



CHARLBURY TOWN COUNCIL

Annual Meeting of Charlbury Town Council held on Wednesday 25th May 2011 at 7.30pm in the Corner House.

Members Present: Mr R N Potter, Mrs N Lethbridge, Mr G Miller, Mrs V Pakenham-Walsh, Mr J Harrison, Mr R Prew, Mrs H Bessemer-Clark, Mrs S Finch, Mr W Hackmann, Mr R James and Mr I Cox

Apologies: M/s L Reason

Mr R N Potter as the retiring Chairman took the Chair.

1. To elect a Chairman

Mrs Pakenham-Walsh raised a question concerning an article in the Chronicle referring to the possibility of some Councillors not seeking re-election next year.

Mr Potter sought nominations.

Mrs Finch proposed Mr R N Potter this being seconded by Mrs Lethbridge. There were no other nominations. F9 Mr Potter was elected.

2. To elect a Vice-Chairman

Mrs Bessemer-Clark proposed Mr G Miller this being seconded by Mrs Pakenham-Walsh.

Mrs Finch nominated Mr Harrison and Mr Prew Mrs Pakenham-Walsh neither of which were accepted by those nominated.

F9. Mr Miller was elected as Vice Chairman

3. To Elect Committees

- a. Finance. Chairman, Vice Chairman, Mrs Pakenham-Walsh Mr Prew and Mr Hackmann.
- b. Planning and Correspondence Whole Council.
- c. Traffic. Chairman, Vice Chairman, Mrs Lethbridge, Mrs Pakenham-Walsh and Mrs Bessemer-Clark
- d. Affordable Housing Whole Council.
- e. Allotments Chairman, Vice Chairman, Mr James and Mrs Pakenham-Walsh
- f. Street Lighting. Chairman, Vice Chairman, Mr James, Mr Hackmann and Mr Prew.

Mr Prew proposed the above en bloc this being seconded by Mr Hackmann and agreed nem con.

4. Election of Representatives

- a) Corner House and Memorial Hall – Mrs Bessemer-Clark and Mrs Pakenham-Walsh
- b) Conservation Area Advisory Committee - Mr James and Mr Miller
- c) Nature Conservation Advisory Committee – Mr Harrison and Mrs Lethbridge
- d) Nineacres Management Committee – Mrs Lethbridge and Mr Cox
- e) Friends of Charlbury Library – Mrs Lethbridge
- f) Waste Action Group – Ms L Reason
- g) Chipping Norton School Trust Fund. – Mr Harrison
- h) Day Centre Representative – Mrs Lethbridge
- i) Primary School Governor – Mr Hackmann
- j) Centenary Wood Committee – Mr Potter
- k) Street Fair Committee – Mrs Finch
- l) Parish Transport Representative – Mrs Bessemer-Clark
- m)

Mr Harrison proposed the above en bloc this being seconded by Mrs Lethbridge and agreed nem con

5. Allocation of Reports

- | | |
|--|---|
| a. Cemetery | Mrs Lethbridge |
| b. Corner House / Mem Hall | Mrs Bessemer-Clark and Mrs Pakenham-Walsh |
| c. Mill Field /Watery Lane and Bridges | Mr Harrison and Mr Cox |
| d. Nineacres | Mrs Lethbridge and Mr Cox |
| e. Quarry Lane / Ticknell | Mr James |
| f. Wigwell | Mr Harrison and Mrs Lethbridge |
| g. Station | Mrs Finch |
| h. General | Mr Miller |
| i. School Governor | Mr Hackmann |
| j. Transport | Mrs Bessemer-Clark |
| k. Neighbourhood Action Group | Mrs Pakenham-Walsh |
| l. Town Council Report (Author) | Mrs Bessemer-Clark |

Mr Prew proposed the above en bloc this being seconded by Mr Hackmann and agreed.

6. To confirm Councils retention of Standing Orders

Mr Prew proposed that Standing Orders as agreed be retained. This being seconded by Mrs Bessemer-Clark and agreed.

7. To confirm Councils Bankers

Mr Harrison proposed that Barclays be retained as the Councils bankers this being seconded by Mr Prew and agreed.

8. To receive the minutes of the last meeting

Mr Hackmann proposed that the minutes be signed as a correct record this being seconded by Mr Cox and agreed with two abstention (not present)

9. To deal with matters arising

Magistrates Court hearing Cornbury Licence The Clerk and Mrs Pakenham-Walsh attended the hearing which was heard by a circuit judge.

The appeal by Mr Hofman was upheld and an amendment to one clause of the licence will be issued by WODC on 27th May. Clerk to circulate

Surgeries The next surgery will be Saturday June 4th Mrs Lethbridge and Mr James in attendance.

Pavilion - Nineacres Opened by the Prime Minister on 13th May at 5.00pm. The Vice Chairman was thanked for officiating on behalf of the Council and for the vote of thanks given by him to the Prime Minister.

Mr Harrison was thanked for taking official photographs which are now available..

10. Declaration of Interest

Mr Harrison declared an interest in item 11 as a relative was a cheque recipient and Mr Potter in item 11 as a cheque recipient personally.

11. To sign orders for payment

The Clerk reported on the accounts due for payment including the grants made under section 137. He reported briefly on Councils finances.

Monthly accounts Mr Prew proposed that they be paid this being seconded by Mr Hackmann and agreed unanimously

Section 137 Grants. Mr Hackmann proposed that the grants be paid this being seconded by Mrs Lethbridge. Grants were in accord with those agreed within 2011/12 Precept, this was agreed unanimously.

Accordingly cheques were signed by three councillors.

12. To receive a report from the Planning Committee.

David Northey of Network Rail attended the meeting on 23rd May and updated Members on progress with the track dualling at Charlbury Station. There will be a small ceremony for the first train on the new dual track on June 6th at 7.13am. A further event is planned for 10th June, 5-7pm. Councillors were invited to attend.

The following plans were considered.

11/0625 Installation of solar panels at Friendship Cottage Browns Lane

1. We have no objection.
(Clerk to check WODC on regulations for such applications)

11/0664 Front entrance porch at 3 Forest Court Dyers Hill

1. We have no objection

11/0732 Removal of existing garage and conservatory. Erection of single and two storey rear extensions and new detached garage (to allow for repositioning of garage and new landing window) at 1 Falcon Villas Handley Way.

1. We have no objection but some concerns at the partial loss of light to the neighbours extension was expressed
2. We would prefer natural stone, to match existing, to the use of render.

Planning Results

11/0308 Install air source heat pump at 16 Jefferson Piece

Permitted

11/327 Extension, new front canopy and bay window at Wychwood View Thames St.

Permitted

11/0392 Change of use of part of dwelling to form self contained annex/holiday let. Erect external staircase to serve new unit (to allow changes to staircase) at Lower Watts House, Park St.

Permitted

11/0462 Extensions at 1 Sandford Rise

Permitted

11/0499 Install air source heat pump at 10 Jefferson Piece

Permitted

13. To deal with Correspondence.

WODC Winter Weather. Seeking options from Council on how further help might be given. Highlight the need to clear footpaths and Car Park at Spendlove of snow, consider help with providing extra salt bins and equipment, seek better liaison procedures and equitable treatment.

WODC Rally Show. Form requested by 17th May at which point only one noise complaint had been received. Others have since materialised. Following discussions it was agreed that following all major events having taken place consideration will be given to a considered reply to WODC on noise and other issues as they emerge.

WODC/OCC Dyers Hill Traffic issues. Residents letters had been received. A joint meeting had been arranged by the Clerk with OCC/WODC officers on 1st June at 7.30pm in the Corner House to discuss the issues and seek solutions.

Mr Cox Nineacres report to June

CAB Grant request to November

WODC Event at Burford – Chairman had received an invitation to a joint WODC/Burford event on 11th June. He and the Vice Chairman were unable to attend. There were no other members of the Council available

Street Fair Open gardens and jazz lunch first Sunday in June

14. To hear the remarks of the County and District Councillors.

Prior to Mr Owen being invited to speak the Chairman congratulated Mr Hywel Davis on his election to the District Council. He went on to thank Mr Breakell for his work in representing the ward. Clerk to send a suitable letter of thanks.

County Councillor Mr Neil Owen reported as follows:-

Enstone road crossroads. Repair will be undertaken and no one could explain why the recent carriageway repairs has stopped short of this.

Library further information to be sought at group meeting County Hall on 26th May.

Day Centre finances. Following concerns expressed by Mrs Lethbridge Mr Owen undertook to investigate further.

Mr Hackmann and Mr Prew raised questions concerning the quality of work undertaken and the need for proper repair rather than cosmetic. Lots of roads are cracking up. Mr Owen to arrange for the Area Steward to inspect.

District Councillors

Mrs Chadwick reported as follows

on Environment Overview and Scrutiny Committee and Standards Committee

She has supported grants requested for the Museum.

Heathfield Cottage Planning Application will go to committee

Meeting Trevor Ashew to discuss needs in the area. (Clerk has supplied list of concerns).

‘Bring’ site at Spendlove

Snow clearance policies

Bin emptying prior to Riverside.

Mr Davis reported as follows:

In the role for 14 days only.

He had received calls referring to concerns with the Car Rally and had visited some 20 Houses in Charlbury to discuss.

He found 18 supporters for the event and others such as Riverside and 2 concerns with traffic in Thames St. Mr Oddy is dealing with this.

He had seen the noise monitoring report for the weekend.

Mr Prew asked if residents at Fiveways had been approached and referred to two days of engine noise being annoying the level of which may not relate solely to decibel levels.

15. To consider Affordable Housing

The Clerk reported briefly on the situation at present.

SOHA have withdrawn the planning application and prepared a revised version taking account, where possible of comments made on that withdrawn. They wish to consult publicly on this. The Clerk has agreed two dates for Council to consider 8th or 15th June 3 – 8pm in the Corner House.

15th June was preferred as it gave more time for publicity. Clerk to book room and make arrangements to advertise. SOHA will write to adjacent residents.

Mr Cox thanked the Clerk for his work on this.

Mr Prew formally proposed 15th seconded by Mr Hackmann and agreed. Town Council to cover cost of room.

Before closing the meeting the Chairman reminded Members that the Boundary Walk was on 29th May

The meeting closed at 9.56pm.