

Meeting of Charlbury Town Council held on Wednesday 25th February 2015
at 7.30pm in the Corner House.

Members Present: Mr R N Potter (Chairman), Mr W Hackmann, Mrs V Pakenham-Walsh,
Ms H Baldwin, Mr R James, Dr A Merry, Mr P Kenrick, Mrs K Broughton,
Ms L Reason.

Apologies: Mr R Fairhurst, Mrs S Finch, Mr R Prew, Mr R Rose and Mr H Davies.

Prior to opening the meeting, the Chairman reported that he had been contacted by a reporter from the Oxford Mail on 12th February in connection with the Gifford Centre. His comments had been accurately reported.

1. To receive the minutes of the last meeting.

Mr Hackmann proposed that the minutes be signed as a correct record, this being seconded by Dr Merry and agreed.

2. To deal with matters arising.

Chairman's Reception. 28 people attended. Mrs Pakenham-Walsh thanked the Chairman for an excellent evening.

Speed Sites. Sites to be agreed with OCC.

Defibrillator. Co-op now has the money to fund the installation. Mr Kenrick proposed that the form of agreement for the siting be agreed with the Co-op, seconded Mrs Broughton and agreed. Clerk to sign and return the documents.

Alan Field. Attended Monday 23rd. Clerk has thanked him.

Police will attend the April Planning Meeting.

February Surgery. Dr Merry and Mr Hackmann attended.

April Surgery. Next agenda.

Meeting Ede Developments/Rushy Bank Partnership. Met on 16th February with members of Council (Chairman, Vice-Chairman and Clerk) to put both parties in touch and to facilitate a joint meeting with WODC housing officers - seeking an opportunity to work together,

3. Declaration of Interest.

Mr Potter declared an interest in item 4 as a cheque recipient.

4. To sign orders for payment/receive report.

The accounts to be paid were circulated and explained by the Clerk. Mr Hackmann proposed that the accounts be paid, this being seconded by Dr Merry and agreed. Accordingly cheques were signed by three Councillors.

The Clerk explained the VAT reclaim process for work undertaken on the Memorial Hall using grants paid to the Town Council. A reclaim had been successfully submitted.

5. To receive a report from the Planning Committee.

The following was considered:

15/00255/HHD & 1500/00256/LBC Alterations and single storey rear extension, internal alterations at Blenheim Cottage, The Slade.

1. We have no objection.

Mr Alan Field attended the planning meeting and updated Members on matters at the station. There was an exchange of information by questions and answers. Mr Field's enthusiasm was evident and he had delivered some significant improvements in his short period in office.

6. To deal with Correspondence.

ORCC. Housing Needs Survey/information for Neighbourhood Forum. Cost of the exercise is likely to be between £1500 - £3000 dependent upon the type of survey requested. Advised to wait until the N/H Forum has decided on its requirement.

Boundary Walk. Replies so far noted.

Ms Leffman/S Walker. Additional dog bin near entrance to Cornbury Park off Park Street. Cost will be approximately £200. In principle agreement subject to siting agreement.

7. To consider nominations for the WODC Chairman's Award.

Nominations have now closed.

8. To consider the Neighbourhood Forum.

There were two papers prepared by Dr Merry and a reissue of a 2012 document from the Clerk circulated to all for consideration.

A meeting on 17th February with Astrid Harvey of WODC was attended by Councillors and N/H Forum members where questions and answers/suggestions were exchanged.

The Town Council is registered for a Neighbourhood Plan which is all that is currently needed.

It is for the Council and N/H Forum to decide how, when and which plan is appropriate. Funding of £8k is available from Localities Fund.

It was agreed that there should be no limitation on the plan to be produced; just collect the data and produce the appropriate plan required on the basis of community response.

Following extensive discussion and expressed concerns, the following proposal was made:

That Charlbury Town Council authorises the Neighbourhood Forum to proceed with the collection of all data required and then to decide on the form of plan needed by the community as information emerges from the collected data, using the provisions of the relevant legislation.

This was proposed by Mr Hackmann, seconded Mrs Pakenham-Walsh and agreed nem con.

Mr Kenrick reported that a position statement would be delivered to all properties in the Town with The Leaflet in April.

9. To consider the Working Group meeting on March 18th.

Topics to be considered:

1. A plan for the last year of Council - what can be done, what will be carried forward?
2. Generate interest in the TC election/candidature.

10. To consider the APM March 27th.

Normal agenda. Any apologies to Clerk please. Ask N/H Forum if they would like to address the meeting.

11. To receive reports

- a. Cemetery. Some debris to tidy up.
- b. Corner House and Memorial Hall. New kitchen in Memorial Hall. Committee considering future use of the Corner House. Some interest in shared office space. Street Fair - Chairman now John Hole. New constitution in due course.

- c. Mill Field, Watery Lane and bridges. Pollarding of willows well done. In spring, check banks/sluiice and overfall.
- d. Nine Acres. Sinking fund for Pavilion started. Contribution of Mrs Kenrick is very much appreciated. Working with the Community Centre on shared facilities. Enstone Road wall made safe. Repairs in due course.
- e. Quarry Lane and Ticknell. Blackthorn around skatepark needs to be cut back. Job for Green Gym - Mr Kenrick to speak to Mr Ochlestone.
- f. Wigwell. Lease transfer is likely soon. Tree works have been completed. Easter Egg hunt on Wigwell agreed on a proposal from Mr Kenrick, seconded Mrs Broughton. Formal handover to be in June.
- g. Station. Alan Field reported on Monday.
- h. General. See Dr Merry's report.
- i. School Governor. See report circulated by Mr Hackmann. A comprehensive paper was presented.
- j. Transport. LTP4, Mr Fairhurst to expand on this at the next meeting.
- k. Neighbourhood Action Group. Meetings held quarterly. Local area PC's and PCSO's met to discuss issues and report. New Legislation in place for antisocial behaviour. CBO's new - more efficient. Burglary at Beechcroft - suspects arrested. NAG members to be trained to undertake speed checks.

There being no further business, the meeting closed at 9.14pm.

Signed.....
Chairman.