



CHARLBURY TOWN COUNCIL

Meeting of Charlbury Town Council held on Wednesday 26th January 2011 at 7.30pm in the Corner House.

Members Present: Mr R N Potter (Chairman), Mrs S Finch, Mr W Hackmann, Mr. R Prew, Mr J Harrison, Mrs V Pakenham-Walsh, Mr R James, Mrs N Lethbridge, Mr I Cox, Mr G Miller and Ms L Reason

Apologies: Mrs H Bessemer-Clark

Prior to opening the meeting the Chairman reported as follows:

Chairman's Reception will be on 9th February.

Oxford Mail had contacted him on 11th January re Station Car Park extension.

Radio Oxford had contacted him on 10th January regarding Cornbury issues.

Mr Shayler had contacted him re snow and ice.

Lord and Lady Rotherwick had contacted him on 15th and 17th January

The Chairman and Clerk attended a SAG meeting on 25th January to discuss conditions for the Rally Show at Cornbury Park.

1. To receive the minutes of the last meeting.

Mr Miller proposed that the minutes be signed as a correct record this being seconded by Mr Hackmann and agreed with one abstention (absent from that meeting).

2. To deal with matters arising.

The Chairman addressed the Licensing Panel instead of Mrs Bessemer-Clark by agreement

PV cell/panel proposal for Cornbury. Public exhibition had been held in the Memorial Hall on 22nd January.

Street Fair in need of volunteers. Social meeting on 31st January.

Slippery Bridge at Mill Field. Notices have been removed and need to be replaced.

3. Declaration of Interest

Mr Harrison declared an interest in item 4 by virtue of a relative receiving payment. Mr Potter declared an interest in item 4 as a cheque recipient. Mrs Pakenham-Walsh Plan 11/0002 and 11/0003.

4. To sign orders for payment / receive report.

The accounts due for payment were circulated and explained by the Clerk together with reference to current finances and balances. Mr Hackmann proposed that the accounts be paid this being seconded by Mrs Lethbridge and agreed nem con. Accordingly cheques were signed by three Councillors.

5. To receive a report from the Planning Committee.

At the Planning and Correspondence meeting on Monday 24th January Lady Rotherwick attended and discussed events planned for 2011 in the Park. A listing was circulated to all present. The Chairman thanked Lady Rotherwick for attending.

The following plans were considered:-

10/1818 Single storey front and rear extensions and rear conservatory at 1 Sandford Rise.

1. We have no objection

10/1829 Relocation of existing TV relay station at Walcott Farm

1. A significant number of residents in Charlbury rely on this mast for TV reception which is currently very poor and entirely unacceptable.
2. It is unclear from the application as to whether this relocation will improve the service provided.
3. We object to this application and would ask that information in respect of reception improvement be requested prior to any decision being taken.

**11/0002
0003**

Relocation of entrance gates at Crinan House Market St.

Mrs Pakenham-Walsh declared an interest and left the meeting

1. We have no objection and consider this to be a welcome improvement.
2. Can the material for the driveway be a suitable coloured porous material to prevent water run-off into Market Street.
3. This is an important site in the heart of the Conservation Area.

**11/0103
104**

Remove existing single storey extension and erect new two storey extension at Heathfield Cottage Browns Lane.

1. We ask that the detailed consideration and objections of the owners of Heathfield be given careful consideration.
2. We object to this application on grounds of over- development of the site and ask that it go to committee.
3. The flat roof is entirely inappropriate and the character of this part of the Conservation Area would be compromised by it.
4. Parking would be a problem at this point in Browns Lane which is already congested and is a through bus route.

11/0136 Extension, car port and greenhouse at Nutfield House, Market Street.

1. We have no objection.

11/0137 Redevelop site, remove some existing buildings (partial) and erect new units for light industry use. Erect two storey side extension to Nursery at Mathews and Wilson Forest Road.

1. We have no objection.

A further set of letters have been received from residents in Little Lees and Lees Heights. There followed further consideration of the matter and Mr Cox reported that he was no longer able to represent the Council at the Uplands planning meeting on 7th February. It was agreed that the Chairman would attend and his address would be circulated for comment by the Clerk on a proposal from Mr Miller seconded Mr Hackmann and agreed.

It was considered that the comments sent to WODC by the Town Council reflected the views expressed but it appears that there has been no movement toward a meeting to discuss proposals with residents and interested parties. Several Members expressed concern at this and reiterated the view that some form of public meeting involving all interested parties should take place where concerns could be addressed.

Planning Results

10/1506 Erect five dwellings at Charlbury Dairy Thames Street.

Permitted with Section 106 agreement

10/1527 Increase in roof height, rear dormers, front and side porches rear chimney and solar panels at Stonehaven Crawborough

Permitted

10/1569 Convert existing out building to living accommodation at The Cartyard Church St.

Permitted

10/1619 First floor rear extension at Highfield House 58 The Slade

Permitted

10/1656 Single storey rear extension part conversion of garage to hobby workshop at 4 Enstone Rd

Permitted

10/1679 Single storey rear extension and front porch at 23 Ticknell Piece Rd

Permitted

10/1713 Convert loft to living accommodation, insert dormer windows to rear elevation at 44 Ticknell Piece Rd.

Permitted

10/1720 Single storey side extension at 4 Crawborough Villas

Permitted

10/1748 Erect extension convert garage to form studio / garden store at Williams Land, Fishers Land

Permitted

6. To deal with Correspondence.

Routine correspondence was considered at the meeting on 24th January with the Clerk instructed accordingly. The following was brought forward:

Cornbury Premises Licence

The Clerk read out the licence conditions and explained the implications of the reference to cumulative noise measurement in respect of Cornbury events. This effectively means only one 'loud' event can be held per annum. Conditions for all events will be subject to a SAG meeting at WODC where event specific conditions can be considered.

Following some further discussion it was agreed that the Town Council now accepts the Licensing Panel decision and will work with that in mind. The Council will not be taking matters further and will not be appealing the decision.

Monitoring of 'noise' at all local events will continue and concerned residents will be encouraged to deal with WODC Licensing on matters of concern to them.

NB. Mrs Pakenham-Walsh had to leave the meeting at 8.40pm.

OCC Trees in Quarry Lane. Report to Mrs Stubbles

Mr South (OCC) Will attend the TC planning meeting on February 21st to discuss sustainable transport. M/s Reason to invite Richard Fairhurst.

OCC Road Closure proposal – Witney Rd at Fawler Mill and Enstone Rd Charlbury. Published on Website.

7. To consider affordable housing

Nothing further to discuss. The currently proposed scheme at Little Lees will be before the WODC Uplands Planning committee on 7th February at 2.00pm

8. To receive reports with reference to Charlbury

a The County Councillor Neil Owen reported as follows

Double yellow lines will be put in place in Dyers Hill.

OCC held the view that they had performed better than previously in dealing with snow event. Local farmers had been involved in clearance.

Work on bridge strengthening near Fawler Mill – seek to get the work started on a Sunday rather than Saturday (1 week closure).

Enstone Rd. Will be resurfaced in due course following work by Gas contractors.

Potholes repair standards are poor – contractor issues.

Salt bins need refill

Concern at County Hall re levels of cuts needed.

b. District Councillors Mrs Glenna Chadwick reported as follows :-

Support for Witney CAB had been sought

Tourist guide is available as an app on some phones.

WODC is holding communication courses

Mr Breakell reported as follows:

Fawler rail bridge and road closure will be a problem.

Bus operators to re route.

LDF consultation under way. Very little re Charlbury

Localism and planning. Residents to be part of the consultation process.

Mr Cox asked if there were any views as to how consultation might take place. Mr Breakell said he was not aware of any comparators at present.

M/s Reason referred to the plans for photo voltaic panels at Cornbury and reported that she had sought a degree of local involvement / ownership of the scheme to promote a community benefit from the 'profit'.

9. To consider fees and charges for 2011/12

To February agenda

10. To consider Charlbury Library

There was considerable discussion and concern in respect of this proposal by OCC. The Clerk was asked to arrange a public meeting where the Cabinet Member and the appropriate Chief officer from OCC could attend to discuss the matter and respond to public concerns prior to final decision being taken.

11. To consider Licensing

The Chairman outlined the meetings held with the WODC Licensing Officer, Cricket Club and Cornbury where concerns re noise etc were discussed. It was considered useful that a dialogue had been established and that the continued monitoring of events would be a useful part of that process.

Agreements had been reached which it was hoped would reduce the concerns in respect of noise. Residents meetings were to be set up by the Cricket Club.

12. To consider the Boundary Walk

This will take place on Rogation Sunday May 29th at 10.00am starting at the Old Oak, Forest Rd.

Clerk to seek landowners consents. This will be the final year that Tony Graeme leads the walk and a replacement leader is now needed.

13. To consider 'Councillor Surgeries' for 2011

The following dates have been agreed

February 5 th	M/s Reason Mrs Finch
April 2 nd	Mr Miller Mr Hackmann
June 4 th	tba
August 6 th	tba
October 1 st	tba

14. To consider topics for the reflective meeting (March 16th)

Any subject to the Clerk. February Agenda.

15. To consider issues related to snow clearance

There was considerable discussion concerning the efficacy of the County Council effort to clear and treat roads in and around Charlbury. In the Town Centre conditions were poor and required better clearance procedures.

The Council is ordering some further salt bins and spreaders in the hope that there may be some self help from within the community. Further discussions with OCC needed.

There being no further business the meeting closed at 10.00pm.