

Virtual Meeting of Charlbury Town Council held on Wednesday 25th November 2020 at 7-30p.m.

Members Present: Mr R Fairhurst (Chairman), Mr P Kenrick, Dr A Merry, Mr R N Potter, Mr V Hill, Mr R Puttick, Mrs J Burroughs, Mrs K Broughton, Ms N Ely, Mr P Morgan.

Also in attendance: Ms L Leffman and Mr A Graham.

Apologies: Mr R Prew and Ms L Reason.

1. To receive the minutes of the last meeting.

Mr Potter proposed that the minutes be signed as a correct record this being seconded by Mr Morgan and agreed.

2. To deal with matters arising.

Citizens Award. Presentations were made by the Chairman on November 2nd.

Remembrance Parade. Due to Covid restrictions this did not take place. The service was on Zoom.

Meeting with WODC re housing proposal at Jeffersons Piece. Meeting arranged for 27th November when issues of concern will be discussed initially with WODC officers. Will report back.

ONPA. Mr Kenrick had attended the Webinar. Next meeting is in January where climate change and sustainability will be discussed. Up to 3 persons can “attend”

Audit. No reply as yet

Pavilion. Closed at present. Will re-open when permitted.

Guided Walk Mill Field. First event held with positive feedback.

Wigwell. Permissive paths (all) will be closed on 8th January 2021.

3. Declaration of Interest.

There were none.

4. To sign orders for payment/receive report

The Clerk had previously circulated a list of accounts to be paid and went on to explain these. Dr Merry proposed that the accounts be paid, this being seconded by Mr Morgan and agreed. Accordingly cheques were signed by two Councillors.

5. To receive a report from the Planning Committee.

The following plans were considered:

20/02854/HHD Alterations and extensions at The Rise, Hixet Wood.

1. We object to this application and ask that it go to committee if necessary involving a site visit.

2. We note and support the neighbours robust objection. The West Oxon design guide section 14.1 states that extensions/alterations are unlikely to be supported if the result is a loss of amenity for neighbouring properties etc. It goes on to refer to the need for scale, form and character to be sympathetically reflected in proposed changes. The emerging neighbourhood plan para. C 15 supports this.
3. Any increase in parking would be a real problem at this narrow part of Hixet Wood.

20/02930/HHD Alterations and extensions at 30 The Slade.

1. We have no objection but ask that the highest standards of energy efficiency be used in view of the climate emergency.

20/03114/HHD Rear extension at 4 The Green

1. We have no objection but ask that the highest standards of energy efficiency be used in view of the climate emergency.

20/03142/HHD Alterations and erect porch at Flowerpot, Market Street.

1. We have no objection but ask that the highest standards of energy efficiency be used in view of the climate emergency.

20/02655/FUL Alterations to existing agricultural building at Broadstone Farm, Ditchley Road.

1. We have no objection but ask that the highest standards of energy efficiency be used in view of the climate emergency.

20/02922/S73 Variation of conditions 2, 3 and 5 of consent **19/03329/HHD** at Broadstone Farm, Ditchley Road.

1. We have no objection but ask that the highest standards of energy efficiency be applied in view of the climate emergency.

20/02968/AGR Erect agricultural barn for cattle rearing at New Barn Farm, Banbury Hill.

1. We have no objection but ask that where appropriate the highest standards of energy efficiency be applied in view of the climate emergency.

20/03035/HHD Extensions at End Cottage Pooles Lane.

1. We have no objection but ask that the highest standards of energy efficiency be used in view of the climate emergency.

20/02942/HHD Garage conversion at 19 Sandford Rise.

1. We have no objection but ask that the highest standards of energy efficiency be used in view of the climate emergency.

Giles Hughes. Reply to letter reference climate issues and planning policy. The reply was considered poor in respect of the concerns expressed and how planning could be used to secure higher standards. A further response to be sent outlining the N/H plan policies, WODC officer comment on these and how we could move forward on this.

53, Nine Acres Close. Breach of planning condition with regard to pedestrian access to Nine Acres Close from the new build. Mr Morgan proposed that the Clerk should seek action from WODC on this important matter, seconded Mr Potter and agreed. Letter to be sent outlining the concerns of this Council and seeking enforcement action prior to occupation.

6. To deal with Correspondence.

OCC. Primary School admissions. Poster on notice board.

O.W.L. Building regulation final approval for pavilion extension.

Mr E Pradell. Litter bin outside Old Sweet Shop Dyers Hill. Need for removal/ relocation. Clerk to ask WODC/UBICO to deal with this, either remove or find an alternative suitable location.

Meryl Smith. Thanks for Hon. Citizens award.

Historical Society. Thanks for grant noted.

Peter Kenrick. WODC planned removal of bring site - replace with EV charging points. Following discussion it was noted that EV points may emerge for Charlbury in a phase 2 plan. It was decided to leave this aspect until the bring site issue was finally resolved (the decision of cabinet may be called in). Mr Morgan proposed that a strong letter of objection to the removal of the bring site be sent to WODC (Mr Macrae, cabinet member) seconded Mr Potter and agreed unanimously. Mr Kenrick emphasised the need to keep the EV points in mind ready for action as soon as needed.

7. To receive reports with reference to Charlbury

County Councillor, Ms L Leffman reported as follows:

- She had raised questions at WODC re the bring site removal and EV points - no dates yet given.
- The Oxfordshire growth board is looking at rail lines across the County but appear to have ignored the Cotswold Line - she will continue to press this point.
- Speeding issues across the County to be reviewed with a county and police task force (Speedwatch Charlbury have been alerted and offered to participate).
- Priority Fund. Donation made to the Cornerstone project.
- Calls being made to persons in need - mostly happy so all is as well as can be expected locally.

District Councillor, Mr Graham reported as follows:

- Bring Site. Dix Pit is a long journey so local sites are needed. Worth putting the local view to WODC.
- Covid. West Oxon infection rate is 89 per 100,000 but can vary quickly.
- Vaccination programmes being rolled out to perhaps a local centre.
- Discretionary Grants. WODC has to decide the priority businesses to support, particularly those not previously supported.

The Chairman thanked both Councillors for their continued work on behalf of Charlbury.

8. To consider the Neighbourhood Forum.

Mr Kenrick reported that he had circulated the response to the Inspectors queries. The response needed to be received by 26th November. Mr Potter thanked Mr Kenrick and the group for all of its work on this and proposed the response be sent, seconded Mrs Broughton and agreed unanimously. Mr Kenrick will submit the response to WODC to pass to the Inspector.

9. To consider ad-hoc grants.

Only one application had been received that being from Home Start, a charity supporting families and young children (active in Charlbury)

Dr Merry proposed a grant of £500, seconded Mr Hill and agreed. F 9, 1 Abstention.

10. To consider the precept meeting - December 10th.

The Chairman reported that the Finance Committee met on 18th November and a draft budget was produced. Further information is awaited from the EWG group reference spending proposals - requested by 2nd December. Following this date papers will be circulated for 9th December meeting (virtual) at 8.00pm.

11. To receive a report from the EWG.

Ms Reason not present and had not sent a written report.

12. Questions to the Chairman.

There were none.

The meeting closed at 8-50p.m.

Signed:.....
Chairman