



CHARLBURY TOWN COUNCIL

Meeting of Charlbury Town Council held on Wednesday 21st December 2011 at 7.30pm in the Corner House.

Members Present: Mr R N Potter (Chairman), Mr J Harrison, Mr R Prew, Mrs V Pakenham-Walsh, Mrs H Bessemer-Clark, Mr G Miller, Mrs N Lethbridge, M/s L Reason and Mr I Cox

Apologies: Mr W Hackmann, Mrs S Finch, Mr R James, and District Councillor Mrs G Chadwick

Prior to opening the meeting the Chairman reminded those present that a special meeting had been arranged for January 11th 2012 to discuss Neighbourhood Planning. Background papers were circulated with the November agenda.

1. To receive the minutes of the last meeting.

Subject to the correction of typographical errors Mr Harrison proposed the minutes be signed as a correct record, this being seconded by Mrs Bessemer-Clark and agreed.

2. To deal with matters arising.

The allocation of Councillors for surgeries in 2012 to be an item for the January 2012 agenda.

3. Declaration of Interest

There were none.

4. To sign orders for payment / receive report

The Clerk drew attention to the papers circulated for the agreement of a 22012/13 precept which gave a detailed analysis of expenditure to date. A list of accounts to be paid was circulated and explained by the Clerk. Mr Hackmann proposed that the accounts be paid this being seconded by Ms Reason and carried. Accordingly cheques were signed by three Councillors.

5. To receive a report from the Planning Committee.

Mr Oddy and Mr Salsbury of WODC had attended the meeting on 19th December to discuss the results of noise monitoring at events in Charlbury during the year. A series of questions and answers took place and concerns were expressed that a TEWS license issued to the Wilderness Festival was against the spirit of the previous licence. Mr Oddy explained the position in respect of such licences. A wider series of questions would be answered in writing.

It was agreed that Cornbury be invited to either the January or February meeting to discuss events proposed for 2012. Mr Oddy to be asked to return in December 2012 to review the years events.

Planning Applications

11/1930 Erection of porch and new roof light to front elevation at Kantara Woodstock Rd.

1. We have no objection

Planning Results

11/1705 Erect replacement rear conservatory at 2 Woodstock Road

Permitted

11/1749 Insert new front floor fire escape hatch to gable end and rear door to ground floor at Shearm Cottage Hixet Wood.

Permitted

6. To deal with Correspondence.

Diamond Jubilee Three letters expressing potential 'events' had been received. The Chairman proposed that a small group be set up to consider these and how other bodies may be involved in a coordinating group. Date to be set. Chairman, Mrs Lethbridge and Clerk to be the group initially.

OCC Review or ORCC transport team.

Agree to support OCC recommendation to support Community Transport Advisor Post.

Surgery Reports Matter dealt with

Royal British Legion Wrath laying Noted

Library OCC decision is to support 50% of hours at Charlbury Library. Mrs Lethbridge and Mr Owen were thanked for attending the OCC meeting, speaking on behalf of Charlbury and for the efforts made to keep the library open as at present. Official copy of OCC report awaited.

Mrs Dodds Wilderness Festival – copy questions to Mr Oddy who will supply a detailed reply.

7. To consider Affordable Housing

Nothing to report

8. To receive a report from the Gifford Charity

Mr Cox and M/s Reason reported to the Town Council following a successful public meeting. Discussion continued with WODC and OCC to ensure that monies set a side become available for the project.

9. To consider the precept for 2012/13

The full council met on 14th December to discuss the recommendations of the Finance Committee and had arrived at an agreed budget.

M/s Reason proposed that a precept of £84,292 be set this being seconded by Mrs Pakenham-Walsh and agreed nem con.

Clerk to provide report on refining grant procedure and Mrs Bessemer-Clark to report in next TC report the reasons for increased spending.

10. To consider Planning meeting procedures

There was considerable discussion in relation to ways in which the process could be streamlined either by electronic means or by changing the way in which information is given to the meeting.

There were some merits to the paper system which allowed cross comparison of present and proposed drawings, but there were areas where the level of detail read out be reduced/summarized.

It was suggested that a sequence for displaying applications would be useful.

Site plan	Location
	Block Plan
	Current Plan
	Proposed Plan

The Clerk to prepare a summary of useful information to circulate.

Plans can be viewed on WODC website, at the Clerks home and addresses can be visited if Members wish. Further investigation into availability of electronic equipment to continue.

11. To receive reports

- a. Cemetery** All well. Hedges to be cut. New trees to be cleared of weeds at base.
- b. Corner House and Memorial Hall.** Report circulated.
- c. Mill Field, Watery Lane and Bridges.** New slippery surface signs now in place. Some minor tree works to be started in early New Year.
- d. Nine acres** Report circulated with meeting papers. Some mud being thrown onto windows by local youths. The culprits need to be stopped.
- e. Quarry Lane and Ticknell** No report
- f. Wigwell.** Permissive paths to close January 4th. Thames Water working on lease transfer.
- g. Station** New coffee facility and new timetable operating.
- h. General.** Litter pick took place on 14th with 3 volunteers Mr Miller thanked. OCC have completed some of the outstanding works.

i School Governor No report.

j. Transport Services to be re tendered in 2012. Issues reported to Allen Field of OCC New train timetable impinges on taxi/bus timetable.

k. Neighbourhood Action Group Report circulated. Visits to Police call centre can be arranged and are very useful/interesting.

The Chairman concluded the meeting by wishing all present a Happy Christmas. The Vice Chairman made a short presentation to the Clerk.

There being no further business the meeting closed at 9.20pm.