



CHARLBURY TOWN COUNCIL

**Meeting of Charlbury Town Council held on Wednesday 17th December 2014
at 7.30pm in the Corner House.**

Members Present: Mr R N Potter (Chairman), Ms H Baldwin, Dr A Merry, M/s L Reason, Mr P Kenrick, Mr W Hackmann, Mrs S Finch and Mrs K Broughton

Apologies: Mrs V Pakenham-Walsh, Mr R Fairhurst, Mr R Prew and Mr R James
County Councillor Mr R Rose and District Councillors M/s L Leffman and Mr H Davies.

Prior to opening the meeting the Chairman reported that he had accepted an invitation to a Civic Carol Service at Witney Church on 19th December and that he had received a Christmas Card from the Chairman of the District Council.

1. To receive the minutes of the last meeting.

Subject to a minor amendment, page 4 item 9, change word to provision Mr Hackmann proposed that the minutes be signed as a correct record, this being seconded by Dr Merry and agreed.

2. To deal with matters arising.

Salt – All bags now distributed

20mph limit meeting. Mr Kirkwood of OCC had met members and Ben Wright (NH Forum) to discuss the matter further and determine procedures/processes.

The Town Council would need to pay for speed surveys initially at a cost of £100 + VAT each. It was agreed that these should be requested in March 2015 at the following locations, The Slade, Woodstock Road, Park Street, Enstone Road and Market Street. (Pooles Lane has already been done). This was proposed by Mr W Hackmann seconded Dr Merry and agreed.

Appointment of Vicar. Lunch to take place on 27th February. A councillor will be invited.

Chipping Norton and Woodstock Green Gym. Donation for services to be made.

3. Declaration of Interest

M/s Baldwin declared an interest in item 4 as a cheque recipient and took no part in discussions/vote.

4. To sign orders for payment/receive report

A list of accounts to pay was circulated and explained by the Clerk. Dr Merry proposed that the accounts be paid this being seconded by Mr Hackmann and agreed. Accordingly cheques were signed by three Councillors.

5. To receive a report from the Planning Committee.

- 14/02047 Alterations and single storey extension with detached garage at 10 Sandford Park.
1. We have no objection
- 14/02091 Alterations and extension to dwelling at 6 Quarry Lane
1. Can consideration be given to ensure that any existing soakaways are not compromised by this infill.
 2. Otherwise no objection.
- 14/02208 Erect rear conservatory at 15 Elm Crescent
1. We have some concern that this abuts the neighbour's conservatory. This may cause maintenance and other problems. Should there be a gap between the two conservatories?
 2. Otherwise no objection
- 14/02262 Illuminated sign (retrospective) at New Barn Garage Nineacres Lane
1. We deplore retrospective applications
 2. Could the illumination of the sign be terminated at the close of business or 6pm please.

Planning Results

The following approvals were received enbloc

- 14/0833 Reeves Barn erect dwelling.
- 14/1032 Wychwood View Stonesfield Lane – detached garden room
- 14/1053 Evenlode Stonesfield Lane - alterations and extensions
- 14/1109 Woodlands Ticknell Lane – reclad and render external walls
- 14/1121 Hopkins Yard Market Street – material change
- 14/1411 Brice House Thames Street - erect front door canopy
- 14/01438 The Green 15 - erect first floor side extension
- 14/01452 Sapharay Sturt Rd – extensions and conversion of garage.
- 14/01462 Turret House Ticknell Lane – extensions and alterations

Letter from Giles Hughes

This outlined the current planning situation and included a list of abbreviations explained.

6. To deal with Correspondence.

OCC Scheme on Dyers Hill/Thames St Junction. OCC asked for a £5K contribution towards a kerbed extension to improve traffic visibility which is currently achieved by painted lines. The TC budget is spent and so OCC are to be asked to re-line the junction together with Enstone Rd crossroads and a site in Pooles Lane with a contribution from the County Council community fund.

OCC Japanese Knot Weed, Pound Hill to be dealt with by OCC

Rushy Bank – proposed development. Some details had been circulated by Ian Cox for members information. The Clerk cautioned those present re the potential for interest to be declared to any subsequent planning. There will be a public display of the proposals on January 15th 2015.

NH Forum Noted

Young Dementia UK – no need to meet at this stage as Rushy Bank details cover this matter.

Builders Ede date for meeting to discuss land near to Little Lees to be agreed. CM/Vice CM and Clerk to meet Mr Ede at Witney.

Watery Lane – damage to verges. To be dealt with by the Clerk and developer at the end of the building contract for Mr Kerr.

Defibrillator - the Clerk provided an update on progress.

7. To consider the Neighbourhood Forum

The notes of a productive meeting held on December 8th were circulated and accepted. A report from the group to the January 2015 meeting is expected together with an article for the March Chronicle.

Mr Hackmann proposed that page 3 of the notes which set out the agreed outcomes of the meeting is accepted and endorsed seconded Mr Kenrick and agreed.

8. To finalise the precept for 2015/16

M/s Reason reiterated the request made by the NH Forum for a grant of £10K. The budget allocates £7K. She went on to ask that if necessary shortfalls could be addressed via the contingency fund. A detailed report from the Clerk had been circulated, considered and explained.

Dr Merry proposed that a precept of £84,358.70 be made this being seconded by Mr Hackmann and agreed with one against. Clerk to send documents to WODC.

9. To receive a report on the Councillor surgery

Mr Kenrick reported briefly on issues raised:-
Traffic speed The Slade

Parking at junctions

Horse biting walkers near Watery Lane

Next surgery 7th February 2015 Dr Merry, Mrs Finch and Mr Hackmann to attend.

10. To receive reports

a. Cemetery All well

b. Corner House and Memorial Hall. Some issues raised by CADS relating to the extension and its effect on their production. Works progress fairly well

c. Mill Field, Watery Lane and Bridges. Willows have been pollarded 20 at £35 per willow. Bank repairs to be undertaken in the spring of 2015. Watery Lane very wet – stream issues.

d. Nine Acres Meeting to discuss links to Gifford centre to be held on 23rd December

e. Quarry Lane and Ticknell Litter at Skatepark. Encroachment in Quarry Lane has been cleared by OCC

f. Wigwell Permissive paths to be closed on 7th January 2015. New Wychwood Project Officer is Sharon Williams (from 5/1/15).

g. Station New timetable from 14/12/14. Café works have started. Railbus now works well and is on-time. Arrange meeting with Alan Field

h. General. Report circulated

i School Governor Mr Hackmann provided a detailed and interesting update

j. Transport No report

k. Neighbourhood Action Group No report

The Chairman concluded the meeting by wishing all present a happy Christmas. The Clerk was given a present by the Vice Chairman on behalf of Members. He thanked them for this.

There being no further business the meeting closed at 9.15pm