



CHARLBURY TOWN COUNCIL

Meeting of Charlbury Town Council held on Wednesday 27th October 2010 at 7.30pm in the Corner House.

Members Present: Mr R N Potter (Chairman), Mrs H Bessemer-Clark, Mr J Harrison, Mr R Prew, Mr R James, Mr W Hackmann, Mrs N Lethbridge, Mrs V Pakenham-Walsh and Mr G Miller

Apologies: Mrs S Finch, M/s L Reason, and Mr I Cox
Mr M Breakell (District Councillor)

Prior to opening the meeting the Chairman reported that he and the Clerk had met Malcolm Neill to receive a briefing on proposals for the Rally Show at Cornbury in May 2011. Attendance will be around 7,000 not 70,000 as reported in the press.

1. To receive the minutes of the last meeting.

Mr Hackmann proposed that the minutes be signed subject to correction of typo errors this being seconded by Mr Harrison and agreed.

2. To deal with matters arising.

Emergency planning seminar cancelled due to lack of interest.

3. Declaration of Interest

Mr Harrison declared an interest in agenda item 4 and took no part in the matter.

4. To sign orders for payment / receive report

The accounts due for payment were circulated and explained by the Clerk. Mr Prew proposed that the accounts be paid this being seconded by Mr Harrison and agreed. Accordingly cheques were signed by three Councillors. Members were reminded that the Finance Committee will meet on 17th November at 8.00pm.

5. To receive a report from the Planning Committee.

The following plans were considered:-

10/1438 Alterations and extensions to side and rear elevation at Yew Tree Cottage
Sheep Street.

1. We have no objection

10/1495 Convert workshop to annexe at Spellwood, 4 Spelsbury Road.

1. We have no objection but would ask that the use of the conversion proposed be conditional to the occupancy of the main property to prevent the establishment of a separate dwelling.

10/1505 Erect detached double garage at 1 Woodstock Road.

1. We have no objection.

10/1506 Erect five detached dwellings with parking and vehicle access at the former Dairy, Thames Street.

1. Can the visual impact of the development from the Burford Road be given consideration and an appropriate landscaping scheme agreed.
2. The garage between plots 1 and 2 is close to the neighbours boundary.
3. Can appropriate consideration be given to the bats in this area either with bat boxes or similar on plot 5.
4. Can the views of neighbours and others be carefully considered.
5. Can the proposed development incorporate the highest environmental standards possible.
6. We have no objection but ask that this go to committee and that a site visit be considered.
7. Can the use of the developer contribute in lieu of affordable housing be clarified in terms of 'ring fencing' for use in Charlbury.

10/1527 Increase in roof height, front and side porches at Stonehaven Crawborough.

1. We consider this application to be part retrospective. Retrospective applications are to be deplored.
2. We would prefer the rear windows with glazing bars to match those at the front.

Planning Results

10/1165

1166 Extensions and alterations (to allow extension of time limit) The Old Farmhouse The Playing Close.

Permitted

10/1132 Internal alterations at Crinan House Market St.

Permitted

10/1267 Sub division of Larkfields Woodstock Rd to create two properties

Permitted

6. To deal with Correspondence.

OCC Electoral Division review. Council to comment when proposals are at hand.

OCC Station Parking review. Send letter to reiterate the view that an extension is needed and highlight the displacement of cars to streets issues.

OCC Area Steward system noted

OCC Local Transport. Draft response for next meeting.

ORCC Mr Miller and Mrs Lethbridge reported on a useful meeting with names of contacts who may be able to help with Town Centre discussions.

Exhibition Foundation Mr Miller proposed that Mr Merriman serve a further four year term as the Councils' nominee seconded Mr Hackmann and agreed.

Mr Colyer Town Centre letter to be considered by working group. Thank Mr Colyer.

Mrs Nichols – Footpath/Watery Lane/ B.O.A.T. issues. The Clerk explained that the OCC decision on this was going to appeal. Further chance to comment would follow the discussion of the inspector.

Suscha Meeting Mr Miller reported on a useful meeting.

Mrs Bessemer-Clark Issues re Cricket Club licence and reflective meeting. Following discussions and explanations of the procedures and timescale it was decided that:

1. The WODC licensing officer be invited to the Nov. planning meeting to discuss licensing issues.
2. The Cricket Club be invited to send a representative to the December planning meeting to discuss 2011 events and issues of concern.
3. That Lord Rotherwick / Cornbury be invited to the January 2011 planning meeting to discuss events in the park through 2011.

Some further discussion then ensued in respect of the planned Rally day in May 2011. Subject to interest a pre-event meeting (to which Councillors would be invited) was planned for December 4th.

7 To consider affordable housing

The Clerk reported that SOHA and the developer had met with M/s Reason and him to discuss the benefits which Passivhaus could bring to the proposed construction. The presentation was well received, The developer agreed to ask that his Construction Director liaise with M/S Reason to discuss how, where possible, standards could be tailored to meet the standards discussed.

It was made clear that any grant for the project would be to a specified standard (possibly Code 3 or 4) but that efforts would be made within the budget to meet the higher standards if possible.

8. To consider issues arising from the reflective meeting (20th October)

A briefing note based on the meeting was circulated to those present.

Following discussions on the content and emphasis in the notes it was agreed that the matter would be raised again at the November meeting when members had read the notes fully.

The next reflective meeting will be 16th March 2011

9. To consider representation at the November 'surgery'

This is scheduled for Nov. 6th and rooms have been booked. Mrs Pakenham-Walsh, Mr Prew and Mr Cox to attend.

Dates for 2011 are Feb.5th
 April 2nd
 June 4th
 Aug. 6th
 Oct 1st

Members to check availability for these dates and report back.

10. To consider a street lighting committee meeting

The meeting scheduled for 10th November was considered unnecessary and therefore cancelled.

11. To receive reports

- a. Cemetery** Miles Hardy memorial seat now in place..
Report on flora and fauna from Mrs Spicer well received
- b. Corner House and Memorial Hall.** Report attached to minutes. Mr Miller reported that he had attended the AGM and thanked the committee on behalf of Council.
- c. Mill Field, Watery Lane and Bridges.** Some tree work to be done on Watery Lane..
- d. Nine acres** Pavilion construction has started..
- e. Quarry Lane and Ticknell** Woodland ride is narrowing, Blackthorn encroaching.
- f. Wigwell.** Some fencing likely in due course. Permissive paths to be closed (including 9 acres) on 1st Wednesday in January.
- g. Station** No report
- h. General.** Usual matters have been discussed with OCC.
Xmas tree for Corner House to be donated.
Remembrance Parade 14th November. All invited to this Civic event at 3.00pm (2.30 at Spendlove)
Mrs Pakenham-Walsh will lay the wreath for Council
- i School Governor** Mr Hackmann gave a full report. Some concern is being expressed re Parking outside the school.
- j. Transport** Issues re bus timings have been reported to OCC and will be raised at next PTR meeting.
- k. Neighbourhood Action Group** Notes attached to minutes. Mrs Pakenham-Walsh congratulated for the clarity of the notes produced.

There being no further business the meeting closed at 10.10pm.