



CHARLBURY TOWN COUNCIL

Meeting of Charlbury Town Council held on Wednesday 23rd February 2011 at 7.30pm in the Corner House.

Members Present: Mr R N Potter (Chairman), Mrs S Finch, Mr J Harrison, Mr W Hackmann, Mrs H Bessemer-Clark, Mrs V Pakenham-Walsh, Mr R James, Mrs N Lethbridge, and M/s L Reason

Apologies: Mr R Prew, Mr G Miller and Mr I Cox

Prior to opening the meeting the Chairman made the following points:-

He had been invited to the Chairman of the County Councils Civic Dinner but was unable to attend due to a clash with a public meeting. He had sent a personal donation.

Wilderness Festival SAG attended on 22nd Feb. with Clerk.

NALC paper circulated with minutes re Localisation proposals currently in white paper in Parliament.

Letter from the County Councillor re library and cuts has been circulated and is on the website.

1. To receive the minutes of the last meeting.

The following typo errors were noted. Page 4 Double not Doubly. The Clerk and Chairman attended a SAG meeting at WODC to discuss the Rally Show at Cornbury on January 25th. Subject to the above Mr Hackmann proposed that the minutes be signed as a correct record, this being seconded by Mr James and agreed.

2. To deal with matters arising.

Chairman's Reception. Held on February 9th. 29 people attended.

Wilderness Festival Cornbury. Chairman and Clerk invited to attend the SAG on 22nd February to consider production of licence and items. Event to be on 12 – 14 August. Noise levels for the event to be set at 55db.

Rally Show Cornbury. Conditions circulated for comment.

Library. Public meeting to be held at 7.45pm on 25th March in the Memorial Hall.

Salt Bins - need to be refilled.

M/s Reason spoke briefly on PV cells, subsidies and government review. The development is seeking support. She went on to say that she would like to see 25% community involvement / investment to provide local benefit for individual investors or a community trust benefiting the Town.

Boundary Walk. Some replies received.

'Surgeries'. Recently held on 5th Feb. Notes with the Clerk. Next surgery will be 2nd April with Mr Miller and Mr Hackmann. Mrs Bessemer-Clark also available.

Next agenda for subsequent events.

3. Declaration of Interest

Mr Harrison declared an interest in agenda item 4 as a cheque recipient is a relative.
Mr Potter declared an interest in agenda item 4 as a cheque recipient.

4. To sign orders for payment / receive report

The accounts due for payment were circulated and explained by the Clerk together with reference to current finances and balances.

Mr Hackmann proposed that the accounts be paid this being seconded by Mrs Bessemer-Clark and carried nem con. Accordingly cheques were signed by three Councillors.

5. To receive a report from the Planning Committee.

At the meeting on 21st February Owen Smith of OCC and Richard Fairhurst attended and spoke about transport and sustainability measures/issues.

The following plans were considered:-

11/0150 Remove existing garage, rear extension and conservatory, erect single storey front extension, new porch and single storey rear extension and detached garage at Pilgrims Cottage, Crawborough.

1. Can the neighbours comment be taken into consideration
2. Can energy conservation and the provision of adequate insulation be given careful consideration particularly in terms of replacement windows and the proposed dormer.
3. The extension proposed will alter the 'building line' as it proposed building forward of this. This affects the look of the property and will affect light to the neighbours frontage and perhaps set a precedent.
4. We hope that new windows will be energy efficient.

11/0184 Installation of PV solar park with associated equipment and works at Cornbury Park Estate.

1. We are grateful for the consultation on this application which is outside of Charlbury Parish.
2. We have no objection
3. We hope that this scheme will bring benefits to the local community

11/0222
0223

Remove existing single storey extension and replace with new two storey extension at Heathfield Cottage Browns Lane.

1. It appears that some work has already started at this site despite the answer to question 3 on the application form
2. Can the detailed observation/comments of the owners of Heathfield be given careful consideration please.
3. We object to this application on grounds of over-development of the site and ask that it go to committee
4. Parking would be a problem at this point in Browns Lane which is already congested and is a through bus route.

5. Some of the measurements do not appear to be accurate suggesting that drawings could have been better presented.
6. Perhaps pre-application advice, had it been taken, might have resulted in fewer than the three applications so far for this site.

Planning Results

10/1738 Land adjacent to Little Lees. Application deferred by committee to enable the ecological report to be received and also to enable engagement between the applicant and local residents.

10/1818 Single storey front and rear extension and rear conservatory at 1 Sandford Rise
Refused

**11/0002
0003** Relocate entrance gates at Crinan House, Market St
Permitted

6. To deal with Correspondence.

WODC Proposed sites for cycle racks to be considered in March. Paper to be circulated.

OCC Browns Lane / Enstone Rd closure. Publish on website and seek no parking at the Playing Close to allow for traffic to Spendlove Centre.

OCC Definitive Map addition of footpath at Ticknell Piece noted.

Street Fair Accounts and officers noted.

Riverside Use of Mill Field 18/19 June, The Chairman reported that he had met members of the Festival organising group with Mr Harrison, Mrs Bessemer-Clark and the Clerk on 22nd February to discuss conditions etc. This had been useful.

Following considerable discussion the following was agreed:-

M/s Reason proposed that the use of Mill Field be granted free of charge subject to usual conditions. This was seconded by Mr Harrison and carried nem con.

Mr James proposed that the grant of £3.5k be made available as satisfactory accounts had been produced as requested, this being seconded by Mr Hackmann and agreed nem con.

March agenda. Grant policy to be reviewed/system/forms etc.

Mr Dodds Possible generating scheme at Mill Race. Following discussion and advice the scheme was considered to be a non-runner.

Mr A Podbury. Fees for mowing 9 Acres £102.50 per cut for 2011

Mr Hackmann proposed that this be accepted, seconded by Mrs Finch and agreed.

Cotswold AONB Chairman to attend meeting in Witney.

Sue Ryder Grant application to November meeting.

7. To consider Street Lighting

This matter was last considered in December 2009 and at the APM a request was made to keep the issue of lights off at night under consideration. M/s Reason reported that this issue had also been raised at other meetings since and could be considered as a means of saving money which could better used keeping open the library.

It was agreed that the Clerk would enquire with OCC the current position/possibilities.

8. To consider fees and charges for 2011/12

The following were agreed:- proposed Mr Hackmann seconded Mrs Lethbridge

	£
<u>Burials</u>	
Child	15
Person 9+	100
Cremated Remains	80
Reopen	100
Exclusive Rights	205
Headstone/Kerb	130
Additional Inscription /Vase/Tablet	100
Headstone/Kerb combined	200
Ashes Plot	50

Proposed M/s Reason seconded Mr Harrison

Allotments	Full Plot	30
	½ Plot	15

9. To consider topics for the Reflective Meeting (16th March)

County and District Councillors to be invited with topics to include Localism and Planning.

Agenda to be circulated.

10. To consider affordable housing

The application went to Uplands on 7th February with a comprehensive report from the officer involved. The Chairman felt that Abby Fettes should be congratulated for the clarity of the report.

The matter had been deferred to enable a further ecological report and local consultation to take place.

11. To consider the APM

Agenda as per usual. Meeting will be at 8.00pm on 1st April in the Memorial Hall.

12. To receive reports

- a. Cemetery** In good order
- b. Corner House and Memorial Hall.** Report circulated by Mrs Pakenham-Walsh out lining main points.
- c. Mill Field, Watery Lane and Bridges.** Grass to be harrowed by Mr R Jackson. Consider cutting the edge further back. Notices for slippery bridge to be obtained
- d. Nine acres** Report attached to minutes.
- e. Quarry Lane and Ticknell** Field entrance very muddy
- f. Wigwell.** AGM 3rd March. Lease transfer to friends of Wychwood in progress
- g. Station** Work proceeding well on duelling of line
- h. General.** Usual potholes, setts etc.
- i School Governor** Mr Hackmann gave a full and interesting report. Mrs Pakenham-Walsh asked if any progress had been made with Car Parking on the Slade at school times.
- j. Transport** Mrs Bessemer-Clark had circulated a report
- k. Neighbourhood Action Group** Mrs Pakenham-Walsh had distributed her report. She reported that the Police would monitor the new pavilion in Nine Acres when completed.

There being no further business the meeting closed at 9.30pm.