



CHARLBURY TOWN COUNCIL

Meeting of Charlbury Town Council held on Wednesday 28th March 2012 at 7.30pm in the Corner House.

Members Present: Mr R N Potter (Chairman), Mrs S Finch, Mr W Hackmann, Mr. R Prew, Mr R James, Mr I Cox, M/s L Reason, Mrs V Pakenham-Walsh and Mr J Harrison,

Apologies: Mrs N Lethbridge and Mrs H Bessemer-Clark
Mr Hywel Davies (District Councillor)

Prior to opening the meeting the Chairman reminded those present that:-

The APM would be held on 30th March at 8.00pm

Allotments Committee 11th April 7.00pm

There would be a thanksgiving service on 17th April for Dick and Anne Simon (Dick being an ex Councillor)

1. To receive the minutes of the last meeting.

The minutes were proposed as a correct record subject to page 2 Maryland, some apostrophes and agenda item 10 responded to. Proposed Mr Hackmann seconded M/s Reason and agreed

2. To deal with matters arising.

Garden Show Cornbury. The Chairman reported that he had stayed on at the SAG held to discuss Wilderness and had raised some issues re traffic routing for the Garden Show. There appears to be little chance that Wilderness will be applying for a variation to the premises licence. Mr Griffiths and Mr Parker had been met by the Chairman and Clerk to consider some possible development plans for land behind the Old Pill Factory (Cornbury). Further meetings to be held with WODC officers to determine development possibilities in light of new planning guidelines.

Surgery. To be held on April 7th Mr Cox to attend.

3. Declaration of Interest

Mr Cox was not in attendance at the meeting where plan 12/0420 was discussed. Mrs Finch declared an interest in plan 12/0445 and left the meeting.

4. To sign orders for payment / receive report.

The accounts due for payment were circulated and explained by the Clerk. Mr Hackmann proposed the accounts be paid this being seconded by Mr Harrison and agreed. Accordingly cheques were signed by three Councillors.

5. To receive a report from the Planning Committee.

Mr Andrews presented proposals from the Memorial Hall/Corner House committee for extensions to the rear and side of the Memorial Hall. The plans were well received and a number of suggestions made for minor amendments . Mr Andrews to provide a costed plan for consideration at April meeting of Council.

The following plans were considered:-

12/0306 Erection of greenhouse at Chive House, 1 Enstone Rd.

1. There is no objection to siting a greenhouse within the site curtilage.
2. The form, size, design and siting of the proposed building will be highly visible and is not considered an enhancement to the conservation area.
3. The building proposal is not a typical greenhouse structure and in fact appears to be more akin to a sunroom or conservatory
4. There is concern that its' siting is designed to enable conversion with direct access to the main property
5. There is a large garden with more appropriate locations for a greenhouse

12/0323 Non compliance with condition 10 of application 05/2148 to allow part of garage to be converted to office at Milton House, Wychwood Close

1. We object to this and consider that the original conditions should be kept in place for the reasons originally given in that consent (07/0119)

12/0420 Erect single storey workshop at Charlbury Fairmitre, Spelsbury Rd.

1. We have no objection

12/0445 Loft conversion at 32 The Slade

1. We have no objection

12/0486 Erect two storey side extension at 35 Sturt Close

1. We have no objection

Planning Results.

12/0044 Replace windows with metal louvres at BT Telephone exchange, Lees Heights.

Permitted

12/0065 Create ashes memorial area St. Mary the Virgin Church St.

Permitted

12/0074 Replace render, strengthen roofs at Hanover Close.

Permitted

12/0164 Single storey side extension at 46 Ticknell Piece Road

Permitted

6. To deal with Correspondence.

OCC Bus Service subsidy review. Mrs Bessemer-Clark to be asked to attend as the meeting falls between the election and annual meeting.

Best Kept Gardens Following a meeting to discuss judging by the Garden Society it was agreed that the judging will take place in 2012 and be reviewed for 2013.

Mrs Goyder Banner on Corner House railings. Council has no objection but recommends that WODC be consulted as this is a listed building.

Mr Summers Civic Church service to be held at St Mary's on June 3rd for Queens Diamond Jubilee

Aedas Station Car Park scheme to go ahead with out the changes requested by Council (due to lack of funding)

Mr Brown Little Paddocks scheme Elm Crescent. Thank for information but cannot consider in view of interests later if there is a formal planning application.

Mr Podbery Quote to cut 9 Acres of £105 per cut. Mrs Finch proposed this be accepted seconded Mr Hackmann and agreed

Mr Green Boundary Walk Agreed that walk could pass over his land.

Street Fair Accounts not yet received

Mrs Spicer Notes for CTCNCAC AGM. Noted.

7. To consider affordable housing

Some ground works have started. Clerk to contact Mr Ede in due course re energy efficiency measures

8. To receive a report from the reflective meeting.

The Clerk was thanked for his paper on Neighbourhood Planning. A meeting will be held with WODC officers after April 2 to discuss the matter further with a possible presentation to Councillors.

9. To receive reports with reference to Charlbury

a The County Councillor Neil Owen reported on the following:

Area stewardship fund enables bids for small works. No entry signs at Sheep St and Market St. not replaced. Neil to take up with OCC. Mrs Finch asked that bus subsidies be supported.

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b. District Councillors Mr Davies was unable to attend and had said that there was little new to report.

Mrs Chadwick reported as follows :-

WODC had contributed £200k to affordable housing scheme at Little Lees. This includes the £100k from the dairy site.

LDF delayed due to change in plans for housing at Carterton.

Bus passes now administered by OCC

New waste collection system working well.

Mrs Chadwick was thanked by Members for her work over 12 years as a District Councillor on behalf of Charlbury Ward.

10. To receive a finance paper

The Clerk circulated three reports with the minutes and agenda specifically referring to the following:-

- (i) Internal Audit Review/Financial regulations
- (ii) Risk Assessment
- (iii) Financial report for year end

The papers and their content were approved on a proposal from Mr Prew seconded Mr Hackmann and agreed unanimously.

There being no further business the meeting closed at 8.58pm.