



CHARLBURY TOWN COUNCIL

**Meeting of Charlbury Town Council held on Wednesday 27th August
2014 at 7.30pm in the Corner House.**

Members Present: Mr R N Potter (Chairman), Dr A Merry, Mr P Kenrick, Ms H Baldwin, Mr R Prew, Mrs K Broughton, Mr R James and Mr R Fairhurst

Apologies: M/s L Reason, Mrs S Finch, Mrs V Pakenham-Walsh and Mr W Hackmann

The Chairman reminded those present that the allotment committee would meet on 10th September, 7.00pm at Oxpens and that the September planning meeting would start at 7.30pm (Gifford Trust)

1. To receive the minutes of the last meeting.

Subject to minor typographical errors Dr Merry proposed that the minutes be signed as a correct record, this being seconded by Mr Kenrick and agreed nem con.

2. To deal with matters arising.

Defibrillator Clerk now has the outer case. Coop waiting for an electricians quote

Gifford Trust Ongoing with possible nominee speaking to Trustees

WW1 events generally went very well

Campbell Copse - now visited. Report awaited

Young Dementia Facility Meeting held and possible sites in Charlbury discussed. Await further contact if necessary.

Affordable Housing Need for possible sites to be identified

Theresa Ceesay Retirement event went well. Mrs Broughton attended.

DCLG Borrowing of £35K has been sought. Will be in the Councils bank on 29th August.

Surgery issues August 2nd Clerk has responded to all issues as requested.

Next surgery 4th October. Agenda for September

3. Declaration of Interest

There were none

4. To sign orders for payment/receive report

The accounts due for payment were circulated and explained by the Clerk.

Mr James proposed that the accounts be paid seconded by Mr Prew and agreed. Accordingly cheques were signed by three Councillors.

5. To receive a report from the Planning Committee.

The following plans were considered at this meeting as Monday 25th was a Bank Holiday.

14/0955 Non-compliance with condition 2 of consent 14/0130 to allow change to design, size and siting of new dwelling. (Dealt with between meetings)

1. We have no objection

14/1109 Alterations to re clad and render external walls at Woodlands, Ticknell Lane

1. We are unhappy with this proposal as colours are unclear and as this is an unusual treatment for Charlbury and its Conservation Area we believe that more information should be made available.
2. We recommend that the applicant discuss this further with officers.

14/1121 Extensions and conversion of barns to create dwelling and associated works at Hopkins Yard Market St.

1. Can the letters from immediate neighbours be given careful consideration please
2. This is possibly an important Anglo Saxon site (see attached) and therefore we would ask for an archaeological survey.
3. We are not happy with the proposal to use zinc cladding. We would prefer to see blue slate for the roofing and natural stone for walls in this important part of the conservation area.
4. Can a site visit be arranged to enable the committee to understand the context of this application. Can the application go to committee please?
5. Can previously applied conditions be re-visited as they were relevant on this conspicuous site?
6. We object to this application.

14/1161 Change of use of offices to dwelling, plus extensions at Old Fire Station Browns Lane.

1. We regret the proposed loss of an employment site.
2. There may be a covenant on the use of this building arising from its sale by the Motor Fire Brigade Fund to the applicant.
3. Is this building listed? Its sits between two listed building.
4. This is not considered a suitable location for a dwelling due to its proximity to the Memorial Hall and the noise associated with its use.
5. We are concerned at the lack of parking and the potential effect on street parking in this difficult location.
6. Can this go to committee please?
7. We object to this proposal.

Planning Results

14/0821 One and a half storey side extension at Hone Cottage Sheep Street.

Permitted

14/0868	Extensions at 3 Lees Heights Permitted
14/0890	Detached garage/accommodation above at Ambleside farm Permitted
14/0933	Single and First floor extensions at Whitson, Woodstock Road (changes to roof covering to garden room) Permitted
14/0935	Insert two roof lights to front elevation at 3 Hughes Close Permitted
14/0970	Erect front porch at 63 The Green Permitted

6. To deal with Correspondence.

OCC Disabled Parking Bay the Playing Close – consultation on removal. Ask for the retention of this as there is a necessity for it.

OCC Road Closure Hixet Wood - noted.

Go Ride Danny Douglas – ask him to address Council in October

D Cameron – copy reply to Liz Leffman as there may be matters for WODC to address.

Mr Harrison Copy letter re noise issues at Wilderness Festival. Several other issues noted. Ask WODC to include TC reps at SAG meeting.

Town and Country Trees Cemetery Tree quote to make safe. Quote of £450 + VAT was accepted on a proposal from Mrs Broughton seconded Mr Prew and agreed. Inspection of other trees to be arranged.

ORCC AGM Dr Merry and M/s Baldwin to attend

RoSPA Play safety report. Clerk to deal with works needed.

CAB Grant Application. To November meeting

Ciardi Coffee House Licence application. No objection

Chadlington PC Meeting re Dean Pit. Mr Kenrick and Dr Merry to attend. Ask Chadlington to invite District and County Councillors.

WODC Planning Seminar October 2nd CM and Clerk to attend.

OCC Walkabout Response. Clerk to monitor progress on matters raised. Traffic survey in Pooles Lane at a cost of £120 + VAT to be requested (proposed Mr Fairhurst seconded Dr Merry and agreed)

OCC Rights of Way Dr Merry to prepare a response

Vitalise Grant application to November

7. To consider a Neighbourhood Plan

Still in 6 week consultation period. Arrange to meet Astrid Harvey when this is ended. Daytime meetings only possible.

8. To consider the WODC Local Housing Plan

The document had been circulated to members of council. There appears to be little to say however the Clerk was asked to prepare and circulate a response

Matters to consider

1. Windfall allowance – a little ad-hoc. How would this be controlled for each settlement and would planners feel obliged to accept developers proposals. (Considerably more than infill and rounding off)
2. Does the Town Council have or need to agree a position on possible expansion and the consequent possibilities of CIL funding.
3. Who has decided the numbers of properties needed and on what basis?

9. To appoint a Councillor to lay a wreath on Remembrance Day

Mr Prew undertook to do this.

10. Meeting date amendment for APM

Due to room availability the meeting will now be held on Friday March 27th NOT as previously published. Agreed unanimously.

11. To receive reports

a. Cemetery Some bushes need clearing and rough grass at far end needs cutting back. Trees condition survey needed. Harriet Baldwin will tend the ‘garden plots’. Mrs Barnett to be thanked for her efforts over previous years.

b. Corner House and Memorial Hall. Arrangements for Street Fair are in place Teresa Ceesay will open it. Hall renovation has started. New path laid from Corner House to Hall. Clerk explained VAT situation.

c. Mill Field, Watery Lane and Bridges. See report circulated

d. Nine Acres No report

e. Quarry Lane and Ticknell Quarry Lane overhanging branch (Dr Merry will do it)

f. Wigwell Report circulated

g. Station New Station Manager is Alan Field.

h. General. Report circulated. Consider 20mph limit in Charlbury. September Agenda.

i School Governor No report- School holiday

j. Transport Report circulated

k. Neighbourhood Action Group No report

There being no further business the meeting closed at 10.08pm