



# CHARLBURY TOWN COUNCIL

## Meeting of Charlbury Town Council held on Wednesday 25<sup>th</sup> January 2011 at 7.30pm in the Corner House.

**Members Present:** Mr R N Potter (Chairman), Mrs S Finch, Mrs V Pakenham-Walsh, Mr. R Prew, Mr J Harrison, Mr R James, Mrs N Lethbridge, Mr I Cox, and M/s L Reason

**Apologies:** Mr W Hackmann, Mr G Miller, and Mrs H Bessemer-Clark

Prior to opening the meeting the Chairman wished all present a belated Happy New Year. He went on to make the following points:-

Chairman's Reception was to be held on 8<sup>th</sup> February at 7.00pm.

He had attended an OROC meeting at Carterton celebrating small rural towns (no other Charlbury Councillors present).

There is at present no roadshow for Neighbourhood Planning OALC/ORCC are organising an event for this purpose on 12<sup>th</sup> March at Exeter Hall Kidlington (6-9.30pm). Two attendees are permitted.

### 1. To receive the minutes of the last meeting.

Mrs Pakenham-Walsh proposed that the minutes be signed as a correct record this being seconded by Mrs Lethbridge and agreed.

### 2. To deal with matters arising.

The Chairman and Clerk met two representatives from Wilderness Festival (Eloise Markwell-Butler and Dave Mc Calmant). This years dates will be 10<sup>th</sup> – 12<sup>th</sup> August. There was considerable discussion concerning the noise at 3.00am on the Sunday morning and the use of TENS licences to extend the Festival hours beyond the premises licence (2.00am). There had been an issue with an event advertising itself to 3.00am. There will be a SAG meeting with WODC to prepare conditions for this years event and Lord and Lady Rotherwick will attend the TC meeting on 20<sup>th</sup> February to discuss events planned for 2012.

Queens Diamond Jubilee. Clerk exploring various possible ideas raised by the working group.

Library . Friends AGM 6<sup>th</sup> February. Speakers from OCC will be present.

Liz Reason outlined the condition in the grant document from OCC re the provision of Library facilities at the Community Centre.

Planning The Clerks notes were considered of some use. System to continue.

Street Fair. Social meeting will be held on 30<sup>th</sup> January

Cemetery 4 graves have sunk a little. Action in hand.

### **3. Declaration of Interest**

There were none.

### **4. To sign orders for payment / receive report.**

The accounts due for payment were circulated and explained by the Clerk. A brief report on Council finances was given. Mr Prew proposed that the accounts be paid this being seconded by Mrs Lethbridge and agreed. Accordingly cheques were signed by three Councillors.

### **5. To receive a report from the Planning Committee.**

The following plans were considered:-

**12/0023** Erect bungalow with new vehicle access at land adjoining 2 Nine Acres Close.

1. This site is considered controversial and we therefore ask that it go to committee.
2. This Council is concerned that the existing hedge be retained in perpetuity, by condition if necessary.

**12/0044** Replace two windows in N & S elevations with metal louvers at Telephone exchange, Lees Heights.

1. We have no objection.

**12/0065** Creation of ashes memorial area at St. Marys Church.

1. We have no objection.

**12/0074** Replacement of render and strengthen bungalow roofs at Hanover Close. Sandford Rise.

1. We have no objection.

#### Footpath at Little Lees

A letter from some residents was considered at the Planning meeting and the Clerk was requested to seek further details on the process which led to the addition of this path to the plan for this site. There was some reference to the application being advertised over the Christmas period.

The Clerk reported that OCC had requested that the path be included as a condition of their approval. Accordingly the application was made and included in the committee decision at WODC Uplands planning.

## **Planning Results.**

**11/1722**

**1723** Internal and External alterations, erect single flat roof and first floor extensions at Royal Oak, Church St.

Permitted

## **6. To deal with Correspondence.**

WODC OCC Electoral Divison. Charlbury will now become part of the Charlbury and Wychwood ward

WODC Standards committee – new rules for code of conduct will be in force from 1<sup>st</sup> July 2012.

OCC Closure of Church Street for repairs 27<sup>th</sup> February for up to 5 days.

Library Detailed reply awaited from Mrs Heathcote. Mrs Lethbridge updated members on the most recent Friends meeting.

Canoe Club Use of Mill Field Easter open day.. Agree subject to usual conditions (15<sup>th</sup> April)

Mr Sturdy Use of Mill Field for wedding reception. There were mixed feelings on this particularly in terms of setting a precedent. Further detailed information to be requested before any decision is taken.

Riverside Festival Use of Mill Field 16-17<sup>th</sup> June. Agreed subject to usual conditions.

Janet Jeffs Coronation Oak in 9 Acres. An oak tree will be planted in the Cemetery to mark the Diamond Jubilee.

RoSPA Continue with current inspection programme.

Boundary Walk Mr Griffiths to lead.

## **7. To consider affordable housing**

The scheme now has planning consent.

Rural Housing enabler. WODC are to remove the grant made to ORCC for this post. District Councillors were asked to seek the retention of support if possible.

## **8. To receive reports with reference to Charlbury**

a The County Councillor Neil Owen reported as follows:

OCC has agreed to grant monies to the Gifford Charity subject to conditions.

Centenary Wood. Not on the list for disposal by OCC.

No entry signs at Sheep Street need replacing. Neil to take up the matter.

b. District Councillors Glena Chadwick reported as follows :-

Dean Pit – alternative facilities necessary.  
Thermal Imaging Project being supported by WODC.  
Waste collection survey gets a positive response.

Mrs Chadwick was asked to take up the matter of dropped paper etc by recycling collectors.  
Radon test meeting 7<sup>th</sup> February Memorial Hall.

c. Mr Hywel Davies reported as follows.

Waste collection contract is successful WODC is fifth best performer for recycling in the UK.  
Greystones Waste reception site to go to cabinet in February for a decision. He is optimistic for success.

### **9. To consider fees and charges for 2012/13**

Burials	£
Child	15
Person 9yrs +	105
Cremated Remains	85
Reopen	105
Exclusive Rights	215
H/Stone or Kerb	140
Additional Inscription, Vase or Tablet	105
H/stone& Kerb combined	210
Ashes Plot	55
Allotment	
Full Plot	40
½ Plot	20

Proposed Mr Harrison seconded Mr Prew and agreed nem con

All fees for non-residents to be tripled.

### **10. To consider the Boundary Walk**

Clerk to seek consent from Landowners and to communicate with Mr Griffiths re leading the walk / liaison with Tony Graeme.

Presentation to Mr Graeme to take place at APM – proposal from Mr Prew seconded Mrs Lethbridge and agreed.

### **11. To allocate ‘surgeries’ for 2012**

Date

February 4<sup>th</sup>                      Mr Prew and Mr James  
April 7<sup>th</sup>                         Mr Cox and Mr Prew

June 2nd	New Council to arrange
August 4 <sup>th</sup>	“ “
October 6 <sup>th</sup>	“ “
December 1st	“ “

**12. To receive a report from the meeting concerning Neighbourhood Planning**

Clerk to produce notes and a further report for the February meeting

There being no further business the meeting closed at 9.35pm.