



CHARLBURY TOWN COUNCIL

Meeting of Charlbury Town Council held on Wednesday 23rd June 2010 at 7.30pm in the Corner House.

Members Present: Mr R N Potter (Chairman), Mr J Harrison, Mrs V Pakenham-Walsh, Mr G Miller, Mrs S Finch, Mr R Prew, Mrs H Bessemer-Clark, Mrs N Lethbridge, Mr I Cox, Mr R James and M/s L Reason

Apologies: Mr W Hackmann

Prior to opening the meeting the Chairman reported that the Clerk had sent a letter of condolence to Mrs Brown following the loss of Colin who had been a Town Councillor. A meeting to consider traffic and selected issues in respect of the Cornbury Festival was held with Hugh Phillimore on 18th July.

1. To receive the minutes of the last meeting.

A number of typographical errors were noted but were correct in the minute book. Mrs Bessemer-Clark proposed that the minutes be signed as a correct record this being seconded by Mr Miller and agreed.

2. To deal with matters arising.

Web Site. Now live

Surgeries. First surgery held on 6th June and four people attended. It was agreed that a formal reply regarding issues raised would be sent by the Clerk. Next surgery July 3rd.

Dean Pit. Replacement site being sought by OCC

3. Declaration of Interest

The Chairman and Mrs Pakenham-Walsh declared an interest in item 4 as cheque recipients and took no part in the vote.

4. To sign orders for payment / receive report

The accounts due for payment were circulated and explained by the Clerk, Mr Harrison proposed that the accounts be paid this being seconded by Mr Miller and agreed. Accordingly cheques were signed by three Councillors.

5. To receive a report from the Planning Committee.

The regulations relating to addressing the Uplands Planning sub committee of WODC were circulated with the minutes. The Clerk reported that he had spoken to Arquiva and Mr Andrews and issues of poor TV reception were to be addressed.

Plans

The following were considered

10/0746 Single storey side and rear extensions at 28 Elm Crescent

1. We have no objection

10/0778 Change of use from shop and café to residential use at News & Things Sheep St.

1. This is a grade 2 listed building within the central part of the Charlbury Conservation Area.
2. We find it difficult to support the proposal as this represents another loss of central retail premises. The Town Centre needs to retain its retail premise and vitality particularly at such a prime location.
3. Concern was expressed that the offer for sale was not widely known locally and therefore perhaps more could have been done to seek a suitable purchaser to retain the business.
4. The information supplied with the application demonstrates profitability of the business despite the recession and therefore it is considered that this central retail premises could achieve increase profitability with some premise enhancement.
5. We object to this application and ask that it go to committee and suggest that a site visit would be beneficial.

10/0811 Relocation of existing TV relay station at Walcot Farm

1. A significant number of residents in Charlbury rely on this mast for TV reception which is currently very poor and entirely unacceptable.
2. The application is unclear as to whether this proposed relocation will improve the service provided and this Council is seeking clarification of this matter.
3. We ask that consideration be given to deferring this application until the situation is clarified in terms of service provision improvement.

10/833

834 Single storey extension and re roof barn with cardinal mock stone tiles at 6 Dyers Hill

1. We have no objection

10/847 Internal alterations to first floor layout, The Bell, Church St.

1. We have no objection

Planning Results

10/490 Erect summer house and install window in first floor side elevation of dwelling at Galliards Hixet Wood

Permitted

- 10/0502**
0503 Alterations and extensions at Baileys Church St.
Permitted
- 10/0513** Two storey rear extension and conservatory insert two front dormer and construct three bay garage at 20 Woodstock Road.
Permitted
- 10/0522** Convert garage to domestic accommodation with first floor extension at Pound Cottage, Pound Hill.
Permitted
- 10/0532** Two storey rear extension, alter front dormers and create new vehicular access at 16 Ditchley Road
Permitted
- 10/0539** Insert new kitchen window at 6 Hone Court
Permitted
- 10/598**
599 Part demolition convert commercial building to dwelling at Senecio Press Park St.
Permitted
- 10/614**
615 Extensions and alterations at Crinan House Market St.
Permitted

6. To deal with Correspondence.

- WODC Code of conduct training. Mr James and Mr Harrison to attend on 22nd July.
- Cricket Club Tea invitation 27th June and opening of new pavilion by Henry Olonga. Notify Mr Harper of those wishing to attend
- Air Ambulance Grant request to November
- B Cooper Possible RAF Benson helicopter on 9 Acres for Street Fair.

The Chairman proposed that the trustee raises no objection to this, if arranged and subject to agreement of management committee.
F10 A0 carried
- Mrs Bessemer-Clark Low flying aircraft. October Agenda

Nine Acres – Gift aid form It was agreed that the Chairman and Vice Chairman sign for the trustee.

7. To adopt the 2009/10 accounts

The accounts, which have been to the internal auditor have now to be presented to the external auditor. A copy of the document to be submitted was circulated and explained by the clerk. The documents to be approved and signed by the Chairman and Clerk.

Mrs Lethbridge proposed that Section 1 of the submission, Statement of Accounts be signed accordingly, this being seconded by M/s Reason and agreed nem con.

Mr Prew proposed that section 2 of the submission, Statement of Accounts be signed accordingly, this being seconded by Mrs Bessemer-Clark and agreed nem con.

The Clerk and Chairman signed both documents.

8. To consider affordable housing

It was reported that the developer and housing association are continuing with the preparation of a draft proposal for the site. Attention was drawn to the fact that government rules may change in terms of planning standards with a possibility that communities will be able to decide on what they wish to see in terms of design and numbers.

9. To agree meeting dates

The proposed dates were agreed subject to June changing to 27th /29th and 30th and the forward date header amended to 2011.

This was agreed on a proposal from Mr Prew seconded by Mr James

Rooms to be requested Monday Anne Downer, Wednesday Morris Room, proposed Mr Prew seconded Mrs Bessemer-Clark. Agreed F 10 A0

10. To consider the Town Centre and Hydac move

Following discussion it was agreed to set up a working group to lead on this matter, to report back to Council and to involve other appropriate organisations. Town Council to be represented by Vice Chairman, M/s Reason, Mr Prew, to invite Business Community, Cycle group, Charlbury Society, Evergreens and to meet in the evening. First meeting to decide process, issues, agenda, speakers etc.

Clerk to arrange meeting

11. To consider the Riverside Festival

Following discussion it was agreed that the event had been well organised and trouble free. Police in the Town had dealt with some issues of alcohol and young people and the litter situation had improved thanks to WODC emptying the bins 'off schedule'.

It was agreed that the Chairman and Clerk should meet the licensing officer with the Festival organisers to iron out use of temporary bridge and vehicles parked on the island. Some concerns were expressed in relation to the Town Council grant and the 'free' festival. Perhaps accounts could be provided in future.

Mr James proposed that the grant of £3,000 be paid this being seconded by M/s Reason and Agreed F9 Abst1.

12. To receive reports

- a. Cemetery** In good order
- b. Corner House and Memorial Hall.** Report attached to agenda
- c. Mill Field, Watery Lane and Bridges.** OK
- d. Nine acres** Report attached to agenda
- e. Quarry Lane and Ticknell** Bins for skatepark. WODC yet to quote for installation /emptying. Area looking very good.
- f. Wigwell.** Some camping over Riverside weekend. Stinging nettles topped. Blue paint on sign removed by Mr Harrison.
- g. Station** OK. Trains late today. Meeting held at station re dualling progress. Mr Miller attended.
- h. General.** Lee Place hedge.
Usual problems setts etc. Pot holes extensive
Trees the Slade (from Sandford Park)
- i School Governor** No meetings held since last report.
- j. Transport** Concern if RH buses are big enough to carry all passengers using the service. (Worse at some specific times) Contract runs to 2012 and then will be reviewed again in 2014.
- k. Neighbourhood Action Group** Report attached to agenda. Mrs Pakenham-Walsh was thanked for her informative reports and for arranging the Neighbourhood Watch meeting attended by 24 people.

There being no further business the meeting closed at 10.02pm.