

Meeting of Charlbury Town Council held on Wednesday 29th January 2020
at 7.30pm in the Corner House.

Members Present: Mr R Fairhurst (Chairman), Mr P Morgan, Mr R Prew, Mr V Hill,
Ms L Reason, Mr R Puttick, Mr P Kenrick, Mrs K Broughton,
Mrs J Burroughs, Mr R N Potter.

Apologies: Dr A Merry, Mrs N Ely.

1. To receive the minutes of the last meeting.

Mr Morgan proposed that minutes be signed as a correct record, this being seconded by Mrs Burroughs and agreed.

2. To deal with matters arising.

ONPA. Mr Kenrick reported that he had attended the meeting he referred to last month and believed that joining as an associate would be useful. He has been invited to a further meeting at WODC and will attend.

3. Declaration of Interest.

Mrs Burroughs declared an interest as her husband was a cheque recipient.

4. To sign orders for payment/receive report.

The Clerk had circulated a list of accounts to be paid and went on to explain these. Mrs Broughton proposed that the accounts be paid this being seconded by Ms Reason and agreed. Accordingly cheques were signed by two councillors.

5. To receive a report from the Planning Committee.

The Chairman reported that the committee had met on Monday 27th and viewed eight plans as follows:

19/03252/FUL Demolish existing bungalow. Construct two dwellings at Yew Dell, Hixet Wood.

1. Any building proposed needs to be carbon neutral in view of the climate emergency recently declared.
2. There are concerns with this application as follows:
 - i. Flooding risk.
 - ii. Green corridor issues (emerging N/H Plan for Charlbury).
 - iii. Materials need to be natural stone in this important part of the Conservation Area.
 - iv. There is some overlooking.
 - v. Sustainability.
 - vi. Materials specified do not suggest carbon neutrality.

3. Can this go to committee please.
4. Neighbours comments need careful consideration.

19/03346/HHD Extensions at 14 Wychwood Close.

1. In a view of the recently declared climate emergency high standards of efficiency are expected.
2. Neighbours comments need careful consideration.
3. Otherwise no objection.

19/03374/LBC Alterations to bay window at 1 Church Street.

1. In a view of the climate emergency recently declared we expect high standards of energy efficiency to be met.
2. In view of this being a listed building it is considered that 'like for like' replacement is unlikely to be energy efficient. We ask that the highest standards are requested within the confines of the listed building status and that an innovative solution be applied.

19/03380/HHD Garage conversion at Kantara, Woodstock Road.

1. In view of the climate emergency we ask that the highest standards of energy efficiency be applied.
2. The garage conversion must be fit for purpose with insulation standards raised to those needed for habitable purposes.
3. Otherwise no objection.

19/03389/HHD Extensions at 43 Woodfield Drive.

1. In view of the climate emergency we ask that the highest standards of energy efficiency be applied.
2. Otherwise no objection.

20/00035/HHD Extension and conversion of roof space at 19 Hughes Close.

1. In view of the climate emergency we ask that the highest standards of energy efficiency be applied.
2. Otherwise no objection.

20/00069/HHD Form room in roof space at 32 The Slade.

1. In view of the climate emergency we ask that the highest standards of energy efficiency be applied.
2. Otherwise no objection.

20/00092/HHD Rear extensions at 11 Elm Crescent.

1. In view of the climate emergency we ask that the highest standards of energy efficiency be applied.
2. Otherwise no objection.

The Clerk had circulated a letter sent to Giles Hughes, Chief Executive at WODC together with his response. Issues to do with climate change and planning were raised and in particular issues around listed building work. The response was basically that regulations are changing but as yet the detail is not available. WODC have more to do in this area it would appear.

6. To deal with correspondence.

Andy Pickard. Use of Mill Field for Riverside Festival 24th July. Agreed subject to usual conditions.

Basil Eastwood. Traffic in Market Street and accidental damage to vehicles when parked. To be taken to the Traffic Working Group on 31st January.

R Courts. Surgery poster. OK for board.

Ms Sheppard. Noted.

Grant Thanks. Noted.

Nominations for Citizens Award. Meeting to be arranged to consider the nominations received.

Dr Merry. Tree planting. Trees for Mill Field agreed. Other locations will need consent from landowners.

WODC. Loss of 5 Ways phone box. Mr Morgan proposed no objection, seconded Mrs Broughton.

F 8, A1.

I Cox. Progress at Rushy Bank - noted.

Giles Hughes. Swift reply appreciated.

7. To receive reports with reference to Charlbury.

District Council.

Andy Graham reported:

- The Youth Theatre has come to the end of its life.
- Climate change work continues at WODC.
- Wychwood Project tree planting (2000 whips).
- Climate change WP at WODC - notes to be circulated to Council.
- WODC looking at ways to become more transparent.

County Councillor.

Liz Leffman reported:

- Scheduled road works to go ahead in Charlbury
- Local Transport on line survey to come out.
- Section 106 money and its use by OCC - more information sought.
- Youth Service provision advanced by Libs/Labour Councillors.

8. To consider the Neighbourhood Forum.

Mr Kenrick had circulated a report prior to the meeting. A special meeting to discuss this to be held on Wednesday 19th February at 8.000pm. WODC have identified an examiner for the N/H plan if the Council agrees. The agreement was proposed by Mr Hill, seconded Mrs Broughton and agreed with one abstention.

Copies of papers will be made available two weeks before the meeting on 19th.

Some issues need to be decided and therefore Councillors were asked to read papers and prepare opinions. It is hoped that the plan can be signed off in March.

9. To consider fees and charges for 2020/2021.

Mr Prew proposed that all burial fees, save that for a child, be increased by £5, seconded Mr Morgan. Agreed nem con.

Mr Kenrick proposed that allotment fees be £45 full plot and £25 part plot. Agreed.

10. To consider the Boundary Walk.

The Clerk to start the process of seeking permissions for Sunday 17th May,

11. To consider the February Surgery.

Mr Prew will conduct the surgery.

12. To receive an update on the Pavilion project.

Mr Morgan reported that progress was good and that internal works had started. Funding appeal still in place for landscape works.

Mr Kenrick asked a question re the Club website which Mr Morgan said had been sorted out. More information needs to be added.

13. To receive a report from the Environment Working Group.

The recent public meeting was extremely well attended and received. Speakers were interesting. Workshop to take place on February 1st.

14. Questions to the Chairman.

Mr Potter has attended the local meeting arranged by Wilderness and reported as follows:

- 20th July build up starts.
- Clear away 7/8th August.

Event 30th July to August 2nd. Some 30k expected at any one time.

Local tickets will be on sale at the Community Centre.

Local Bursary scheme details given.

There being no further business the meeting closed at 9.25pm.

Signed.....
Chairman