



CHARLBURY TOWN COUNCIL

Meeting of Charlbury Town Council held on Wednesday 21st August 2013 at 7.30pm in the Corner House.

Members Present: Mr R N Potter (Chairman), Mr J Holah, Mrs V Pakenham-Walsh, Mr R Fairhurst, , Mr P Kenrick, Mr R James and Mrs K Broughton

Apologies: Mrs S Finch, M/s L Reason, Mr W Hackmann, Dr A Merry and Mr R Robson
Mr R Rose, M/s L Leffman and Mr H Davies also sent apologies (County and District Councillors)

1. To receive the minutes of the last meeting.

Subject to the correction of typographical errors and the addition of New Community Centre at item 9 the minutes were approved on a proposal from Mr Kenrick seconded Mrs Broughton and agreed.

2. To deal with matters arising.

The Chairman had attended a River Management Meeting in his own right but reported that he had given the Clerk a copy of a document 'Living on the Edge'.

Surgery. Well attended. Clerk has dealt with queries raised. Next surgery October 5th. Attendees to be decided at September meeting.

Working Group October 23rd Agenda to be decided at September meeting (Agenda item).

Walkers are Welcome Launch event 25th August. Walk through Cornbury Park by kind permission of Lord and Lady Rotherwick

Winter Maintenance Resilience plan meeting held on 5th August. Clerk to draft a plan in due course.

The Clerk and Mrs Pakenham-Walsh will meet Paul Wilson to discuss locations for additional salt bins. Possible garage store for salt / equipment in Charlbury.

Dates Meeting dates to be put in Members diaries.

3. Declaration of Interest

R N Potter declared a non- pecuniary interest in item 9 as he had been an unpaid performer at the Wilderness Festival.

4. To sign orders for payment/receive report

The accounts due for payment were circulated and explained by the Clerk. Mrs Pakenham-Walsh proposed that the accounts be paid, this being seconded by Mr James and nem con. Accordingly cheques were signed by three Councillors.

5. To receive a report from the Planning Committee.

As there are new proposals for Planning and permitted development it was agreed the WODC officers and the Conservation Committee should be invited to the October planning meeting. WODC officers to provide a presentation.

The following plans were considered:

13/1050 Alterations and extensions remove garage at Brae Rise, Crawborough

1. We have no objection but would like to be consulted on wall/roof/window and door colours
2. Would the details of the car port be the subject of a separate application in due course rather than an amendment agreed subsequently?
3. We would like to be consulted on any amendments proposed to the plans as submitted including the car port details as this is an important part of the Conservation Area.

13/1076 Alterations and extensions at Broadstone Farm, Ditchley Rd.

1 We have no objection

13/1084 Extensions at 1 Forest Villas, Crawborough.

1. We have no objection

13/1089 Extensions at 8 Enstone Rd

1. We have no objection

13/1100 Convert garage to store enclose existing gazebo at Stonewall Sturt Rd.

1. We have no objection

Planning Decisions

13/0790

0791 Erect porch at 1 Browns Lane

Permitted

6. To deal with Correspondence.

WODC Comments on Riverside Festival. Clerk had circulated a listing of comments received. Those relevant to be sent to WODC. Organisers to be congratulated on a well-run event.

Jon Carpenter Bookshop closure noted.

Meeting Dates Agreed as per list with the APM amended to April 4th due to a conflict of bookings for the Memorial Hall.

This was agreed on a proposal from Mr Holah seconded Mrs Broughton

Mr Pollock Traffic in Market St. Currently awaiting a response from the County Council. Clerk to follow-up. Traffic issues generally to be discussed at the Working Group meeting on 23rd October.

Vitalise Grant application to November

OCC Bus review. Generally agreed that the current service needs to be maintained.

Ramped access to Nine Acres and a 'disabled swing' Scheme to be considered by Finance Committee. Mr James agreed to produce a sketch of how the ramp could be provided.

Kerb damage at Elms Crescent Clerk to report to OCC

7. To consider Affordable Housing

SOHA are still organising the opening of the site. No further information at present. Need to identify further site noted.

8. To consider a Community Led Plan

Mr Holah reported briefly:

A budget of circa £2k has been agreed from contingency to fund a facilitator. He is currently working on detailed analysis of responses to questionnaires etc. There is a need to consider whether a Neighbourhood Plan may be appropriate following data analysis (early 2014) Various events are under discussion at sites near to where there has been a low level of response.

Mr Kenrick said that there was a need to carefully consider venues in order to 'plug gaps' in geographical and age groups.

9. To consider the Wilderness Festival

Some Councillors had visited the site and been given a tour on 10th August. This was considered useful.

Discussion took place on post event feed back to WODC and a list of responses agreed.

The proposed traffic plan (for all events) was considered and comments to WODC agreed.

10. To receive a report on the Corner House Charity scheme

The Clerk had circulated a report prior to the meeting setting out the processes that had taken place and culminated in the current scheme produced by the Charity Commission.

Mr Kenrick was concerned that the agreement to the scheme was not in the Corner House minute book. However the Clerk had an email signifying the committee's approval.

It was agreed that the Clerk should meet the management committee to ensure that they are aware of their role as trustees.

Mr James proposed that the Clerk's report be accepted this being seconded by Mrs Pakenham-Walsh and agreed F6 A0 Abst 1

11. To receive reports

- a. Cemetery** Grass has been cut. Lime trees need growth at base cut back.
- b. Corner House and Memorial Hall.** No meeting in August. Street Fair programme in place, but helpers needed. WODC to be approached to empty waste bins.
- c. Mill Field, Watery Lane and Bridges.** Hay Bales to be removed. Riverside Festival post event clean-up was excellent. Sluice gate opened weekly to flush.
- d. Nine Acres** New play equipment has been delayed due to a material supplier. Off-site construction has started.
- e. Quarry Lane and Ticknell** No dumping at present but some overhanging branches. Skatepark may benefit from some further additions, possible petition. Mrs Pakenham-Walsh suggested that funds could be sought from the Beer Festival if work goes ahead.
- f. Wigwell** See report. No progress yet on lease transfer. Footbridge needs repair (OCC). Tree works – price for precept following inspection of report.
- g. Station** No report.
- h. General.** Report circulated. The Chairman mentioned the kebab van on the Spendlove site. Should it be mobile?
- i School Governor** No report. School holiday
- j. Transport** Report circulated.
- k. Neighbourhood Action Group** Dog fouling is an issue. Non-permanent markers to be used to highlight problems (name and shame)

There being no further business the meeting closed at 9.50pm