



CHARLBURY TOWN COUNCIL

**Meeting of Charlbury Town Council held on Wednesday 26th February
2014 at 7.30pm in the Corner House.**

Members Present: Mr R N Potter (Chairman), Mr P Kenrick, Dr A Merry, Mr R Fairhurst, Mr R Prew, Mrs K Broughton, Mr J Holah, M/s L Reason, Mrs V Pakenham-Walsh and Mr R James.

Apologies: Mr W Hackmann, Mrs S Finch and Mr H Davies (District Councillor)

1. To receive the minutes of the last meeting.

Mr James proposed that the minutes be signed as a correct record this being seconded by Mr Prew and agreed.

2. To deal with matters arising.

Chairman's Reception. Some fifty guests were present at a cost of around £5 per head. A presentation was made to the Clerk to mark 35 years of service and a letter from David Cameron was handed to him.

Wychwood Project. A meeting was held with Nick Mottram and Mr St. John. The Chairman and Clerk attended. Handover is progressing.

Surgery. The next surgery is April 5th. Mr Holah and Mr Prew to attend.

Drainage. The Clerk reported on a meeting with an OCC drainage engineer to discuss various problems including at the Playing Close/Crawborough.

3. Declaration of Interest

Mr R N Potter, Mrs Pakenham-Walsh and Dr Merry declared an interest in the item 4 (payments) M/s Reason declared an interest in planning application 14/0217 (Solar Farm) and left the meeting when this was discussed.

4. To sign orders for payment/receive report

The accounts due for payment were circulated and explained by the Clerk. Mrs Broughton proposed that the accounts be paid, this being seconded by Mr Holah and agreed. Accordingly cheques were signed by three Councillors.

5. To receive a report from the Planning Committee.

The following plans were considered:

14/0130 Remove garage, extend existing dwelling and erect new detached dwelling with parking at 40 Hughes Close.

1. We have no objection
2. Can the hard standing proposed be of a suitable porous material please?

- 14/1034** Single and first floor extension at Whitson Woodstock Rd
1. We have no objection
- 14/0136** Erect two and single storey side extension at 53 Ticknell Piece Rd
1. We have no objection
- 14/0160**
0161 Alterations to include rear extension, new porch and bay window and new glazed oak framed gable at Blenheim Cottage, The Slade.
1. We oppose the use of slate cladding on the side wall as proposed which is inconsistent with the vernacular.
 2. Otherwise no objection.
- 14/0217** Construct Solar energy farm and associated equipment fencing and security cameras land south of B4022 between Charlbury and Fawler.
1. Can the comments of the neighbours (Mr Wilson) be given careful consideration
 2. We support the proposal but would ask that this go to committee as it is likely to be a sensitive issue locally
 3. This is a comprehensive and well documented application showing that careful consideration has been given to a range of issues
 4. Can the District Council ensure that adequate screening is put in place and that CCTV associated control cabinets are discreetly located.
- 14/0219** Erect single storey rear extension at 77 The Green
1. We have no objection
- 14/0225** Convert Barns to dwelling, workshop, office and parking. Construct semi-subterranean extension to form living space at Walcot Barns, Forest Rd.
1. Can careful consideration be given to the need for an ‘archaeological watching brief’ as there have been discoveries of note nearby.
 2. Is there a need for a bat or newt survey
 3. We applaud this proposal to bring this building back into use.
 4. Otherwise no objection.

Planning Results

14/0011 Erect front porch at 18 Sturt Rd

Permitted

Planning Appeal

13/1611 Erect dwelling at Linwall Sturt Rd

Appeal against refusal

13/1636 Bell Hotel signage

The pole for the pub sign as installed is metal whereas the consent given required a wooden pole to match that previously erected. Notify WODC of this for action.

6. To deal with Correspondence.

OCC Rights of way consultation. Dr Merry to complete the questionnaire. Clerk to submit in due course.

OCC Conversion of street lights to LED energy saving etc. Invite speaker to a Monday meeting when available.

OCC Draft minerals and waste strategy. Seek a replacement or reopening of Dean Pit.

Riverside Use of Mill Field 26/27 July. Agreed free of charge subject to usual conditions and WODC licence. This was agreed on a proposal from Mr Kenrick seconded Dr Merry.

SUSCHA Grant thanks note

R N Potter Letter to Corner House, passed to Steve Andrews

Crisis Grant to November small grants

Boundary Walk Response from Cornbury, Ditchley, Beevis Farm and Blenheim noted.

Ady Podberry Fee to cut 9Acres (gang mower) £110 per cut + vat for 2014 season. Agreed on a proposal from Mrs Pakenham-Walsh seconded M/s Reason

Jane Parsons use of part of cemetery for poppies to mark 100th anniversary of WW 1. Agreed. Clerk to agree an area

Defibrillator Mr Tracey to speak to Council re this on 24th March at 7.30pm

7. To consider a Community Led Plan

The event held on 22nd February attracted circa 50 attendees and was useful in attracting 'new blood' to the group. The visual minutes were shown to those present. This was an impressive large document depicting actions/hopes/discussion in a novel way.

Consideration is being given to moving on to a Neighbourhood Plan for which the Town Council has to be the Sponsoring body. A group of people wish to address the Council in March or April. Mr Holah reported that he and Stuart Parker had met Astrid Harvey of WODC to discuss Neighbourhood Plan. The CLP group will review this issue at its March meeting. There were further discussion on this matter with reference to costs, completion of the CLP with a report and recommendations and associated implications. The CLP group were congratulated for the work done and achievements involving the community widely in the process. Facilities forum arranged for March 22nd. Mrs Pakenham-Walsh is to stand down from the CLP group.

8. To identify topics for the Working Group on March 12th.

The topics will be:-

1. Appointment of trustees – to include a list of current trustee nominations and dates etc.
2. CLP/NH plan paper.

District and County Councillors to be invited for the CLP/NH plan part (taken first)

9. To consider the Annual Parish Meeting (April 4th)

The agenda to be as pre 2013 with a report and display from CLP group. Presentations to be time limited. Mrs Pakenham-Walsh will be unable to attend and sends apologies.

10. To consider the draft resilience plan (previously circulated)

All comments to be sent to the Clerk to enable a second draft to be produced for the group comprising the Chairman, Mr Holah, Mrs Finch and the Clerk to consider.

12. To receive reports

a. Cemetery All is well.

b. Corner House and Memorial Hall. Building works are planned for the Hall, Street Fair events and dates on website

c. Mill Field, Watery Lane and Bridges. Wet. Appropriate action to be taken when water levels drop and land dries out. Review bank repair needs etc. Residents meeting to be held at a suitable time.

d. Nine Acres Mr Prew will replace Russell Robson as the TC representative along with Mrs Pakenham-Walsh

e. Quarry Lane and Ticknell See report. OCC needs to be asked to cut back and to be asked if dog fouling can be addressed.

f. Wigwell See report. Fence repairs needed (Thames Water). Leases transfer meeting held 5th Feb. Tree works plan to be agreed when quotes received.

g. Station Water puddles still an issue as are safety problems/mix of cars/pedestrians. Do lights need to be on all night?

h. General. New cabinets installed by BT for broad band improvement. (June 2014). Post at Bell – report to Planners. Road surface Sheep Street in need of repair (report to OCC)

i School Governor Brief update circulated

j. Transport Report circulated.

k. Neighbourhood Action Group Report circulated.

There being no further business the meeting closed at 9.35pm