

Meeting of Charlbury Town Council held on Wednesday 26th February 2020
at 7.30pm in the Corner House.

Members Present: Mr R Fairhurst (Chairman), Mr R Prew, Mr V Hill, Mrs J Burroughs,
Mr P Morgan, Mr R N Potter, Ms L Reason, Dr A Merry, Mr P Kenrick,
Mr R Puttick, Mrs K Broughton.

Apologies: There were none.

1. To receive the minutes of the last meeting.

Mr Morgan proposed that minutes be signed as a correct record, this being seconded by Mr Kenrick and agreed.

2. To deal with matters arising.

Boundary Walk. Clerk dealing with this.

Surgery 1st February. No one attended to ask questions. Mr Prew was thanked for being available.

Wilderness. It was noted that Dave McCalmont has left the team.

3. Declaration of Interest.

There were none.

4. To sign orders for payment/receive report.

A list of accounts to pay had been circulated. The Clerk explained these. Mr Potter proposed that the accounts be paid, this being seconded by Dr Merry and agreed. Accordingly cheques were signed by two Councillors.

5. To receive a report from the Planning Committee.

The following plans were considered:

Planning Appeal APP/D3125/W/19/3243505 Land East of Kearsy Court.

It was agreed that the following additional comments be sent to the Planning Inspectorate:

1. Charlbury Town Council and West Oxfordshire District Council have declared a Climate Emergency.
2. There is concern at the effect this proposal would have on biodiversity at this site, in particular the loss of habitat and a green corridor for wildlife.

3. Our emerging neighbourhood plan, in its housing survey, demonstrates that this is not the type of housing needed in the Town which sits within the Cotswold AONB.
4. Policies in the Local Plan, for areas within the AONB, do not support this type of development.
5. Neighbour comments in respect of this proposal are relevant.
6. The trees in place on the proposed site form a transitional barrier between housing and Ditchley Road together with Broadstone Farm and soften the impact of the existing development from the rural nature of this particular area.

20/00366/HHD, 20/00587/LBC Extensions at St Diumas House, Park Street.

1. In view of the recently declared climate emergency, we expect the highest standards of energy efficiency.
2. Otherwise no objection.

20/00233/HHD Extensions at Kipkelion, Stonesfield Lane.

1. In view of the recently declared climate emergency, we expect the highest standards of energy efficiency.
2. We welcome the proposed tree planting.
3. We would like to see further evidence to detail the improved energy efficiency. The plans submitted were not sufficient to make qualified judgements and the design and access statement was not provided.
4. Materials proposed are inadequately specified.
5. In view of the above we object to this in its present form.
6. We note that pre-application advice was not taken.

20/00138/LBC, 20/0137/HHD Alterations and extensions at Grace Cottage, Market Street.

1. In view of the recently declared climate emergency, we expect the highest standards of energy efficiency.
2. We welcome the improved windows proposed and expect this to contribute to energy efficiency.
3. Otherwise no objection.

6. To deal with correspondence.

WODC. Notice of election May 7th.

Speedwatch. Purchase of radar gun noted.

High Sheriff. Andy Pickard will be a recipient. Chairman to attend the presentation.

I Collinson. Litter at bus shelter. To be cleared.

CCLA. Change of correspondent to Mr D M Haynes agreed and Chairman (Mr R Fairhurst) and Vice-Chairman(Mr P Kenrick) to sign documents on a proposal from Mr Potter, seconded Mr Prew and agreed.

WODC. Town and Parish Forum. 26th March. Chairman and Ms Reason to attend.

M Frost. Dog bin on fence near Lee Place - faeces thrown over the fence into Lee Place grounds. Ask for a contribution to cost.

H Belshaw. Watery Lane and Ticknell Piece land. Clerk to reply.

7. To consider the Neighbourhood Forum.

The Council had met on 19th February to discuss amendments and omissions proposed in relation to the Neighbourhood Plan. Mr Kenrick has explained these and was helped by the various contributors to the specific sections of the plan, mainly housing and environmental matters with design guide/proposals and omission of 4 local green spaces.

It was agreed on a proposal from Ms Reason that the agreed amendments and omissions be made to the plan with a view to presenting a final version to the March meeting and thereafter to WODC. This was seconded by Mr Morgan and agreed. **F9, Abst 1.**

Mr Kenrick had circulated notes of a meeting with WODC which he had attended at the invitation of ONPA. He went on to point out that whilst the District Council need to take account of policies in N/H plans it remains for the Council to draw attention to these in its planning comments.

8. To consider an agenda for the Working Group Meeting 1st March.

This is cancelled due to lack of business to discuss.

9. To consider the APM - 17th April.

The Clerk will prepare an agenda. The Chairman will use a slide show to identify Council achievements and asked members to supply information/pictures.

10. To receive a report from the Environment Working Group.

Ms Reason had circulated a paper prior to the meeting. Several groups are already working on related issues. It was agreed that the group could purchase a programme called Basecamp at circa £70 per month. The Chairman said that the enthusiasm being shown was very welcome.

11. To receive an update on the pavilion project.

Mr Morgan reported that progress was good and that fund raising continues. April is target date to open.

Mr Kenrick asked how the licence application was progressing. The Clerk reported that it is being applied for.

12. To receive reports.

- a. Cemetery. See report.
- b. Corner House and Memorial Hall. See report.
- c. Mill Field, Watery Lane and bridges. See report.
- d. Nine Acres. See report.

- e. Quarry Lane and Ticknell. See report.
- f. Wigwell. See report. AGM 26th March.
- g. Gifford Trust. See Report.
- h. School Governor. See report.
- i. Transport/Station. X9 lobbying for funding. Rail services being discussed at OCC. Fix my street super users - direct reporting. Speedwatch group to be approached. Sheep Street to be surfaced in March.

There being no further business the meeting closed at 8.28pm.

Signed.....
Chairman