

Virtual Meeting of Charlbury Town Council held on Wednesday 27th May 2020 at  
7.30pm.

The Chairman had set up and circulated details of the Zoom meeting in advance. There were some participants via telephone and others via Zoom.

**Members Present:** Mr R Fairhurst (Chairman), Ms L Reason, Mrs K Broughton, Mr V Hill,  
Mr P Kenrick, Dr A Merry, Mrs N Ely, Mr R N Potter.

**Apologies:** Mr P Morgan, Mr R Prew, Mr R Puttick.

One member of the public participated for part of the meeting.

The Chairman opened the meeting by stating that it was properly constituted and any major decisions would be avoided to enable absentees to participate. (There were none).

**1. To reaffirm Officers, Committees, Representatives and Report allocation.** (As at May 22nd 2019)

This was proposed by Ms Reason, seconded Dr Merry and agreed.

**2. To confirm standing orders/risk assessment/bankers.** (As at May 22nd 2019)

This was proposed by Dr Merry. seconded Mrs Broughton and agreed.

**3. To receive February 26th minutes.**

Mr Potter proposed that these be signed as a correct record, seconded Mr Kenrick and agreed. Chairman to sign in due course.

**4. To deal with matters arising.**

Boundary Walk, Surgery and Wilderness Festival all cancelled due to Covid-19 lockdown.

**5. Declaration of interest.**

Mr Potter declared an interest on the planning application relating to Field End.

**6. Orders for payment.**

The Clerk had circulated a list and explained these to the meeting. Mr Potter proposed that the accounts be paid, this being seconded by Mr Hill and agreed. Cheques were signed by two Councillors.

## **7. To deal with correspondence.**

**a. Spelsbury Road extension of 30mph speed limit.** It was agreed that the Council would ask OCC to extend the limit to cover all of the built up area (as far as Spelsbury Road buildings) on a proposal from Dr Merry, seconded Mrs Broughton and agreed.

Traffic committee will progress this with revised parking restrictions.

The Chairman reported that OCC had been asked to consider a number of traffic measures to help the post Covid-19 situation.

**b. Allowances.** It was agreed to ask WODC to prepare an allowance scheme for Charlbury Town Council on a proposal from Ms Reason, seconded Ms Ely. **F 5, A3.**

## **8. To receive an update on the Neighbourhood Plan.**

Work continues on further elements of the plan but the urgency has been relieved by the Covid-19 lockdown. Documents will be available to consider soon.

## **9. To hear the reports from the County and District Councillors.**

County Councillor.

Ms Leffman reported as follows:

- £2m spent on PPE for care homes.
- Online meetings being held.
- 20mph scheme due to be implemented in June.
- Money given to the Community Centre from priority fund to fund give and take scheme.

District Councillor.

Andy Graham reported as follows:

- He now attends meetings as Lib Dem group leader.
- Business support scheme working.
- Leisure centres closed - lost income.
- Some residents on the WODC vulnerable list.

Mr Hill thanked refuse collection staff which will be passed on to UBICO.

Ms Ely asked that postal workers be added to the list to be thanked by the Council for continued efforts during the current crisis (originally suggested by Mr Prew). Clerk to write to all.

The meeting closed at 8.15pm.

Signed.....  
Chairman