



# CHARLBURY TOWN COUNCIL

## **Meeting of Charlbury Town Council held on Wednesday 27<sup>th</sup> February 2013 at 7.30pm in the Corner House.**

**Members Present:** Mr R N Potter (Chairman), Mrs V Pakenham- Walsh, Mr P Kenrick, Mr A Merry, Mr R James, Mr J Holah, Mr R Fairhurst, Mrs K Broughton and M/s L Reason (from 8.25)

**Apologies:** Mr R Robson, Mr W Hackmann and Mrs S Finch

Prior to opening the meeting the Chairman reminded Members that the Correspondence and Planning meeting for March would start at 7.30pm as Lord and Lady Rotherwick would be in attendance to discuss events in Cornbury for 2013.

### **1. To receive the minutes of the last meeting.**

The minutes, subject to the amendments of typo errors were approved on a proposal from Mr Holah seconded Mr Kenrick and agreed nem con

### **2. To deal with matters arising.**

Broadband Meeting at Cornbury. Mr Kenrick gave a brief report outlining the key aspects of the presentation.

Police and Crime Commissioner. Response prepared by Mr Holah and Mrs Pakenham-Walsh was sent with minor additions within the deadline of 8<sup>th</sup> February.

Councillors Surgery A report on the last surgery was circulated. Concerns expressed by residents had been or were being dealt with by the Clerk.

### **3. Declaration of Interest**

Mr R N Potter item 4 (cheque recipient) Mr Holah and Mrs Pakenham-Walsh item 6 (Beer Festival licence).

### **4. To sign orders for payment/receive report**

The accounts due for payment were circulated and explained by the Clerk, together with a brief financial report

Mr Merry proposed that the accounts be paid, this being seconded by Mr James and agreed nem con. Accordingly cheques were signed by three Councillors.

NB. Mr Potter took no part in discussions or votes

### **5. To receive a report from the Planning Committee.**

Prior to the Planning and Correspondence Meeting the Chairman introduced Ian Cox, Chairman of the Gifford Charity who was attending to explain the Trust plans for the Spendlove site and provide an update. He went on to refer to the meeting held on 19<sup>th</sup>

February where the Chairmen of major Trust met with members of the Town Council. This resulted in the Gifford Charity Chairman agreeing to approach the Motor Fire Brigade Fund to ask if they would consider investing their capital in the new community centre and that the Gifford Charity would explore all other funding avenues (Grants etc). A lengthy letter from Mr Clemence had also been received detailing his views on methods of funding which he believed the Town Council should consider. He went on to say that, Mr Clemence is one of the Councils nominated trustees along with Mr Holah and Mr Cox. Mr Robson is also a Gifford trustee.

Mr Cox then outlined plans for the community centre.

- (i) the trust is promoting the use of the site for community use and enabling development (to provide funds to cross-subsidise). This has been the position for some 3 years.
- (ii) A business plan had been put to OCC to secure funding from them (proceeds of sale of old Primary School) and this had been agreed.
- (iii) He believed that there was a need to discuss the implications of the possible loss of land for community use (i.e. leasehold sale to developer). There was also, however, a need to ensure that OCC funding was not lost or risked if planning consent was not given.
- (iv) People need an opportunity to express their views on the proposal as this may be the last chance. There is a need to avoid wasted efforts / costs.

There then followed a lengthy question and answer session including possible alternatives to the sale of part of the Spendlove site for development, i.e. retention for the community. Mr Cox said that as the timescale is very tight it is necessary to avoid unnecessary diversions to enable a planning application to go forward in the Autumn. Asked if the view of the Trustees was unanimous he replied that it was. There was no dissent but the Trustees wish to take the Town with them and to be able to say that all opportunities were considered.

#### Plans

- 13/0234** Install air conditioning unit, units 1 – 8 Spendlove centre Enstone Road
1. We have no objection but ask if more energy efficient measures such as a sun screen have been considered.
- 13/0243** Alterations at 2 Down Steps Market Street
1. We have no objection and support the objective to save energy.

#### **Planning Results**

- 12/1810** Construct raised decking at Hanover Close.  
Permitted
- 13/0002  
0003** Demolish existing and erect new dwelling at Evenlode, Stonesfield Lane  
Permitted

13/0042 Change of use, retail to residential at 5 Sheep Street

Permitted

### **Notice of Appeal**

12/1498 Two storey side extension, fence and gates at Talbot Barn Thames Gardens

Appeal to be determined by written representations

### **6. To deal with Correspondence.**

WODC Variation to Premises Licence (Beer Festival).  
NB Mr Holah and Mrs Pakenham-Walsh took no part in discussions.  
No objection but seek to avoid clashes with other local events.

Ady Podbey Mrs Broughton proposed that Mr Prodbey's quote be accepted for grass cutting on 9 Acres this being seconded by Mr James and agreed.

Wilderness Festival Clerk to arrange a meeting (May Planning) to discuss the event for 2013.

SOHA Viewing of affordable housing to be held on 13<sup>th</sup> March at 3.00pm

M/s Reason Representatives on the Fire Brigade Fund Charity. She believed that 2 trustees were standing down and there was a need to get a representative there as soon as possible.

The Chairman believed that a letter requesting a replacement for Mr Wilkins would arrive in due course.

M/s Reason felt that it would be useful if all charities reported to the APM to ensure that residents were aware of their existence and what they did.

Tree Trust Winding up notice and distribution of balances noted.

Mr Fairhurst Cycle racks, Church Street near to wide part of footway at side of Rose and Crown. Council support given.

WODC Riverside Festival Conditions – same as last year. Councillors happy for this to be the case as the event was well managed last year.

### **7. To consider Affordable Housing**

Availability of part buy / part rent properties (subject to local connection) to be advertised on Charlbury website. Opening ceremony to be arranged with SOHA.

### **8. To consider Neighbourhood Planning**

An article on community led Planning will appear in the next Chronicle. Volunteers for the group awaited in response to this.

**9. To progress an agenda for the reflective meeting (20<sup>th</sup> March)**

It was agreed that a series of topics would be discussed around inter-trust relationships, collaboration and leadership and the role of the Council. The letter from Mr Clemence would also be dealt with. Meeting to start at 7.30pm

**10. To consider the APM (5<sup>th</sup> April)**

Clerk to prepare an agenda to include items as required /necessary.

Chairman of the main trusts to be invited to give a 5 minute (max) address. Presentations to be short to enable question time/discussion to be extended.

Mr Holah will arrange displays and the meeting will open at 7.30pm for an 8.00pm start. (To allow the displays to be viewed).

**11. To receive reports**

- a. Cemetery** Some badger activity. Wall rubble to be moved. Hedge to be cut.
- b. Corner House and Memorial Hall.** See report circulated. Street Fair to be 20/21/22 September with Jazz/open gardens on 2<sup>nd</sup> June.
- c. Mill Field, Watery Lane and Bridges.** Report circulated. Hedges trimmed back.
- d. Nine Acres** Report circulated
- e. Quarry Lane and Ticknell** Report circulated. Litter clearance needed around skate park. Meeting to be held with Liam Flaxman to discuss fund raising for additional equipment
- f. Wigwell** Report circulated. AGM 7<sup>th</sup> March
- g. Station** New tea/coffee facility. Car Park well used and full on occasions.
- h. General.** Walkers are Welcome – now an associate member
- i School Governor** Report circulated. New houses may cause a problem for the school (near capacity)
- j. Transport** Report circulated. Mr Fairhurst to take up the matter of a late night service with Stagecoach.
- k. Neighbourhood Action Group** Report circulated.

The police will be present at the April Planning meeting

There being no further business the meeting closed at 9.50pm