



# CHARLBURY TOWN COUNCIL

## Meeting of Charlbury Town Council held on Wednesday 25<sup>th</sup> April 2012 at 7.30pm in the Corner House.

**Members Present:** Mr R N Potter (Chairman), Mr J Harrison, Mrs V Pakenham-Walsh, Mrs N Lethbridge, Mrs S Finch, Mr R Prew, Mr W Hackmann, Mr I Cox, Mrs H Bessemer-Clark, and Mr R James

**Apologies:** M/s L Reason and Mr N Owen (County Councillor)

Prior to opening the meeting the Chairman reported as follows:-

(1) Boundary Walk 13<sup>th</sup> May at 10.00am. Meet at Old Oak, Shipton Road. The walk to be led by Mr G Griffiths and M/s Harriet Baldwin. Volunteer stewards needed.

### **1. To receive the minutes of the last meeting.**

Mr Harrison proposed that the minutes be signed as a correct record, this being seconded by Mr Hackmann and agreed.

### **2. To deal with matters arising.**

The Chairman attended the memorial service for Mr and Mrs Simon. Mr Cox attended the surgery on April 7<sup>th</sup>. There were no attendees. Mrs Pakenham-Walsh will conduct the surgery on June 2<sup>nd</sup>.

### **3. Declaration of Interest**

Mr Harrison declared an interest at item 4 as a relative was a cheque recipient. He took no part in the vote.

### **4. To sign orders for payment**

The accounts due for payment were circulated and explained by the Clerk together with a brief financial report. Mr Hackmann proposed that the accounts be paid this being seconded by Mrs Bessemer-Clark and agreed nem con. Accordingly cheques were signed by three Councillors. External Audit date of 2<sup>nd</sup> July was noted.

### **5. To receive a report from the Planning Committee.**

The following plans were considered:-

**12/0499** Alterations to include single and two storey extensions at Woody Lane House, Woody Lane

1. We have no objection

**12/0506** Erect single storey rear extension at Kantara, Woodstock Road

1. We have no objection

- 12/0533** Internal and external alterations to include conservation roof lights at Queen Anne House, Church Lane.
1. We have no objection
- 12/0586** Erect stable block, tack room, storage, hay/feed store at Broadstone Farm, Ditchley Road
1. We have no objection
- 12/0594** Single storey rear extension and terrace at 19 Sandford Rise
1. We have no objection
- 12/0604**  
**0605** Internal and external alterations to include rear dormers and roof light at Took House, Sheep Street
1. We have no objection

### **Planning Results**

- 12/0306** Erect greenhouse at Chive House, 1 Enstone Road
- Permitted

### **6. To deal with Correspondence.**

OCC Parking restrictions Dyers Hill (Yellow lines) Noted.

Allotment report Noted

Mrs Bessemer-Clark Transport meeting 15<sup>th</sup> May. Mrs Fitzmaurice will be able to attend. It was agreed that all existing services need to be retained with some 'tweaking' of timings for the rail bus.

Mr Timbs Boundary Walk – permission to cross his land denied.

Mrs Dod Allotment rent increase and tree over shading. Clerk to reply and check trees again with owner,

Exhibition Foundation. Appointment of three trustees to June agenda.

F.G.W. Station car park works commencement noted.

WODC Amendments to timing of Wilderness Festival. The members present objected to the changes proposed and felt that existing hours should be maintained to avoid possible issues of noise etc for nearby residents.

WODC Neighbourhood Plan. Dates offered by WODC officers fall between Councils.  
Rearrange

Mrs Lethbridge Library. Mrs Lethbridge reported that she had asked the County Councillor to follow up the recent rulings at Surrey where by the use of volunteers was ruled illegal. Clarification on this and volunteer training is needed.

Day Centre Mrs Lethbridge will remain a trustee in her own right but asked that the Council representative consider acting as a volunteer as this enables clear understanding of the workings of the centre.

I Cox Resignation of M/s Reason as a Trustee of the Thomas Gifford Charity. Mr Cox reported that a project manager has been appointed to prepare the submission required by OCC before they agree the release of funds. The existing Architect is being retained. The next TGC meeting is May 2<sup>nd</sup>. Next full report, possibly September. A replacement trustee to be appointed at the June meeting.

CLPG AGM 19<sup>th</sup> May noted.

## **7. To consider Affordable Housing**

Some site work has started

## **8. To consider Queens Diamond Jubilee**

The following events are being held and organised by various bodies.

Big Lunch. Playing Close June 3<sup>rd</sup>. (Invitations delivered to every house in Charlbury – printing paid for by Council)

Flower Festival in all Churches (TC to provide small grant)

Open Gardens

Day Centre June 6<sup>th</sup> Film Show of Coronation.

The Town Council will

- (i) Send loyal greetings to HM Queen
- (ii) Repair ironwork on the fountain
- (iii) Organise a beacon if possible
- (iv) Pay for Big Lunch invitations
- (v) Make grant to Flower Festival
- (vi) Plant Oak tree (site to be determined)

The above proposed by Mr Prew seconded Mr Harrison and agreed

## **9. To consider Neighbourhood Planning**

Dates to meet WODC officers currently being arranged

## **10. To consider plans for the War Memorial Hall extension**

Following a presentation in March from Steve Andrews it was hoped that detail costings would be available for consideration. This was not possible at this stage.

Mr Prew proposed that the Town Council supports the proposed project to extend the Hall in principle and will make an appropriate financial contribution, seconded Mrs Finch. Agreed nem con.

## **11. To receive a report from the APM**

The meeting was attended by Councillors and twenty members of the public. A presentation of a book token was made to Tony Graeme to mark his retirement from leading the boundary walk.

Concern was expressed at the low attendance and the format of the meeting will be discussed by the new Council.

## **12. To receive reports**

- a. Cemetery** Consider putting the water pipe underground and or replacement of hand pump.  
Bins now separate waste/compost materials
- b. Corner House and Memorial Hall.** Report circulated.
- c. Mill Field, Watery Lane and Bridges.** Wet. Mr Harrison will continue to look after the sluice until a replacement is appointed.
- d. Nine acres** Plan for update play area is in hand with dog proof fencing.
- e. Quarry Lane and Ticknell** All well. Need to consider the possible addition of a 'bar' to the skate park details to follow..
- f. Wigwell.** Signs erected re-dogs worrying sheep..
- g. Station** Coffee van still operating. Taxibus times need to be adjusted  
New garden not yet prepared.
- h. General.** A list of several problems was produced by MR Prew and Mr Harrison.  
Clerk to pass to OCC
- i School Governor** No recent meeting. Two teachers to retire this year. Summer Fair set July 7<sup>th</sup> the Playing Close  
CSA has raised considerable monies.
- j. Transport** Report circulated.
- k. Neighbourhood Action Group** Report circulated.

The Chairman concluded the meeting by thanking Councillors for their attendance and support over the last four years. Attendance records were excellent.

There being no further business the meeting closed at 8.58pm