



# CHARLBURY TOWN COUNCIL

## Meeting of Charlbury Town Council held on Wednesday 28th July 2010 at 7.30pm in the Corner House.

**Members Present:** Mr R N Potter (Chairman), Mr J Harrison, Mrs H Bessemer-Clark, Mr W Hackmann, Mr. R Prew, Mrs N Lethbridge and Mrs V Pakenham-Walsh

**Apologies:** Mr G Miller, Ms L Reason, Mr I Cox Mrs S Finch and Mr R James  
Mr Breakell (District Councillor)

Prior to the meeting opening Mrs Perry addressed the meeting and spoke of her concerns for the morality of the nation and other similar matters. She went on to say that she had written a letter to the Council expressing concerns with the current planning process and the resultant effect on parts of Charlbury.

Mrs Perry was thanked and the Chairman said her letter would be considered under correspondence later on the agenda.

The Chairman reported his attendance at the Oxfordshire Scouts AGM on July 14<sup>th</sup>.

### 1. To receive the minutes of the last meeting.

Page 4 item 9 to read Anne Downer

Subject to the above amendments Mrs Lethbridge proposed that the minutes be signed as a correct record, that being seconded by Mrs Bessemer-Clark and agreed with one abstention.

### 2. To deal with matters arising.

WODC session on Interests. Mr Harrison and Mr James had attended an informative and useful session.

Cricket Club Tea Those who attended had enjoyed the event

Mrs Lethbridge The close proximity of the three major events in the Town, Riverside, Cornbury Festival and Beer Festival had caused some concerns for noise issues – more because of the number of closely dated events than necessarily individual noise levels. Noise from these events can be heard in Fishers Lane, Hill Close and other unlikely locations due to the topography of the Town. Need to think about this for future years.

The Chairman reported that he and the Clerk had met the Licensing officer to discuss minor amendments to the Riverside licence. Noise levels are imposed and generally monitored. Mr Prew reported that noise monitoring had taken place on Woodstock Rd for Cornbury and levels were found to be acceptable.

Pavilion 9 Acres. The Clerk gave a progress update.

School Very good OFSTED report.

Mr Prew asked if Enstone Road is to be resurfaced and if so why have white lines recently been painted?

### **3. Declaration of Interest**

There were none.

### **4. To sign orders for payment / receive report.**

The accounts due for payment were circulated and explained by the Clerk.. Mr Hackmann proposed that the accounts be paid this being seconded by Mr Harrison and agreed. Accordingly cheques were signed by three Councillors.

### **5. To receive a report from the Planning Committee.**

Inspector Garside and PCSO Smith had attended the meeting on 26<sup>th</sup> July and a useful question and answer session ensued on issues of concern.

The following were considered:-

**10/0885** Internal and External alterations to include new stone lintels and French doors to west elevation at Dyers Hill House, Dyers Hill.

1. This is a listed building within the Conservation Area
2. We have no objection.

**10/0906** Erect two storey and single storey rear extensions Heathfield Cottage, Browns Lane.

1. We ask that close consideration be given to the letters submitted by Mr and Mrs Jones.
2. The proposal represents a gross over development of the very restricted site and would seriously compromise outside amenity space for the occupants and the neighbours privacy.
3. The visual impact of this proposal will be detrimental in this very important central part of the Conservation Area.
4. We strongly object to this proposal.
5. The lack of parking provision on site is a material consideration at this already congested location. Enlargement of the property is likely to add to the parking problems on Browns Lane.
6. If permitted we would ask that the extension be constructed of natural stone and not part rendered as proposed.
7. We ask that this go to committee and suggest that a site visit would be appropriate in this case.

### **Planning Results**

**10/0586** Alteration to include replacement PA system and CCTV cameras at Charlbury Station

Permitted

- 10/0630** Change of use of part of dwelling to form self contained annex/holiday let. Erect external staircase at Lower Watts House Park St.  
Permitted
- 10/0664** Change of use for ancillary accommodation holiday let at Reeves Barn Pound Hill.  
Permitted
- 10/0695** Single storey rear extension at 2 Falcon Villas, Hundley Way.  
Permitted
- 10/0697** Single storey extension at 22 Jeffs Terrace  
Permitted
- 10/0716** Remove garage and conservatory erect extensions and garage (widen garage) at 1 Falcon Villas Hundley Way  
Permitted
- 10/0746** Single storey side and rear extension at 28 Elm Crescent  
Permitted
- 10/0778** Change of use from shop and café to residential at News & Things Sheep St.  
Permitted

## **6. To deal with Correspondence.**

WODC Litter bin provision: Cost per bin £308.50 + £5.36 per occasion to empty.

After some discussion Mrs Pakenham-Walsh proposed that one bin be sited at the Skatepark with emptying fortnightly for the first year, this being seconded by Mr Prew and agreed F6 A0.

RoSPA Play area inspection. Clerk to instigate necessary action.

WODC Town facility survey – returned by Clerk, completed.

OCC Bus shelter grant for new shelter O/S Linwal Sturt Road. The Clerk reported on the matter and read two letters of objection to the siting of the shelter. Following discussion Mr Harrison proposed that the County's offer be declined this being seconded by Mr Prew F5 Abst 1. Accordingly there will not be a shelter on Sturt Rd. Clerk to obtain quotations for refurbishing the existing shelters at Fiveways and Enstone Rd.

Mrs Epps – Letter Re OCC capital receipts in Charlbury and new Library. County Councillor to report.

Boward Trees Ivy on wall in Nine Acres. Clerk to consult Chairman of committee.

C Tatton Cornbury Festival traffic in Park St an improvement. Noted.

Mrs Perry Planning Issues, Following discussion the Clerk to reply to Mrs Perry and ask WODC planners to comment on her questions/views.

Mrs Pakenham-Walsh reported that the Neighbourhood Watch meeting had been successful in attracting 6 new streets.

Internal Auditor Mr Rollarson having decided to cease auditing had recommended Mr Hood of Arrow accounting as a suitable replacement with similar fees.

Mr Hackmann proposed that Mr Hood be engaged this being seconded by Mrs Bessemer-Clark and agreed nem con.

CAB Grant request. To November meeting.

## **7. To receive reports with reference to Charlbury**

a The County Councillor Neil Owen reported as follows:-

Enstone Rd. Was due to be resurfaced but this may not happen now with budget cuts. New arrangements for Highway Maintenance are in place with Ian Clarke replacing Paul Wilson for this area.

Park St. Seeking a change in road markings at the narrow point near St Duimas house/Marlborough Cottages.

Finance An extraordinary meeting had taken place to deal with proposed far reaching cuts which were agreed.  
Spendlove centre is on hold with a moratorium on capital building projects.  
The next meeting to review these matters will be in September when the Government grant has been agreed.  
Neil remains in touch with Trevor Jones re Gifford issues.

All libraries are under threat.

Neil confirmed that he will work hard to try to protect what he can.

2 potential sites being considered to replace Dean Pit but financial issues may mean Dean reactivated.

Several questions were answered and the view that OCC could operate more effectively was expressed on several occasions.

b. District Councillors Glena Chadwick reported as follow:-

Local district councillors are against the WODC policy of charging for emptying additional bins. A new contract is due at which this policy could be questioned. New waste collection scheme is being set out in Creating Futures ( not every home got one).

SE plan has been scrapped and the LDF is in abeyance pending further information.

Several questions were answered or taken back for further consideration.

### **8. To consider affordable housing**

Progressing slowly with out line schemes being prepared for planners to consider

### **9. To consider Thames Street issues**

Mrs Lethbridge reported on a number of concerns which she and residents shared.

The concerns are:-

Most of the 13 properties have no off street parking. Space on the street is severely limited and the existing problem will get worse when houses, at present with no cars, are sold.

Lack of double yellow lines outside Grantchester House where recently, a technically legally parked car, caused a major obstruction (owner not available) which eventually was moved by a relative following police insistence. Lines need to be extended to include this section and avoid similar problems in future.

Planning matters. There is a need to consider the whole area not simply site by site – if the Dairy development goes ahead and planned traffic measures are put in place (no parking) further problems will be generated.

Planning conditions re parking, where the Kojunup extensions and new house were given consent need to be enforced and used.

The Chairman asked that District and County Councillor give this matter some thought.

### **10. To receive a report on the Town Councillors surgery**

This took place on July 3<sup>rd</sup> and the Clerk has copies of the points raised and will respond to the individuals concerned.

Mrs Lethbridge said that 3 Councillors were needed to facilitate a meet and greet system and to coordinate appointment slots/ offer coffee etc. Notices were made available for outside and inside the Corner House (Clerk has these). Next surgery on 4<sup>th</sup> September. Mrs Bessemer-Clark now not available. August agenda to consider.

### **11. To receive a report on the day centre**

Mrs Lethbridge reported on concerns with the financing of the centre and OCC contributions. The Chairman and Clerk offered to meet the Day Centre Chairman (as founder trustees) to offer help or guidance re grant application to this Council.

There being no further business the meeting closed at 9.50pm.