



CHARLBURY TOWN COUNCIL

**Meeting of Charlbury Town Council held on Wednesday 29th October 2014
at 7.30pm in the Corner House.**

Members Present: Mr R N Potter (Chairman), Mrs S Finch, Mr R Prew, Mr W Hackmann, Dr A Merry, Mr P Kenrick, Ms H Baldwin, Mr R James, Mrs K Broughton and M/s L Reason (from 8.00pm)

Apologies: Mr R Fairhurst, Mrs V Pakenham-Walsh, Mr H Davies. M/s L Leffman and Mr R Rose. The Clerk was absent due to illness.

Prior to opening the meeting the Chairman made the following announcements:

1. Clerk unavailable as he is unwell. Councillors asked the Chairman to wish him a speedy recovery. Notes to be taken by Chairman and Vice Chairman for Clerk to compile minutes.
2. The Duke of Marlborough has died. He was a former member of the Council in the 1960's. Suitable letter to be sent to the 'new' Duke.
3. Valerie Marshall has died. For many years she provided refreshments at the APM.
4. He had been contacted on 21st October by the Oxford Mail re Run or Dye at Cornbury on 25th October and the Southill Solar meeting. He explained what he had said.
5. Finance committee will meet at 8.00pm on 12th November.

1. To receive the minutes of the last meeting.

Dr Merry proposed that the minutes be signed as a correct record, this being seconded by Mr Kenrick and carried.

2. To deal with matters arising.

Defibrillator - no update as the Clerk not present

Affordable Housing. Potential sites to Clerk please

Chadlington meeting re Civic Amenity Facility. Clerk to draft a response for discussion at November meeting.

Gifford Trust Name of Council representative needed.

OCC Minerals plan No response needed

Young Dementia. A constructive meeting was held by the organisation on 1st October. Preferred site is still off Forest Road as there are time constraints and OCC were not responding in respect of an alternative at Ticknell Piece. Other sites considered were not suitable.

Surgery. Points raised have been dealt with by the Clerk Mr James and Mr Kenrick to attend the December surgery on Saturday 6th

20mph meeting. Clerk to obtain dates for a daytime meeting

3. Declaration of Interest

M/s Baldwin declared an interest as a cheque recipient at item 4.

4. To sign orders for payment/receive report

A list of accounts to pay was circulated. Mr Hackmann proposed that the accounts be paid this being seconded by Mrs Broughton and agreed. (M/s Baldwin took no part in the vote). Accordingly cheques were signed by three Councillors.

5. To receive a report from the Planning Committee.

Mr Douglas of Go-Ride failed to turn up at the meeting on 27th October. He has since apologised and will attend on Monday 24th November at 7.30pm.

The following plans were considered.

14/01411 Erection of front door canopy at Brice House, Thames Street.

1. We have no objection

14/01438 First floor side extension at 15 The Green

1. Could the roof be slightly lower than that existing and the front wall set back to improve the appearance of the finished building?
2. Otherwise no objection.

Planning results There were none

6. To deal with Correspondence.

The majority of the letters were dealt with on Monday 27th.

Arrow Accounting. Appointment of internal auditor proposed Mr Hackmann, seconded Mrs Finch and agreed. Document to be signed.

St. Mary's PCC. Invitation to lunch on 7th November to meet candidates for Vicar and interview panel. Mr Kenrick will represent Council.

Cotswold Landscaping. Letter holding rates for grass cutting for 2015 season at 2014 level. Mrs Broughton proposed that they continue as contractor seconded Mr Prew and signed.

Go-Ride. Apology noted. New date 24th November.

Mrs Glasgow. Letter re grant to Gifford Trust to be discussed at finance committee.

Town Council Report No73. Approved by Chairman with minor alterations.

7. To consider matters arising from the Working Group

The meeting had taken place on 15th October and two subjects were considered: Neighbourhood Plan and GP provision.

- a. Neighbourhood Plan. Graham Terry and John Hole (joint chairs) gave a presentation/update. Council asked for a reduced and clarified paper including ‘bullet points’ which can then be approved for onward transmission to WODC. The bid for funding to be broken down in to sums required in relevant financial years. The paper requested has been received but requires refining.
- b. It was agreed that GP provision is not a matter that this Council should get involved with. The neighbourhood forum may be able to include relevant questions in forthcoming consultations.

8. To consider the Neighbourhood Forum

There is a need for proposals to be submitted in a form which the Council can consider approving including financial requirements. Chairman said that this required the presence of the proper officer (Clerk) and should therefore be considered in November. M/s Reason reported that a traffic consultant will visit the Town on 11th November. She invited Members to join them.

9. To consider the street lighting committee meeting

The meeting scheduled for November 5th was not considered necessary and therefore cancelled

10. Consider the Precept implications of different levels of expenditure

A paper prepared by the Clerk had been circulated. M/s Reason had requested that this information be provided and explained why she thought this necessary.

11. To receive reports

- a. **Cemetery** Mr James reported that all was well. M/s Reason asked if pre-paid plots could be sold for instance on eBay.
- b. **Corner House and Memorial Hall.** Mrs Broughton reported on work in hand and said that she and Mr Prew are joint chairs of a subcommittee considering the future of the Corner House. Ideas can be submitted for consideration. AGM is on 3rd November at 8.00pm
- c. **Mill Field, Watery Lane and Bridges.** Dr Merry had circulated a report. Stream on Watery Lane reported to OCC (Dan Weeks)

d. Nine Acres Mr Prew reported that the new equipment for play is excellent and well used. AGM is 12th November in the Pavilion

e. Quarry Lane and Ticknell Nothing to report

f. Wigwell Mr Kenrick had circulated a report. Concerns re protected species (bits) and tree work are being investigated prior to work commencing.

g. Station Coffee facility not yet inside the building. Car Park is often full

h. General. Dr Merry had circulated a report.

Xmas Tree Mr Burroughs has offered a tree for the Corner House. Chairman accepted.

Permissive Path These will be closed on January 7th Mr Kenrick will deal with this.

Remembrance Sunday is a civic event on 9th November. Councillors invite to join the parade. Wreath to be laid by Mr Prew.

i School Governor Mr Hackmann had circulated a report. A discussion followed on the physical size of the buildings

j. Transport No report available. Allen Field of OCC to be invited to a Council meeting to discuss service unreliability, possibly at same time as Mr Douglass

k. Neighbourhood Action Group No report available

There being no further business the meeting closed at 9.11pm