



# CHARLBURY TOWN COUNCIL

## Meeting of Charlbury Town Council held on Wednesday 26<sup>th</sup> June 2013 at 7.30pm in the Corner House.

**Members Present:** Mr R N Potter (Chairman), Mrs S Finch, Mr W Hackmann, Mrs V Pakenham- Walsh, Mr R James, Dr A Merry, Mr R Fairhurst, Mrs K Broughton, Mr P Kenrick, Mr J Holah, Mr R Robson and M/s L Reason

Prior to the opening the meeting Mr Sibley addressed the Council in respect of the treatment of the weed growth on footpath edges. He outlined his view that this was not necessary and his belief that money might be spent in a better way. Mr Sibley was thanked for taking the time to raise his point of view.

### 1. To receive the minutes of the last meeting.

Mrs Broughton proposed that the minutes be signed as a correct record this being seconded by Mr R James and agreed.

### 2. To deal with matters arising.

Chipping Norton School Trust Fund Mr Harrison will submit a written report in due course.  
Surgery Mr James reported that no one attended. M/s Reason asked that an A Frame sign be purchased to aid publicity for the surgery. The Chairman asked if she and Mr Robson had decided on alternative venues. Clerk to check with school initially. Next Surgery is 3<sup>rd</sup> August. Mrs Pakenham-Walsh and Mrs Finch to attend.

Dr Merry Could a letter of thanks be sent to Radio Oxford re recent broadcast for Charlbury.

Charity Commission Clerk has further enquires to make.

Greystones recycling Centre problems Mr Fairhurst asked if the TC needs to adopt a position on this. It was agreed to await the outcome of further talks.

### 3. Declaration of Interest

R N Potter item 4 as a cheque recipient

Dr Merry and Mr Kenrick re plan 13/0752 (Little Lees)

### 4. To sign orders for payment/receive report

The accounts due for payment were circulated and explained by the Clerk. Mr Hackmann proposed that the accounts be paid, this being seconded by Dr Merry and agreed. Accordingly cheques were signed by three Councillors.

### 5. To receive a report from the Planning Committee.

Mr P Wilson attended from OCC (Adverse Weather Manager) and spoke about emergency planning in general and Winter Maintenance in particular. Mrs Pakenham-Walsh will check salt bins and sites for new ones. Item for July agenda. Resilience plan for July agenda also.

The following plans were considered:

**13/0790** Erect glazed porch at 1 Brown Lane  
**0791**

1. We have no objection

**13/0752** Variation of condition 2 consent 11/1771 to relocate bin store at Land adj.  
Little Lees

1. We have no objection but believe that the work may have been completed.

### **Planning Results**

**13/0488** Demolition outbuildings at Hopkins Yard, Market Street

Permitted

**13/0521** Install new window at 3 Bayliss Yard

**13/0522**

Permitted

**13/0588** New dwelling at the Orchard Market Street (relocate garage)

Permitted

**13/0599** Extend time limit change of use, shop to residential at News and Things Sheep  
Street

Permitted

### **6. To deal with Correspondence.**

WODC Local Plan update noted. SHMA takes a long time.

WODC Licensing plan – express the view that Neighbour Notification would be  
useful.

WODC Morris Minor event at Cornbury. Feedback – all well; positive value for local  
traders.

Mr Sibley Reply appropriately. This year complete the Town and review for next precept.

OALC AGM Chairman to attend.

Skatepark Mr Edwards seeking use of skatepark for lessons/training with qualified  
coaches and insurance. Mrs Broughton proposed and Mr Hackmann seconded the use of the  
skatepark at no cost subject to insurance. Agreed nem con.

PWLB Switch to payment by direct debit agreed on a proposal from Mrs Pakenham-  
Walsh seconded Mr Robson.

Town and Country Trees Work at Cemetery and Watery Lane agreed on a proposal from  
Mr Hackmann seconded Mr Kenrick.

WODC Reduction of Herras fencing at Riverside Festival. Agreed where nettles are a  
sufficient deterrent provide that warning signs are in place.

Market Street. Damage to vehicles is a police matter (Mr Oddy WODC) and they should deal with it. WODC and TC will help if needed

Traffic issues Meeting to be arranged to discuss issues with WODC OCC and TC.

## **7. To adopt the 2012/13 accounts**

The accounts have now been through the internal audit process and have to be presented to the external auditor. A copy of the document to be submitted was available to view. M/s Reason proposed that section 1 be signed by the Clerk and Chairman this being seconded by Dr Merry and agreed. Mrs Finch proposed that section 2 be signed by the Clerk and Chairman this being seconded by Mr Robson and agreed.

## **8. To consider Affordable Housing**

Suggestions of a street party to be made to SOHA with a new resident involved in the opening if possible.

## **9. To consider a community led plan**

Mr Holah reported on progress. Mr Kenrick reiterated the value of involving the whole community.

## **10. To agree meeting dates.**

Dates agreed as listed subject to May 26<sup>th</sup> and August 25<sup>th</sup> being deleted as Bank Holidays. Meeting for plans to be on the following Tuesday if needed. Monday meetings in Anne Downer room. Wednesday in Morris room.

## **11. To consider Chairmanship and Correspondence.**

The Clerk will circulate correspondence in advance of meetings as per the paper circulated, whenever possible to enable Members to give full consideration to issues raised. This was agreed for a trial period of 6 months on a proposal from Mr Hackmann seconded Mr James.

Planning – comments to be subject to a vote

Copies of replies to correspondence, from the Clerk can be supplied upon request.

## **12. To receive reports**

**a. Cemetery** All is well

**b. Corner House and Memorial Hall.** - answer for hall improvements needed by September. Street Fair Open Gardens/Jazz lunch raised £1800.

**c. Mill Field, Watery Lane and Bridges.** Water levels dropping. Sluice opened weekly. Two trees to be cleared. Grass cut for Riverside. (Mr Robson left the meeting at 9.39pm for another engagement).

**d. Nine Acres** New play equipment should be installed during July. Alcohol free zone being discussed.

- e. Quarry Lane and Ticknell** Dog fouling signs now installed in Quarry Lane.  
Hedges need cutting back (OCC).
- f. Wigwell** Fencing to be discussed. CM and Mr Mottram with Mr Kenrick.
- g. Station** Trains better. New platform in a mess (garden area).
- h. General.** Cotswold Warden to address Council  
Station footpath (Dyers Hill) Nettles need a cut back (OCC)  
M/s Reason reported on solar farm meeting and community benefit.
- i School Governor** Report circulated
- j. Transport** Report circulated.
- k. NAG** Report circulated.

There being no further business the meeting closed at 10.05pm