



CHARLBURY TOWN COUNCIL

Meeting of Charlbury Town Council held on Wednesday 30th March 2011 at 7.30pm in the Corner House.

Members Present: Mr R N Potter (Chairman), Mr. R Prew, Mr W Hackmann, Mrs H Bessemer-Clark, Mrs V Pakenham-Walsh, Mrs S Finch, Mrs N Lethbridge, Mr R James, Mr G Miller and Mr J Harrison

Apologies: Ms L Reason, Mr I Cox

Prior to opening the meeting the Chairman reminded members that any expenses should be submitted to the Clerk and that the APM was on 1st April at 8.00pm. The allotment committee will meet on 13th April at Oxpens.

1. To receive the minutes of the last meeting.

Mr Hackmann proposed that these be signed, subject to the correction of two typo errors this being seconded by Mrs Pakenham-Walsh and carried.

2. To deal with matters arising.

Wilderness Conditions (Cornbury music festival). Noise limit conditions set at 60db, in SAG 55db was mentioned. A review of the licence has been requested and will be heard at Banbury magistrates court on 5th May. This is open to the public.

Library Meeting. A public meeting took place with 102 present. A petition with 919 signatures was handed to Mr Jackson. The resolution agreed at the meeting to be sent to OCC. Further consultation on a library by library basis is due to take place.

Councillors Surgery will take place on April 2nd.

Kate Davis memorial seat now installed in the Cemetery. (Paid for by Colleagues subscription Oxford Combined Courts).

3. Declaration of Interest

There were none

4. To sign orders for payment / receive report.

The accounts due for payment were circulated and explained by the Clerk together with reference to current finances and balances. Mr Prew proposed that the accounts be paid this being seconded by Mr Hackmann and agreed nem con. Accordingly cheques were signed by three Councillors.

5. To receive a report from the Planning Committee.

The following plans were considered:-

- 11/0308** Installation of air source heat pump at 16 Jefferson's Piece
1. We have no objection but wish to draw attention to possible noise nuisance for neighbours
 2. We welcome measures which improve energy efficiency.
- 11/0327** Erect first floor and two storey extensions with new front canopy and bay window at Wychwood View, Thames St.
1. We have no objection and consider that the proposal represents an improvement on that existing.
- 11/0392** Change of use of part of dwelling to form self contained annex/holiday let. Erection of extend stair case to serve new unit (to allow changes to staircase) at Lower Watts House Park St.
1. We have no objection

Planning Results

- 10/1829** Relocate Television relay station and equipment at Walcott Farm
- Permitted
- 11/0136** Extension and car port with stores at Nutfield House, Market Street.
- Permitted
- 11/0137** Redevelopment of site, remove some buildings erect new units, extension to Nursery, new access road Mathews and Wilson Ltd Forest Road.
- Permitted
- 11/0150** Remove existing garage erect extensions and new garage at Pilgrims Croft, Crawborough.
- Permitted

Enforcement Notice

Land adjacent to Banbury Hill
Notice EN524 has been fully complied with

Malcolm and Irene Neill attended the planning meeting to outline the format for the Rally Show at Cornbury and deal with members questions. Date 14/15th May.

6. To deal with Correspondence.

Diamond Jubilee 4th June 2012. June or July agenda

OCC Dean Pit. Seek retention if possible but in any case no closure until alternative sites are available.

OCC Street Lighting. Response from recent query. Its possible that lighting County wide may be switched off for a period overnight as a cost cutting measure. Further information awaited.

G Miller Walkers are welcome. April agenda.

OCC Traffic restrictions Dyers Hill area. Potential for a problem at top of Dyers Hill for turning in from Thames Street and Church Lane junction to be pointed out.

Mrs Lethbridge TC representative, Friends of Library. Mrs Pakenham-Walsh to stand in on 4th April. Nominations to be reviewed at annual meeting in May.

PCC Annual Report noted.

7. To consider affordable housing

Meetings have taken place at WODC on the application by SOHA without local representatives. WODC seeking a withdrawal of the existing plan and a consultation locally. Clerk to follow up with SOHA.

8. To receive reports with reference to Charlbury

a The County Councillor Neil Owen reported as follows

April 1st Oxfordshire speed cameras switched on.
Salt bins – some filled some not. Complaint has been made.
Parking issues Thames St/ Dyers Hill being addressed

b. District Councillors Glenna Chadwick reported as follows :-

Environment overview and scrutiny committee met to review winter waste collection. It was felt that the best arrangements possible were made taking account of public and employee safety.

Help available for elderly/infirm in putting out bins.

Recycling rate to 40% with green recycling doubled.

WODC grants will not be cut.

Kerbside sorting of recycling takes time – can be assisted by householders.

Mr Breakell reported as follows:

Affordable housing can be frustrating. Pleased that the Town Council is taking action to maintain momentum.

Site visit to take place at Cornbury Solar farm.

Crash barriers at Finstock to prevent vehicles going over on to the line may be an over-kill.

9. To receive notes of the reflective meeting of 16th march

Letter to be sent to WODC seeking clarification on their policy re consultation on planning applications of more than five properties.

Adopt – a – verge. Sites to be identified and passed to Clerk.

10. To arrange ‘surgeries’

April 2nd Mr Miller, Mr Hackmann and Mrs Bessemer-Clark

June 4th Mrs Lethbridge and Mr James

August 6th Mr Prew, Mrs Pakenham-Walsh (possible)

October 1st Mrs Finch and Mr Harrison

Scheme to be reviewed at the October reflective meeting

11. To consider the provision of cycle racks

Consultation by WODC. Most sites suggested are in private ownership but more racks are needed at the Station and perhaps one at Spendlove Car Park.

The need for further racks was questioned and there was a view expressed that monies could be spent more wisely at this time. Had a need been established and how would an installation sit in a Conservation Area.

Invite WODC to liaise with the Bull and Bell Hotels re the possibility of siting racks in their Car Park areas.

12. To receive a finance paper

The Clerk circulated a report with minutes and agenda specifically referring to the following.

Internal Audit Review.

Risk Assessment

Financial Reporting

The papers and their content were approved on a proposal from Mr Prew seconded Mrs Bessemer-Clark and carried unanimously.

13. To consider grant policy/application

Following some discussion it was agreed that the dead line for applications remains 31st October. The Clerk was asked to prepare a paper outlining a possible Scheme and explaining the Section 137 constraints and other similar restrictions for the April or May meeting.

There being no further business the meeting closed at 10.07pm.