



CHARLBURY TOWN COUNCIL

Meeting of Charlbury Town Council held on Wednesday 29th September 2010 at 7.30pm in the Corner House.

Members Present: Mr R N Potter (Chairman), Mr. R Prew, Mr W Hackmann, Mrs H Bessemer-Clark, Mr G Miller, Mr J Harrison, Mr I Cox, Mrs S Finch, Mrs N Lethbridge, Mr R James, Ms L Reason and Mrs V Pakenham-Walsh (8.15)

Apologies: Mrs G Chadwick (District Councillor)

Prior to opening the meeting The Chairman reported as follows:-

On 31st August he had been contacted by the Oxford mail with reference to bus services to Witney. This being dealt with by OCC

OCC big debate initiative – well attended but rather pointless.

Mr B Murphy has recently died. Card to be sent to Mrs Murphy as ex Town Councillor

Item 11 on the agenda will be taken after item 5.

1. To receive the minutes of the last meeting.

Mr Miller proposed that these be signed as a correct record this being seconded by Mr Prew and carried nem con.

2. To deal with matters arising.

Street Fair. Profits reported as circa £13.5k. a letter to be sent to thank Chairman and organisers.

Corner House. AGM 4th October Mr Miller to attend

Centenary Wood Meeting has taken place some 20 attended

CTCNCAC AGM will now be in March 2011

3. Declaration of Interest

Mr Harrison declared an interest in one item in accounts to be paid and took no part in the vote.

4. To sign orders for payment / receive report.

The accounts due for payment were circulated and explained by the Clerk.. Mr Prew proposed that the accounts be paid this being seconded by Mr James and agreed. Accordingly cheques were signed by three Councillors.

5. To receive a report from the Planning Committee.

Mr D Northey of Network Rail had attended the planning meeting and briefed members of Council and the Conservation Advisory Committee on the current position relating to track dualling, station works and footbridge. A question and answer session proved valuable to both sides.

The following plans were considered:-

10/1267 Alterations to form two dwellings at Larkfields Woodstock Rd.

1. We have no objection

10/1270 Single storey side extension at 18 Sandford Rise

1. There is concern that insufficient attention has been paid to the insulation of the flat roof extension which will give rise to condensation problems.
2. Otherwise no objection

10/1338 Internal and external alterations to include replacement equipment box at Charlbury Station.

1. We have no objection.

10/1365 Convert loft to living accommodation and insert dormer window to rear elevation. Rooflights to front and rear slopes at 44 Ticknell Piece Rd

1. We have no objection.

10/1370 Erect new footbridge, reinstate platform and associated works at Charlbury Station.

1. Network Rail have worked with the Town Council in developing this application and this was welcomed and appreciated. A total of 3/4 meetings have taken place during which an exchange of views and suggestions were made to take account of concerns and design preferences. The Conservation Area Advisory Committee has also been represented at these meetings. The following comments are made in respect of this submission:-

Footbridge. The proposed design represents that preferred following initial consideration of several alternatives. The design is the least intrusive option and in the agreed colours will be appropriate for both purpose and location. Efforts taken to minimise the bulkiness of the structure its visual impact with screening and appropriate ramping are fully supported.

Platform. The proposed 6 coach platform (subject to safety considerations) is fully supported as this will require less lighting and therefore minimise potential light pollution.

Passenger Shelter. The proposal for a three bay shelter painted to match existing colours is considered entirely appropriate.

General The Town Council support this submission whole heartedly and consider that the design is appropriate in this location and fits well with the existing road bridge structure and arches.

The scheme will have economic benefits and provide an improved rail service for Charlbury and its environs. This station is the busiest on the Cotswold Line and used extensively. It is of significant importance in this part of West Oxfordshire.

For the above reasons the proposal is fully supported.

The comments were proposed by Mrs Lethbridge seconded Mrs Finch and agreed F11 A O.

Planning Results

- | | |
|-------------------------------|--|
| 10/1074 | Conservation glazing to first floor sash windows at St Diumas House Park St.
Permitted |
| 10/1095 | Alterations and extension at 1 Sturt Rd
Permitted |
| 10/1115 | Erect front porch at 9 Sturt Rd
Permitted |
| 10/1124
1125 | Replacement equestrian building (part retrospective) at Baywell House Fawler Rd
Permitted |
| 10/1178 | Alterations and extensions at Nutfield House Market St
Permitted |

11. To receive a report on the Gifford Charity

Mr T Jones outlined the position in respect of the trust and OCC funding in view of the spending review and current moratorium on capital expenditure.

The trustees will need to reconsider the possibilities on the site in view of the financial situation and reinvestment of OCC funds in Charlbury. This will be undertaken in the next week by Trustees. At present nothing has been lost except time. Mr Owen was thanked for his help in this matter. The trustees welcomed the start of the pavilion and had made their site

available for building storage and site offices etc. Town Council help in any way possible would be appreciated.

There were a number of questions answered and the feeling was that if OCC decided to spend the capital receipts generated in Charlbury elsewhere then there would be a public outcry in Charlbury.

Mr Jones was thanked for his comprehensive report.

6. To deal with Correspondence.

WODC Noise monitoring for Cricket Club events 10th/11th September. The report concluded that the noise levels were acceptable and within legal tolerance. Despite this there had been issues at Reeves Barn Pound Hill.

WODC Bins for revised collection scheme now being delivered

OCC Emergency Planning Seminar 14th October. Chairman and Clerk to attend

OCC Road closure dates – to website

Day Centre Grant application to Precept meeting/Finance

Long Hedge/Ticknell Charity Four nominees as trustees
M/s Reason proposed that Mr Potter, Mr Harrison, Mr Widdows and Mr Wilkins continue as trustees seconded Mr Hackmann and carried nem con.

WODC Community Governance. Retain the status quo.

ORCC 90th Birthday publication. £100 prize in draw to be sent to Street Fair (cheque in October). F4 A2 Abst0

Brownies Trees. Clerk to investigate further

Oxon Carers Forum AGM Mrs Lethbridge to attend

7. To receive reports with reference to Charlbury

a The County Councillor Neil Owen reported as follows:-

He will help with the Gifford funding from OCC wherever he can.

Some road works schemes looked at with Cabinet member and officer of OCC – Lines at Thames St to be extended.

‘Pinch Point’ in Park St to be dealt with.

Possible threat to libraries is of concern.

b. District Councillors Mrs Chadwick provided a written reported and made the following points:-

Posters, A boards and roadside local event signs. Cabinet agreed that local event signs could be in place for a week.

Leisure centres – carbon emissions to be reduced with pool covers.

New waste scheme imminent set to save WODC £500,000pa and reduce amount of waste to landfill.

Mr Breakell reported on Planning issues. Site visit to station has been recommended.

Wychwood project grant situation uncertain.

Licensing panel have discussed noise – little can be done.

LDF consultation still alive but on hold as legislation is uncertain.

8. To receive an allotment committee report

Generally in good order. Overhanging Leylandii at Oxpens and broken fence post at Evenlode to be dealt with.

9. To consider the future for and evaluation of Councillor surgeries

Following discussion it was considered that the three surgeries held so far had been successful and good public relations.

It was agreed that the matter would be further discussed in October and that a further event would be organised for November with six further in 2011 on a bi monthly basis, first Saturday in month, to be reviewed in Sept 2011.

Next Meeting Nov. 6th 2010
Feb.5th 2011
April 2nd 2011
June 4th 2011
Aug. 6th 2011
Oct. 1st 2011

Clerk to book rooms for 10am to midday

10. To prepare an agenda for the reflective meeting 20th October

The following to be included plus further suggestions, if any

Major events
Adopt a verge
Town Centre

District and County Councillors to be invited.

12. To consider affordable housing

The Chairman reported that there were no further developments at present. M/s Reason re stated her request to be involved. Clerk to arrange a meeting at which M/s Reason can attend and discuss issues around Passivhaus standards for building etc with SOHA and the developer.

13. To consider Station Parking

Clerk to write to OCC to say that the station car park needs an extension to accommodate more spaces and outlining overspill problems in the Town.

14. To consider the Town Centre meeting

Due to problems with the Business Community this meeting had not been arranged. Mr Miller circulated some thoughts for consideration as issues to be discussed. To be added to reflective meeting agenda.

There being no further business the meeting closed at 10.06pm.