



CHARLBURY TOWN COUNCIL

Meeting of Charlbury Town Council held on Wednesday 28th November 2012 at 7.30pm in the Corner House.

Members Present: Mr R N Potter (Chairman), Mr W Hackmann, Mr J Holah, Mrs K Broughton, Mr R Fairhurst, Mr A Merry, Mrs V Pakenham-Walsh and Mr P Kenrick,

Apologies: Mrs S Finch, Mr R Robson, M/s L Reason and Mr R James

Prior to opening the meeting the Chairman reported that he had been invited to and would attend a civic carol service at Burford on 2nd December.

1. To receive the minutes of the last meeting.

Mr Hackmann proposed that the minutes be signed subject to typo errors on the circulated copy being corrected (correct in minute book). This being seconded by Mr Kenrick and agreed.

2. To deal with matters arising.

Finance committee Had met on 21st November and prepared a draft budget for further consideration at the Precept meeting.

Surgery Next Surgery 1st December, M/s Reason and Mr Robson to officiate.

Surgery for 2nd February 2013 – Mrs K Broughton and Mr W Hackmann will be present.

Gifford Annual Meeting To be held on 6th December.

Mr W Oddy Will attend at January 28th meeting to discuss events in 2012 and raise issues (explanation of the measurement process)

Anna Walsh Fence at Mill Field. Clerk to speak to her/meet and consider solution

SoHA Clerk to seek a site visit/opening plans/completion date.

Corner House AGM The Chairman reported that he had attended and thanked the officers/committee for their work.

Mill Field Some flooding but under control.

Permissive Paths To be closed on January 2nd 2013. Notices prepared by Mr Harrison, Mr Kenrick to put in place.

Remembrance Parade The Chairman thanked those who attended and Mrs Broughton for laying the wreath.

3. Declaration of Interest

There were none

4. To sign orders for payment / receive report.

The Clerk explained the accounts due for payment together with a brief financial report Mr Hackmann proposed that the accounts be paid this being seconded by Mr Merry and agreed. Accordingly cheques were signed by three Councillors.

5. To receive a report from the Planning Committee.

The Clerk reported that Mr Kenrick had sent an email on behalf of residents of Little Lees thanking Councillors and the Clerk for their help in supporting the removal of a planning condition to provide an unnecessary footpath at the housing development there.

The following plan was considered:-

12/1605 Erect single storey side and rear extensions at 8 Hixet Wood.

1. We have no objection

Planning Results.

12/1441 Non compliance with condition 2 of consent 11/1771 to allow omission of the footpath.

Permitted

12/1447 Erect detached car port at the Old Post House, Market Street

Permitted

12/1462 Erect bungalow and new vehicular access, land adj. to 2 Nine Acres Close

Permitted

12/1465

1466 Erect new two storey dwelling, parking, detached garage, refurbish existing buildings and new garden wall at The Orchard, Market Street. Demolish existing dwelling.

Permitted

12/1468 Alteration and extensions, new glazed canopy at 8 Hill Close

Permitted

12/1469 Non compliance with condition 5 of consent 07/1862 to allow retention of existing building for five years at Charlbury Cricket Club

Permitted

12/1498 Two storey side extension fence and gates (part retrospective) at Talbot Barn, Thames Street

Refused

6. To deal with Correspondence.

WODC Draft Local Plan. Comment deadline 19th December.

The Chairman reported on the draft response which has been prepared by Mr Fairhurst incorporating various comments he had received from fellow members.

He went on to say that agreement had been given to this Council to respond as soon as possible after 19th to allow for any further comment to be incorporated with this Councils response. This would include some points previously raised re the core strategy.

Comments, if any should be with the Clerk by 7th December and a draft reply would be circulated with minutes for the next meeting.

This would basically only add some additional points to Mr Fairhursts comprehensive and well considered draft.

WODC Reply re concerns re decision to permit development at Little Egypt. The reply was disappointing.

Lady Rotherwick Events 2013. Invite to March planning meeting

Mr Tait Day centre finances. Noted

ORCC Report with Mr Holah.

7. To receive reports with reference to Charlbury

a The County Councillor Neil Owen reported as follows

1. He will attend the annual public meeting of the Gifford Charity and hopes to be able to present OCC's position.
2. Library self service machines are easy to use.
3. Various highway issues being dealt with
4. Flooding – emergency services responding to needs.
Numbers are WODC 01993 861000 (9.00am – 5.00pm)
0845 3039706 (out of hours/weekends)
5. Fishers Lane cement spillage – residents to be compensated
6. Supportive of retaining funding for day centre

b. District Councillors Mr Davies was unable to attend Liz Leffman reported as follows

1. Station car park opening attended
2. Greystones application progressing but Chipping Norton Town Council has issues with strip of land (ownership). Resolution awaited
3. Refuse collections improving
4. Recycling site at Spendlove now regularly emptied.
5. Dog warden working in Nine Acres re fouling.

The small electrical appliance receptacle at the recycling centre at Spendlove is not mentioned in 'Creating Futures'

8. To consider affordable housing

Clerk contacted SoHA re completion date, site visit and opening ceremony

9. To consider Neighbourhood Planning

A preliminary meeting of Councillors was held on 26th November. Mr Robson had circulated notes of the meeting for consideration by Members.

There was agreement to the process as set out with a further report scheduled for the December meeting. Retain on agenda

10. To elect a representative to the Corner House committee

Mr Hackmann proposed Mrs Broughton this being seconded by Mr Kenrick and agreed. Mrs Broughton will attend for six months and then review the situation.

11. To consider ad-hoc grants

There were six applications for the grant total of £500. The Clerk circulated details of each application and the purpose of organisation/value to Charlbury.

Mr Hackmann proposed that a grant of £85 be paid to each of the following

Ryder Cheshire Volunteers Oxfordshire
Vitalise
St John Ambulance
Air Ambulance (Berks, Bucks, Oxon)
Volunteer Link-Up
West Oxon CAB

This was seconded by Mr Merry and agreed nem con.

12. To consider the precept meeting (December 12th)

The Clerk explained the process of budget setting together with issues arising from changes to grant process by central government and the possibility of capping. Necessary information may be late in appearing/could be Jan or Feb 2013.

There being no further business the meeting closed at 8.50pm.