

Meeting of Charlbury Town Council held on Monday 14th December 2015
at 7.30pm in the Corner House.

Members Present: Mr P Kenrick (Chairman), Mr R N Potter, Mr R Prew, Mr R Fairhurst, Mr W Hackmann, Mr T Skelton, Dr A Merry, Mrs V Pakenham-Walsh, Ms L Reason.

Apologies: Mrs K Broughton, Mrs S Finch, Ms H Baldwin.

Prior to the meeting opening, Mr Fairhurst made a presentation to the Clerk on behalf of Councillors and thanked him for his work during the year.

1. To receive the minutes of the last meetings (Nov 25th and December 2nd).

Mr Potter proposed that both sets of minutes be signed a correct record, this being seconded by Mr Hackmann and agreed nem con.

2. To deal with matters arising.

Parish meetings with WODC. The Chairman reported on the meeting he had recently attended. The following points emerged:

- Local Plan. First round consultation has taken place.
- CIL is dependent upon there being a local plan in place and agreed. There will be further joint working with other authorities.
- Service issues raised. Examples required.
- Broadband extending to near 100% coverage.
- Waste and Recycling changes to service likely - all options being considered.

Wilderness Festival. 2 session public meeting planned for 11th January 2016.

December Surgery. Document to be produced to inform all Councillors of the issues raised.

Lees Heights. Planning decision deferred.

New Development on Ditchley Road will be called Kearsley Court. Mr Prew was thanked for his suggestion to incorporate the family name of the Kearsleys who had contributed much to the community over the years.

3. Declaration of Interest.

Mr Fairhurst declared an interest as he had written a letter to Council re the Good Food Shop.

4. To sign orders for payment/receive report.

The Clerk had circulated a list of accounts to be paid and explained this to those present. Mr Hackmann proposed that the accounts be paid, this being seconded by Dr Merry and agreed. Accordingly cheques were signed by three Councillors.

5. To deal with Planning Applications.

The following plans were considered:

15/04335/FUL Extensions and alterations at the Old Fire Station, Browns Lane.

1. We object to the loss of a business premise.
2. The proximity to the Memorial Hall, a community venue, with associated music and 'noise' is considered a problem. It is to be hoped that this will not cause subsequent complaint.
3. There will be a loss of on-street parking.
4. The access to the garage from this narrow, one-way street is considered impractical and unsafe. A garage entrance would exacerbate parking problems in this narrow street used regularly by buses.
5. We object to this application and ask that it go to committee.

15/04390/FUL Erect non-illuminating gas lamp in front garden at Charlbury Museum, Market Street.

(Dealt with between meetings due to response deadline - 6th Jan 2016)

1. We have no objection and consider this to be a relevant and interesting addition to the museum garden.
2. This lamp is an original from the Charlbury Station which was designed by Brunel and therefore its retention and display is to be encouraged.

6. To deal with Correspondence.

Queen's 90th Birthday celebration. January 2016 agenda.

Mr Fairhurst. Objection to extending opening hours on Saturdays at the Good Food shop. A further representation to be made by Council endorsing the letter. Ask for the decision to go to committee.

OCC. New disabled bay for parking in Hixet Wood near Collinsons Row. No objection raised.

7. To consider the Neighbourhood Forum.

Questionnaire - ORCC are being consulted, response awaited. Launch is 3rd week of January. A paper copy will go to every house in Charlbury.

Ms Reason asked that a discussion be held to consider the relationship between Council and the N/H Forum to consider how the results are taken forward. A single issue meeting in March or April was considered appropriate.

8. To finalise the precept for 2016/17.

Mr Potter proposed that a precept of £87,158 be requested from WODC based on the budget papers previously discussed. This was seconded by Dr Merry and agreed nem con. This represented a 1.67% increase over the previous year.

9. To set up a working group to consider transitional services.

The Chairman produced a draft terms of reference for this group as he wished to get the process of consideration under way. The first group meeting to be held in January 2016. Mr Potter proposed that the terms of reference be accepted, this being seconded by Mr Hackmann and agreed.

The group will be Mr Skelton (Chair), Mr Fairhurst, Mr Prew and Dr Merry. Meeting date to be arranged by Mr Skelton. Standing agenda item. Report to be produced by April 2016.

10. To receive reports.

- a. Cemetery. All well.
- b. Corner House and Memorial Hall. Future sub-committee looking at possible plans. Discussion ongoing re use of Larcum Kendal room as shared office space. Well used. Possible Heritage lottery bid (Dr Merry). Southill Solar has committed funds to improve energy efficiency and to use the building as an exemplar.
- c. Mill Field, Watery Lane and bridges. See report. Date of Riverside Festival for 2016 published but to date there has not been a request to use Mill Field.
- d. Nine Acres. See report.
- e. Quarry Lane and Ticknell. See report.
- f. Wigwell. See report
- g. Station. See transport report.
- h. General. Recycling site at Spendlove needs tidying and better signs for fly tipping.
- i. School Governor. See report.
- j. Transport. See report.
- k. Neighbourhood Action Group. See report. New representative needed. Mrs Pakenham-Walsh was thanked for her contribution over the years.
- l. Gifford Charity. Report from Paul Jenkins noted. Chairman expressed concern at the contents and it was agreed that he and the Clerk should meet Mr Jenkins to ensure that the relevant concerns/misinterpretations were addressed. Ian Cox to be replaced as a trustee in due course as he has resigned.

There being no further business the meeting closed at 9.35pm

Signed.....
Chairman