



# CHARLBURY TOWN COUNCIL

## Meeting of Charlbury Town Council held on Wednesday 24<sup>th</sup> September 2014 at 7.30pm in the Corner House.

**Members Present:** Mr R N Potter (Chairman), Ms H Baldwin, Mr R Prew Mrs V Pakenham-Walsh, Mr R Fairhurst, Mr P Kenrick, Mrs K Broughton, Mr R James and Dr A Merry

**Apologies:** Mr W Hackmann Mrs S Finch and M/s L Reason

### 1. To receive the minutes of the last meeting.

Mr James proposed that the minutes be signed as a correct record this being seconded by Mr Prew and agreed nem con

### 2. To deal with matters arising.

Defibrillator Coop manager is seeking quote/advice for electrical supply provision.

Affordable Housing Any thoughts on potential sites to be forwarded to the Clerk

Mr Douglas (Go-ride) will attend the planning meeting on October 27<sup>th</sup> at 7.30pm

ORCC Meeting Dr Merry and Ms Baldwin thanked for attending. A report had been circulated.

Chadlington Meeting re Civic amenity site. Mr Kenrick and Dr Merry to attend

OCC Rights of way questionnaire. Dr Merry and Mr Fairhurst had consulted and sent a response to OCC

WODC Local Housing plan. A response has been sent incorporating comments received.

Street Fair A very successful event. Letter of thanks to be sent.

### 3. Declaration of Interest

There were none

### 4. To sign orders for payment / receive report.

The accounts to be paid were circulated and explained by the Clerk. Dr Merry proposed that the accounts be paid this being seconded by Mr Prew and agreed. Accordingly cheques were signed by three Councillors.

## **5. To receive a report from the Planning Committee.**

At the meeting on September 22<sup>nd</sup> Mr Cox presented an update on progress toward provision of a community centre at the Spendlove site. Progress was encouraging with financial agreement with OCC and the Fire Brigade Fund progressing. Planning should be progressing as architects have been selected. There is unlikely to be a need for enabling development.

Following plans were considered:-

- 14/1317 Conversion of outbuilding to form separate dwelling at the Old Bakery Thames Street.
1. The external wall insulation needs to be addressed as the walls of the passageway are effectively external and therefore should be insulated to an equivalent standard to the remainder of the property.
  2. The four parking spaces on site need to be conditional and remain for that purpose only as there are problems in this area in respect of on street parking. Is there sufficient space for this number to be provided allowing for turning space for forward exit?
  3. Otherwise no objection
- 14/1121 Hopkins Yard consultation on proposed material changes
1. All walls on this building should be of natural stone and roofs of slate. This is a sensitive site in the heart of the Conservation area and needs to be considered accordingly. The wood as proposed is unacceptable and therefore it is objected to.

### Planning Results

- 14/0833** Demolish existing garage and erect dwelling at Reeves Barn Pound Hill  
Permitted
- 14/0955** Noncompliance with condition 2 of consent 14/0130 to allow changes to design, size and siting of approved new dwelling.  
Permitted
- 14/1003** Erect conservatory to west elevation at Fiveways House Sturt Rd.  
Permitted
- 14/1032** Construct detached garden room (retrospective) at Wychwood View Stonesfield Lane  
Permitted
- 14/1053** Alterations and two storey extensions at Evenlode Stonesfield Lane  
Permitted

14/1109 Alterations to re clad and render external walls at Woodlands Ticknell Lane  
Permitted

## **6. To deal with Correspondence.**

OCC Waste and Minerals Plan with Dr Merry

Mr Harrison Pothole repairs / Tarmacing layby. Noted

S Walker need for salt bin in Hixet Wood. To budget in precept

Allotment Report Clerk to take necessary actions.

D Rees Comprehensive report on Campbell Copse. Provision for actions needed in precept consideration.

BDO External Audit report satisfactory with no comment made on any aspect. Notices posted.

The Clerk was congratulated on another successful audit.

Ox. Assoc Blind Grant request to November.

CPRE Invitation to join. Agreed not to do so.

New Yatt Riding for disabled. To November grant.

J Westerman Meeting for progress update, Young Dementia . Agreed Wednesday 1<sup>st</sup> at 3.30pm

WODC Housing response copy via email to all

Museum Committee Request for grant toward purchase of local artefacts (Albright). Following discussion and explanation of the auction it was proposed by Mrs Broughton that a grant of £500 be given this being seconded by Mr James and agreed nem con. Accordingly a cheque was signed by three Councillors.

Charlbury Motor Fire Brigade Fund. Brief report on how funds may be given/incorporated in to the Gifford community centre noted.

## **7. To consider a Neighbourhood Plan**

WODC has agreed that Charlbury Parish become a neighbourhood plan area. A lengthy discussion followed with the major points emerging as:-

- a) Is there to be a report from the CLP group outlining recommendations for consideration?
- b) There is a need for a clear idea of what is required with feasibility
- c) Is a Neighbourhood Plan needed/agreed to
- d) Need for Council and residents to know what the group is doing
- e) Town Council representatives on the renamed Neighbourhood Forum are Ms L Reason and Mr Prew

- f) Joint Chairs of the group to be invited to update Council on a regular basis
- g) Need to address local residents more directly
- h) Funding budget for precept consideration has been requested
- i) Agenda item to be changed to include Neighbourhood Forum.

**8. To consider October surgery**

This will take place on October 4<sup>th</sup> with Ms Baldwin and Mrs Broughton in attendance

**9. To receive reports with reference to Charlbury**

a) County Councillor Mr Rose was unable to attend and had circulated his report

d) District Councillors

Liz Leffman reported as follows

Wilderness. She has sent a letter to licensing re Sunday night late hours and noise levels  
 Chadlington Meeting re Dean Pit. No District Councillors will be asked to attend  
 WODC are under taking a questionnaire at 'bring sites'

Hywel Davis reported as follows

Landfill costs for WODC are increasing as the percentage of recyclables drops. Charlbury is a higher recycling achiever than some other parts of WODC  
 Campaign under way to seek to increase recycling  
 Grass cutting – who owns/costs what exercise in hand. WODC have a map of areas – variable frequency and cost of cuts  
 Better way being considered

**10. To consider a possible request for 20 mph limits in Charlbury**

Mr James introduced this topic following several representations having been made to him.

OCC previously had a programme for introducing such limits which has stalled in Oxford with Police apparently not being prepared to enforce. OCC to be asked to send an officer to a meeting to discuss this further.

**11. To consider agenda for the Working group meeting (October 15th)**

It was agreed to invite the joint chairs of the Neighbourhood Forum to attend. Discussions around an update on progress/idea interchange/discussion etc.

Mrs Broughton asked that a discussion on GP provision to be added to the October agenda perhaps.

There being no further business the meeting closed at 9.25pm.