



CHARLBURY TOWN COUNCIL

Meeting of Charlbury Town Council held on Wednesday 24th November 2010 at 7.30pm in the Corner House.

Members Present: Mr R N Potter (Chairman), Mrs H Bessemer-Clark, Mr J Harrison, Mr. R Prew, Mr W Hackmann, Mrs V Pakenham-Walsh, Mr R James, Mr G Miller, Mrs N Lethbridge, Mrs S Finch and Mr I Cox

Apologies: Ms L Reason and County Councillor Mr N Owen

Prior to opening the meeting The Chairman reported that Mr P Burchett, a former Town and District Councillor had died. The Chairman, Clerk and several members attended the funeral on 15th November. The condolences of the Council had be sent to the family and Mrs Burchett's reply was circulated.

1. To receive the minutes of the last meeting.

Mr Hackmann proposed that the minutes be accepted subject to next being added (page 3) and on apostrophe also on page 3. This being seconded by Mr Harrison and agreed.

2. To deal with matters arising.

Emergency Planning. The Chairman reported that the vicar had approached him wishing to discuss this and he had agreed to meet her with the Clerk in the New Year.

LTP3 Consultation the Clerk had circulated a copy of the response that Mr Fairhurst had written, with his consent, as this dealt admirably with the issues relating to Charlbury. After some discussion it was decided to support the submission with the exception of the references to shared surface and 20mph speed limits at section3. I.e. omit section In particular to and cycling. This was proposed by Mr James seconded Mr Hackmann and agreed F9 1A.

Cornbury Motor Rally No response yet re. possible press day on 4th December.

'Surgeries 2011 Agenda item January to decide on Councillor representation. (3 badges and names list required).

Cattle in Cemetery Need to ensure fencing issues are resolved.

Xmas Tree Mr Harrison has the matter in hand.

Remembrance Parade The Chairman thanked Mrs Pakenham-Walsh for laying the wreath together with those attending the parade and service.

3. Declaration of Interest

Mr Harrison declared an interest in agenda item 4 as a relative was a recipient. He took no part in the process.

4. To sign orders for payment / receive report.

The accounts due for payment were circulated and explained by the Clerk. Together with reference to the Councils current financial position in terms of balances etc prior to the precept setting cycle.

Mr Hackmann proposed that the accounts as circulated be paid, this being seconded by Mrs Finch and agreed nem con. Accordingly cheques were signed by three Councillors.

5. To receive a report from the Planning Committee.

The planning and correspondence committee met on Monday 22nd November and were addressed by Bill Oddy and Andrew Ward in respect to the Licensing Act 2003 and the scope and possibilities in relating to applications/comments possible.

Mr Steve Lynch and Mr Graeme Towle presented their proposals for the affordable housing site and explained the planning application which has been submitted to WODC. This will come to the Council for consultation in due course as will neighbour notification. Mr Cox said that it was unfortunate that there had been no neighbour discussions/presentations prior to the application being submitted.

The following plans were considered:-

10/1506 Erect five detached dwellings with associated parking and vehicle access at the former Charlbury Dairy Thames Street (slight amendments).

1. We have no further comments to make.

10/1569 Alterations to increase lounge at the Courtyard Church Street

1 We have no objection

10/1619 Erect first floor rear extension and create larger opening to dining room at Highfield House 58, The Slade.

1. We have no objection

10/1656 Single storey rear extension part conversion of garage to workshop at 4 Enstone Road.

1. We have no objection.

10/1679 Single storey rear extension and front porch at 23 Ticknell Piece Road

1. We have no objection

Planning Results

10/1270 Single storey side extension at 18 Sandford Rise

Permitted

10/1338 Internal and external alterations at Charlbury Station.

Permitted

6. To deal with Correspondence.

Licensing Matters The Clerk reported that following the request from Members at the last meeting the following had been arranged to discuss licensing both generally and specifically.

22nd November West Oxon DC Licensing officer.

December 13th Cricket Club representatives to discuss planned events 2011.

January 24th 2011 Lord Rotherwick /Agent to discuss Cornbury events proposed for 2011.

Following this the Chairman wished to discuss the outcomes at the January 2011 meeting and include consideration of all locally held licences.

Application for Premises Licence Cornbury

Mrs Bessemer-Clark produced a possible response to the application which set out areas of concern held by many people in the Town. Extensive discussion ensued and the Clerk was instructed to produce a reply for consideration by the Chairman, Vice Chairman and Mrs Bessemer- Clark prior to sending to WODC by the due date. The discussion was that the application should be strongly objected to in its entirety based on the notes circulated by Mrs Bessemer-Clark on a proposal from Mr James and seconded Mr Hackmann and agreed unanimously.

OCC Concessionary Fares scheme amendments

The change from District Council operated schemes to one scheme operated by the County was noted. The Council resolved to accept the changes proposed in view of the current economic situation but to regret the loss of a senior rail card in lieu of a bus pass since the Town was on a main rail line and to object to the loss of support for the dial-a-ride scheme which represents a 'life- line' to many who do not have access to alternatives.

Mill Field – Slippery Bridge The Clerk reported that cautionary notices were in place.

Gifford AGM December 1st noted.

Hailey Parish Council Request to precept £1,000 to support provision of speed limit signs in case OCC are unable to finance. The Council resolved not to support the request.

Exercise Watermark Clerk to obtain further details. Participate if possible.

'Surgery' report The Chairman thanked Cllr's Mrs Pakenham-Walsh, Mr Prew and Mr Cox for attending and dealing with issues raised.

Medical Centre Possible agenda item for New Year

Jo Corfield Request for possible buildings. None known.

7. To consider affordable housing

Following the presentation of the proposed scheme on Monday Mr Prew reiterated his concern that the terrace of three properties might cause rear access issues for bins etc. The chimneys were 'fake' i.e. for appearance only and not detract from internal space.

8. To receive reports with reference to Charlbury

a The County Councillor Neil Owen was unwell and had sent apologies via the Clerk. There was no report necessary.

b. District Councillors Mrs Chadwick reported as follows :-

The new waste contract has been started (22nd Nov). There have been a few teething problems which are being addressed. Contact telephone numbers for problem reporting are 01993 861000 or 01993 861025.

Mr Breakell reported as follows:-

LDF latest round of consultation starts December 6th then into New Year

Mr Hackmann reported that OCC have placed the new salt bin in the wrong place (i.e. diagonally opposite the intended location). Clerk to seek resiting by OCC as soon as possible.

9. To consider 'ad-hoc' grants

The Clerk presented the relevant applications including two received after the published date for applications receipt (31st October)

Mr Prew proposed the following grants be made under section 137 powers this being seconded by Mr Hackmann

Air Ambulance	£200
Citizens Advice Bureau	£200
Vitalise	£ 50
Oxfordshire Woodland Group	£ 50

F10 A-

Cheques to be prepared and signed in December.

10. To consider the reflective meeting 20th October

The note prepared by the Clerk and previously circulated, was attached to the agenda for this meeting

There was general discussion on the specific notes, the nature of the process since the meeting was an informal one where issues could be 'brainstormed' and generally discussed. The purpose being to put forward any item which the members considered should be formally taken forward at appropriate Council meetings.

The Chairman pointed out that these were not minutes and were not agreements or decisions merely informal discussion records. The Clerk was asked to alter the style of presentation to notes rather than 'minute like' records.

The next reflective meeting will be held on 16th march 2011.

11. Precept Meeting (reminder)

Members were reminded that the Finance committee had met to produce a draft recommended precept/budget for the consideration of full Council at the precept meeting on 8th December at 8.00pm in the Corner House. Papers will be distributed by the Clerk in due course and late bid decisions will need to be taken. Mrs Pakenham-Walsh reported that due to a prior commitment she may be up to 30 minutes late.

There being no further business the meeting closed at 9.53pm.