who had resigned. **F 11, A 0.**

11. To appoint a wreath layer for the Remembrance Service.

Mr Prew volunteered to undertake this on behalf of Council. Parade on Sunday 12th November with service at 3pm. Civic event open to all. J Harwood, Vice Lord Lieutenant will take the salute.

12. To receive a traffic report.

A report had been previously circulated and included possible relocation of the recycling site. A number of alternatives had been unsuccessfully considered. The committee had met three times, including a walk about with James Wright of OCC and were looking for some 'quick win' solutions. There may be some money available from GWR. Mr Potter thanked the Chairman for his comprehensive report which the Council accept with the Clerk and committee dealing with matters as needed. This was seconded by Mr Morgan and agreed. **F 8, A 0, Abst. 3.**

13. To consider a Mill Field management plan.

A draft plan had been previously circulated by Dr Merry. There were some points of discussion with the view expressed that a three metre mowing margin was sufficient.

The plans need to be clarified.

Three mowing regimes may be needed.

Sluice-bank needs repair soon.

Signage needs consideration re control of dogs.

Banks needs full strim back to reveal any bank problems/issues to be resolved. (Autumn/Winter work.)

Campbell Copse has a management plan (David Rees) generally recommended to do very little (some thinning out perhaps).

Mrs Broughton proposed that the plan, with minor modifications outlined be subject to resident consultation with a view to producing an agreed management plan thereafter, seconded Ms Reason and agreed nem con.

14. To consider the October surgery.

Mrs Broughton and Mr V Hill will officiate.

15. Questions to the Chairman.

Mr Potter asked if the defibrillators had been used. The Clerk replied only once to his knowledge.

There being no further business, the meeting closed at 9.45pm.

Signed.....
Chairman