



CHARLBURY TOWN COUNCIL

Meeting of Charlbury Town Council held on Wednesday 23rd November 2011 at 7.30pm in the Corner House.

Members Present: Mr R N Potter (Chairman), Mr J Harrison, Mrs S Finch, Mr G Miller, Mrs V Pakenham-Walsh, Ms L Reason, Mr R James, Mr I Cox, Mrs H Bessemer-Clark and Mrs N Lethbridge,

Apologies: Mr W Hackmann, and Mr. R Prew

Prior to opening the meeting the Chairman referred to the following:

1. A new Charlbury visitors guide has been published.
2. The precept meeting will be on 14th December at 8.00pm
3. At the Planning meeting on 19th December Mr Oddy, Licensing Head of Dept. will be present. The meeting will start at 7.30pm
4. Council meeting will be 21st December
5. He had attended a Cotswold Conservation Board meeting on 15th November and had pointed out to the Chief Executive that Charlbury was not on their map.
6. Peter Woolfenden has retired from the Cotswold Wardens
7. OCC will consider the future of Charlbury and other libraries on 12th December

1. To receive the minutes of the last meeting.

The Chairman proposed that the minutes be signed as a correct record subject to the following amendments:

Page 1 item 3 after was considered and on Monday 24th October 2011

Page 3 item 10 Dates for 2012 not 2912

F9 Abst1

2. To deal with matters arising.

A picture (courtesy of Mr J Harrison) of the grit spreader recently purchased was circulated. The rate and width of spread of salt/grit can be regulated to suit different circumstances.

Five new grit bins have been placed by OCC at Town Council expense.

OCC's offer of a one ton salt bag could not be taken up as

- a. no suitable storage could be found
- b. it is inadequate to refill the number of bins in the town.
- c. The quantity offered is the same irrespective of the size of Town/ Parish
- d. OCC have not replied to an email expressing these concerns.

Tourism event – Heythrop Park. Mrs Pakenham-Walsh and Mrs Bessemer-Clark attended and found the event to be of interest. Poorly attended by Charlbury traders. Many potential ideas emerged to promote the town.

WODC Recycling Bins/Street siting. The WODC officer will consider siting bins at the Coop and Fiveways Store initially. WODC are seeking more appropriate bins for Conservation areas and will liaise with the Clerk.

Diamond Jubilee – January agenda

Surgery. Next one is 3rd December with M/s Reason and Mrs Pakenham-Walsh attending. Allocation of next series in January.

Street Fair. £14,250 to be presented to Corner House on 28th November

Remembrance Parade. This went well. Mrs Lethbridge laid the Councils wreath. Those who attended were thanked.

3. Declaration of Interest

Mr Harrison declared an interest in item 4 as a relative was a cheque recipient.

4. To sign orders for payment / receive report.

The accounts due for payment were circulated and explained by the Clerk. Mrs Lethbridge proposed that the accounts be paid this being seconded by Mrs Bessemer-Clark and agreed. Accordingly cheques were signed by three Councillors.

5. To receive a report from the Planning Committee.

At the meeting on 21st November Mr S Bottom addressed Members and explained plans to extend the Station Car Park. A question and answer session ensued. Mr Bottom agreed to take back to FGW areas of concern expressed by Members for further consideration and agreed to respond to the Clerk.

The Clerk read out the proposed comments with respect to Little Lees and a letter received from four residents. The Chairman reported that it was expected that this application would go to Uplands Committee on 9th January. It was agreed that the Chairman would attend and address the committee on this Councils behalf. Clerk to make arrangements.

The following plans were considered:-

11/1705 Replacement rear conservatory at 2 Woodstock Rd.

1. We have no objection

11/1722

1723 Erect single flat roof and first floor extensions at Royal Oak, Church St.

1. We have no objection

11/1749 Insert new first floor fire escape hatch to gable end and new front door to ground floor at Stream Cottage Hixet Wood.

1. We have no objection

11/1771 Erect 15 dwellings with associated car parking and landscaping land adj. Little Lees.

1. There is identified need for further affordable housing in Charlbury which this scheme seeks to address.
2. The Council is pleased to note that where possible the concerns of neighbours and those expressed at the public consultation have been addressed as far as is possible and practical.
3. The scheme is supported by Charlbury Town Council.
4. Can the contribution from the site at Charlbury Dairy, earmarked for affordable housing in Charlbury, be used to provide an exemplar site for low energy usage which will benefit the environment and residents.
5. Can the comments of near neighbours be given careful consideration.

Planning Results.

11/1435 Erect single storey extension at Church View Cottage Park Street.

Permitted

11/1451 Install air source heat pump at 12 Jeffersons Piece

Permitted

11/1469
1470 Convert garden store to studio / garden room at The Priory, Priory Lane

Permitted

11/1557 Reconstruct existing garage to provide garage/studio. Replace front door and ground floor bay window,

Permitted

11/1573 Convert roof space to include front and rear dormers at Milton House Wychwood Close.

Refused

6. To deal with Correspondence.

WODC Electoral Registers. Form circulated to Councillors.

OCC Parking scheme proposals – Dyers Hill. The plan was circulated and discussed. Mrs Pakenham-Walsh proposed that the scheme be supported this being seconded by M/s Reason and agreed

Mr Cox 9 Acres report for December agenda.

M/s Reason Proposal to purchase a projector to utilise as a town resource. This facility might benefit many organisations including the Council and enable electronic viewing of planning applications. Mrs Pakenham-Walsh considered that the Corner House might be an

appropriate body to purchase a projector and offer it for hire with rooms. She will take this to the committee for consideration. The Chairman said that the planning process should be a future agenda item.

Mrs Franklin Grant thanks noted for Summer Play scheme

Mrs Spicer Cemetery report noted.

Mr Burroughs Thanks for garden voucher presented by Council to category winners.

7. To consider affordable housing

The scheme proposed for Little Lees is proceeding through planning. Mrs Lethbridge felt that further sites will need to be identified to meet the increasing demand.

8. To receive reports with reference to Charlbury

a The County Councillor Neil Owen made the following points

1. He is seeking action to repair the road to Spelsbury.
2. Library consultation results will be made public on December 2nd then go to Cabinet on 12th December.
3. A report re the Giffords Trust has been sent to M/s Reason
4. Greystones Recycling Centre – Survey has been undertaken and will go to scrutiny committee on 24th then to Cabinet and if agreed planning consent will be sought.

b. District Councillors Glenna Chadwick reported as follows :-

1. Dean pit closure remains an enigma. She has had a response from David Cameron.
2. Discussions taking place at WODC to seek free collection of waste at village halls.
3. Recycling site at Charlbury to be kept cleaner

c. Mr Hywel Davies reported as follows.

1. Charitable event rubbish collection will, he hopes, be agreed on 24th as free.
2. The Town Council needs to take account of WODC's LDF in its Neighbourhood Plan. Funding may be available.

A number of questions were dealt with by the County and District Councillors.

9. To consider 'ad hoc' grants

There was some discussion with regard to the applications.

Mrs Finch proposed the following:

Citizens Advice Bureau £300
Volunteer Link Up £100
Vitalise £100

This being seconded by Mrs Lethbridge and agreed F6 A3

10. To consider Neighbourhood Planning

A note produced by Mr Cox and the Clerk was circulated to stimulate discussion on this matter.

There was an extensive discussion on this matter which was considered to be of great importance. There needs to be wide spread consultation and involvement across the community and to ensure that all areas/issues of concern are addressed.

There will be a single issue meeting on 11th January 2012 at 7.30pm where this matter can be further discussed. Ideas for subjects to be included with those in the first draft referred to above should be sent to the Clerk.

11. To consider the Precept Meeting

This is a full Council meeting and will take place on 14 the December at 8.00pm

There being no further business the meeting closed at 9.55pm.