



# CHARLBURY TOWN COUNCIL

## **Meeting of Charlbury Town Council held on Wednesday 25<sup>th</sup> August 2010 at 7.30pm in the Corner House.**

**Members Present:** Mr R N Potter (Chairman), Mrs S Finch, Mr J Harrison, Mr G Miller, Mr R James, Mrs N Lethbridge, Mrs V Pakenham-Walsh and Mr R Prew

**Apologies:** M/s L Reason, Mrs H Bessemer-Clark, Mr W Hackmann and Mr I Cox

Apologies were also received from Mr N Owen (County Councillor) and Mrs G Chadwick (District Councillor)

Prior to opening the meeting the Chairman reported as follows:-

He and the Clerk had attended a briefing re new waste collection service.

Allotment meeting 8<sup>th</sup> September at 7.00pm (Mrs Pakenham-Walsh and Mr Miller apologised as they are unable to attend)

### **1. To receive the minutes of the last meeting.**

The minutes were approved subject to amendments made in the minute book. Proposed by Mr Harrison seconded Mrs Lethbridge and carried.

### **2. To deal with matters arising.**

Mr James and Mr Harrison attended a briefing on interest declaration, at WODC and found it to be useful.

A question was raised re lobbying and members are advised to just listen without agreeing or otherwise.

The Clerk reported on other matters arising and gave an update from the County Councillor referring to the following:-

Meeting at County Hall with Mr Jones to discuss the situation re Giffords funding from OCC – with Sue Scane Head of Finance.

Meeting cabinet member for roads, Mr Rose on September 13<sup>th</sup> at 12.30 in Charlbury. Clerk to attend if permitted. Issues – potholes, Enstone Road, Parking restrictions.

### **3. Declaration of Interest**

Mrs Pakenham-Walsh declared an interest in plan 10/1132 and left the meeting.

### **4. To sign orders for payment / receive report**

The accounts due for payment were circulated and explained by the Clerk, Mr Harrison proposed that the accounts be paid this being seconded by Mr Prew and agreed.

The Chairman reminded members that the deadline for grant applications was 5.00pm on 31<sup>st</sup> October. Any requests after that date will not be considered.

**5. To receive a report from the Planning Committee.**

The following were considered:-

**10/1074** Insert conservation glazing to first floor sash windows at St Diumes House, Park St.

1. We have no objection

**10/1095** Alterations and single storey side and first floor rear extensions at 1 Sturt Rd.

1. We have no objections

**10/1115** Erect front porch at 9 Sturt Rd

1. We have no objections

**10/1124**  
**1125** Erection of replacement equestrian building (part retrospective) at Baywell House Fawler Rd.  
Demolition of building (retrospective)

1. We deplore retrospective applications
2. Otherwise no objection.

**10/1132** Internal alterations at Crinan House (part retrospective)

1. we deplore retrospective applications
2. Otherwise no objection

**10/1165**  
**1166** Single storey rear extension and conservatory (to allow extension of time limit) The Old Farmhouse The Playing Close.

1. We have no objection.

**Planning Results**

**10/0811** Relocation of existing TV relay station and equipment at Walcot Farm  
Permitted

**10/833**  
**834** Extension and re roof barn at 6 Dyers Hill  
Permitted

**10/847** Internal alterations to first floor layout, The Bell, Church St.  
Permitted

**10/0885** Internal and external alterations at Dyers Hill House

Permitted

**6. To deal with Correspondence.**

Routine correspondence was dealt with at the Planning and Correspondence meeting on Monday 23<sup>rd</sup> August with the Clerk instructed accordingly. The following was brought forward:-

WODC Cabinet arrangements:

A consultation on proposals to review cabinet arrangements was considered. Broadly the alterations were a similar arrangement to that currently operating or the election of a Mayor. Following discussions it was agreed that the status quo should be supported but there was general support for the return to committee system where the broader representation occurred.

Mrs Prewitt Condition of paths etc and weed growth. Copy to OCC and respond to her

Auditor engagement (Internal) Mrs Finch proposed that Mr Hood of Arrow accounting be engaged on the terms set out. This was seconded by Mrs Lethbridge and agreed nem con. The letter of acceptance was signed by the Chairman and Clerk.

Jon Carpenter Trees for Xmas noted. AGM of business community postponed until September.

NALC Community Right to build and Localism Bill.

The Clerk reported on his investigation into the availability of detail relating to the above. It was agreed after discussion to wait to see the detail in the localism bill, promised for the Autumn, to emerge before engaging in comments. This was a view shared by NALC.

David Northey Mr Northey will attend on 27<sup>th</sup> September at 7.30pm to provide an update on station matters and redoubling.

ORCC AGM 8<sup>th</sup> October Mrs Lethbridge will attend as will Mr Miller

RBL Mrs Pakenham-Walsh agreed to lay wreath on Remembrance day

Gifford Trust Mr James proposed that Mr Cox be asked to continue this being seconded by Mrs Lethbridge and agreed.

Queensbury Refurbishment of bus shelters at Fiveways and Enstone Rd.

The acceptance of a quote for £2,141.68 was agreed on a proposal from Mrs Pakenham-Walsh seconded Mr Prew.

Mr Cox Notes for discussion at October reflective meeting noted.

Mr Watt Request for SusCha link on Council website. The request to be denied as a listing of all organisations is available.

OCC Dean Pit – review of alternatives

Further discussion need to be taken by OCC on a preferred site (Dean) in view of current moratorium on Capital expenditure.

Mrs Forbes Noise at Cricket Ground. Send on to WODC Licensing dept. Ask for wider noise monitoring on 10<sup>th</sup> and 11<sup>th</sup> September

OCC Public byways open to all traffic. Order noted (excludes section in Charlbury Parish)

Best Kept Gardens Winners noted. Clerk to obtain usual vouchers for presentation with cups

## **7 To consider affordable housing**

The Chairman reported that he and the Clerk had met SOHA and the landowner this morning. Some small amendments were suggested to the sketch plan. SOHA will start the process of seeking funding. Plans likely to go to WODC in September. Building standards will be to code 3 / 4 (in the process of change to code 4). It is likely that detail plans will be before this Council in October and the build schedule (subject to approvals) be late 2011 early 2012. Units proposed are 15 mixed sizes including some for shared ownership.

## **8. To consider Councillor surgeries for September**

The next surgery is 4<sup>th</sup> September 10 – 12. Mrs Bessemer-Clark is now not available. Mr James and Mr Prew agreed to join Mrs Pakenham-Walsh. Following this item on September agenda to discuss future arrangements.

## **9. To receive reports**

- a. Cemetery** Miles Hardy memorial seat ready to install.  
Possible use by youths drinking. Clerk to contact PCSO Smith.  
Mole problem needs addressing.
- b. Corner House and Memorial Hall.** Report with minutes. Some concerns expressed re Blackout curtains for garden room and loose slabs on path.  
Mr Prew to raise at next meeting.  
AGM 4<sup>th</sup> October
- c. Mill Field, Watery Lane and Bridges.** All is well at present.
- d. Nine acres** Funds in place for new pavilion. Preparation work has started.
- e. Quarry Lane and Ticknell** Management Plan for Centenary Wood to be produced by David Rees. Public meeting on 23<sup>rd</sup> September is being held.
- f. Wigwell.** Nothing to report.
- g. Station** CCTV in place and working
- h. General.** Usual issues. Dancers Hill hedge needs cutting back
- i School** A brief report on the excellent progress of the school was read to the meeting.

**j. Transport** Report with agenda

**k. Neighbourhood Action Group** Report with agenda. DPPO order being considered for the Town to provide police with necessary powers to address alcohol usage generally around the town

There being no further business the meeting closed at 9.30pm.