

Virtual Meeting of Charlbury Town Council held on Wednesday 24th June 2020 at
7.30pm.

Members Present: Mr R Fairhurst (Chairman), Ms L Reason, Mrs K Broughton, Mr V Hill,
Mr P Kenrick, Dr A Merry, Mr R N Potter, Ms N Ely, Mrs J Burroughs,
Mr R Puttick, District Councillor Ms L Leffman.

Apologies: Mr P Morgan, Mr R Prew, Mr A Graham.

The Chairman opened the meeting by outlining the 'rules' and welcomed all present.

1. To receive the minutes of the last meeting.

Two sets of papers were circulated, a note for March to outline actions taken by the Chairman, Vice Chairman and Clerk in the form of notes and minutes of the 27th May virtual meeting.

Mr Potter proposed that both be adopted, seconded Mrs Broughton and agreed.

2. To deal with matters arising.

Spelsbury Road speed limit. Nothing more at present.

3. Declaration of interest.

Ms Reason declared an interest as a cheque recipient.

4. To sign orders for payment/receive report.

The Clerk had previously circulated a list and explained these. Mr Kenrick proposed that the accounts be paid, this being seconded by Dr Merry and agreed. Accordingly cheques were signed by two Councillors.

5. To receive a report from the Planning Committee.

The following plan had been circulated for comment:

20/01200/LBC & 20/01199/HHD Alterations and extensions at Doggetts, Thames Street.

1. We ask that any works fully reflect the need for energy conservation in view of the current climate emergency.

2. We have the following concerns:

a) We believe that the flat roof, cladding and Critall style windows are not respectful of the current character and appearance of this listed building in the Conservation Area.

(Policy HE2 of our emerging Neighbourhood Plan relates to respect for the character and appearance of the building, its context and local distinctiveness).

b) We are concerned that this proposal seeks to remove off street parking space in favour of parking on street in an area where parking is a very real daily problem).

(Policy ECT7 of the emerging Neighbourhood Plan refers to this: 'Where consent is sought for extensions and alterations these must not result in a nett reduction in parking spaces).

3. Accordingly we object to this application.

6. To deal with correspondence.

Cottsway. Licence to install a footpath link at Jeffs Terrace. Dr Merry proposed that the licence be signed, seconded by Mr Kenrick and agreed.

Gigaclear. Agreement to lay service in Mill Lane.

Mrs Broughton proposed that the agreement be signed, this being seconded by Mr Kenrick and agreed.

ONPA. Oxfordshire Growth Plan. Chairman, Mr Kenrick and Ms Reason to prepare and circulate a response for consideration.

Gifford Trust. Grant thanks noted.

Nine Acres. Chairman of management group paper on a possible merger with Gifford Trust (preliminary discussions). It was agreed that this should be discussed with the Chairman, Mr Morgan, Mr Prew and Paul Jenkins representing the Council. Governance and accountability issues need to be borne in mind. Proposed Mr Potter, seconded Ms Reason and agreed. Meeting will be arranged in due course.

7. To adopt the 2019/20 accounts.

Dr Merry proposed that sections 1 and 2 of the annual return be signed by the Chairman and Clerk, seconded Mrs Broughton and agreed.

The Audit was satisfactory and the Clerk was thanked.

8. To consider the Neighbourhood Forum.

Mr Kenrick had circulated on note re the basic conditions statement. Further work progresses with the earliest referendum date being May 2021. Mr Kenrick was thanked for his work on this.

9. To agree meeting dates for 2021.

A draft list had been circulated (subject to room availability). Mr Kenrick proposed this be agreed, seconded Mrs Broughton. Unanimously carried.

10. To receive updates.

Pavilion Extension. The Clerk reported that progress was good and suggested that interested Councillors visit and view. Mr Kenrick said that he had visited and it was a wonderful facility. He congratulated the team for doing a good job.

The licence application is with WODC but a rateable value is awaited to complete (when building finishes).

Ms Reason asked for access to building compliance and air tightness records. Clerk to ask 'architect' and respond.

Traffic. 20mph signs in place. No progress on yellow line revisions.

11. To receive reports.

Reports had been circulated. The following emerged:

- Environment Working Group Report to be added to the agenda as item 'j'.
- Corner House considering a move by the Deli. Feasibility study taking place. Does the Council wish to continue using any rooms? Need to discuss relationship with Corner House trustees.
- Ticknell Piece. Swing seats to be fitted as soon as practical.

There being no further business, the meeting closed at 8.40pm.

Signed.....
Chairman.