



# CHARLBURY TOWN COUNCIL

## Meeting of Charlbury Town Council held on Wednesday 25<sup>th</sup> July 2012 at 7.30pm in the Corner House.

**Members Present:** Mr R N Potter (Chairman), Mrs K Broughton, Mr J Holah, Mr R Fairhurst, Mr P Kenrick, Mrs V Pakenham-Walsh and Mr R James

**Apologies:** Mrs S Finch, Mr A Merry, M/s L Reason, Mr W Hackmann and Mr R Robson

Mrs Anne Lloyd addressed the meeting and spoke of her concerns at the amount of weed growth in very many locations in the Town. She demonstrated this with a series of photographs of affected locations. She felt that the Town could be looked after better perhaps using a local person employed by the Town Council. She went on to say that she believed that OCC did not adequately monitor their contractors and this coupled with acceptance of lowest tenders could be a contributory factor. She believed residents should not have to do the work whilst appreciating those that did.

The Chairman thanked Mrs Lloyd for her presentation. He reported attendance at the County Scout AGM on 11<sup>th</sup> July and that the Charlbury beavers had won a bronze award from the Chief Scout.

He reminded Members that any gift or hospitality accepted for the Wilderness Festival would have to be declared.

### **1. To receive the minutes of the last meeting.**

The following amendments were agreed  
Page 1 and 4 amended and circulated  
Page 5 item 6 Bob Douglas  
Page 7 item e Centenary not Cemetery  
Agenda item 10 August not July

Subject to the above Mrs Broughton proposed that the minutes be signed as a correct record this being seconded by Mr James and agreed nem con.

### **2. To deal with matters arising.**

Queens Diamond Jubilee. Thanks sent to all parties nominated by Mr Kenrick

Beacon Project. Meeting with WODC officers and beacon project attended by Chairman and Clerk on 13<sup>th</sup> July. Further meetings to be held by the project members with WODC.

Cottsway. Possible housing at Sturt Close play area. Met officer and architect on 24<sup>th</sup> July to view initial proposals. Meeting attended by Chairman, Vice Chairman, Mrs Broughton and Clerk. Cottsway will now work towards a firm proposal.

Weed Growth. And Street Cleanliness. It was agreed that the Clerk should seek quotes from suitable contractors to provide a weed spraying service, to present at the precept meeting. Clerk to speak to OCC highways steward re action at present.

F.G.W. 180 trip. The Clerk attended and has spoken to managers in respect of the pond and new platform garden. (in hand)

Gifford Charity. Mr Cox may address Council in September.

Police. Mrs Pakenham-Walsh to invite Police to attend in September or October.

Code of Conduct. Clerk requires completed forms for return to WODC.

Green Gym. Mr Kenrick has spoken to Mr Occlestone.

Wigwell introduction tour on Sat 28<sup>th</sup> July 11.00am

Turbo Trains. Mr Fairhurst to take up the matter in conjunction with Mr Griffiths of CLPG.

### **3. Declaration of Interest**

Mr Potter declared an interest in item 4 as a cheque recipient.

### **4. To sign orders for payment / receive report.**

The accounts due for payment were circulated and explained by the Clerk together with a brief financial report. Mrs Pakenham-Walsh proposed the accounts be paid this being seconded by Mr James and agreed. Accordingly cheques were signed by three Councillors. (The Chairman took no part in the vote.)

### **5. To receive a report from the Planning Committee.**

The following plans were considered:-

#### **12/1027**

**1028** Erect new detached dwelling with associated parking. Erect three bay garage with room above at Reeves Barn, Pound Hill.

1. We have no objection

#### **12/1045**

**1046** Erect three attached dwellings with one detached garage and two garages with offices above at 32 Elm Crescent.

1. We have no objection

#### **12/1047**

Internal alterations and secondary glazing to sash windows at Dyers Hill House.

1. We have no objection

- 12/1104** Erect two storey side extension at 35 Sturt Close
1. We have no objection
- 12/1160** Internal and external alterations to include replacement doors and reinstatement of windows and conversion of store room to tea making facility at Charlbury Station..
1. We would ask that any alteration to joinery be a match to that existing to preserve the character of this Brunel building. All work needs to be sensitively carried out and in keeping with the original.
2. Otherwise no objection.

**Planning Results.**

- 12/0718** Convert garage to living accommodation at 2 Narrow Lane
- Permitted
- 12/0746** Alterations and two storey extension at 52 The Green
- Permitted
- 12/0748**  
**0749** Install gas pipe and balanced flue at 2 Bayliss Yard
- Permitted
- 12/0758** Non compliance with condition 2 of 11/1771 to amend roof line at Little Lees.
- Permitted
- 12/0781** Replacement communications antenna/dish at Halcyon Woodstock Rd
- Permitted
- 12/0796** Replacement conservatory and new first floor dormer window at Halcyon Woodstock Rd
- Permitted
- 12/0842** Non compliance with condition 7 of consent 11/916 to allow use of Upvc sliding sash windows at Lawn Cottage Dyers Hill
- Permitted
- 12/0884** Remove existing garage, extensions and detached garage at 7 Woodstock Rd
- Permitted

- 12/0889** Internal alterations at Old Manor House Church Street  
Permitted
- 12/0904** Alterations to remove wooden screen replace with natural stone at Meadow View, Church Lane  
Permitted
- 12/0908** Extension and rear conservatory at 1 Lees Heights  
Permitted
- 12/0959** Subdivision of bungalow to form two dwellings at 18 Sandford Rise  
Permitted

## **6. To deal with Correspondence.**

WODC Sign at Bell Hotel. Planning enforcement not practical. Planners suggest letters be sent to Greene King.

St John Ambulance. Grant request to November meeting

Boward Trees at Oxpens allotments. Quote to remove low level self seeded trees and dead wood in one tree at bottom end in the sum of £430. Mrs Broughton proposed that the quote be accepted this being seconded by Mrs Pakenham-Walsh and agreed.

Shed Letter of thanks for grant/future plans noted.

NHS Public meetings. Mrs Broughton to be TC representative at future meetings.

R N Potter Report given on AONB consultation meeting of 13<sup>th</sup> July. No action necessary.

OCC Little Lees footpath Clerk to meet and discuss

Community connect Mrs Pakenham-Walsh to attend AGM

Greystones recycling centre at Chipping Norton Proposal to be supported, seek wider, flexible opening hours if possible proposed Mr R James, seconded Mr R Fairhurst and agreed.

## **7. To receive reports with reference to Charlbury**

a The County Councillor Neil Owen reported as follows:

1. He has activated a request for weeds to be cleared at The Green
2. He will follow up with other areas of need.
3. OCC has a Health and Wellbeing Board taking back certain responsibilities from the NHS.
4. Library volunteer training proceeding.
5. Thornhill park and Ride – lack of parking spaces has been put to relevant Cabinet Member (Mr Rose)

b. District Councillors

Liz Leffman reported as follows

1. Lots of time spent on issues relating to the Spendlove recycling site. There is some concern as to the Management of this part of the waste contract. Other street bins and those in recreational areas are also not being emptied sufficiently frequently.
2. A further bin is to be provided at Spendlove to enable the disposal of small electrical appliances.
3. Has been involved in the Beacon project and is supportive.
4. Has helped in seeking grant for Memorial Hall.

Hywel Davies reported as follows:

1. 93% support on web site for Greystones proposal
2. The facility will provide useful facilities to promote swaps, training etc and is likely to seek planning consent in early September. Online early 2013

**8. To consider affordable housing**

Groundwork and footings now in place at Little Lees site.

**9. To consider Neighbourhood Planning**

Meetings/seminars are being attended in preparation for future discussion. Mr Fairhurst has uploaded the Town Appraisal and traffic survey to the website.

The Chairman reported briefly on the meeting at WODC attended by him and the Vice Chairman where several additional issues had been raised over and above Neighbourhood Planning. There will be a need to watch issues relating to Council Tax/Precept caps and similar. Developments awaited.

The reflective meeting on 17<sup>th</sup> October will concentrate on Neighbourhood Planning. The County and District Councillors invited to attend and participate.

**10. To consider the August Surgery arrangements**

The 'surgery' on 4<sup>th</sup> August will be held with Councillors Pakenham-Walsh and James in attendance. October arrangements to be made at August meeting – Agenda item.

Liz Leffman asked if County and District Councillors could attend the surgery if they wished. Dates to be put on web site.

There being no further business the meeting closed at 9.25pm.