

Meeting of Charlbury Town Council held on Wednesday 26th September 2018
at 7.30pm in the Corner House.

Members Present: Mr P Kenrick (Chairman), Mr R N Potter, Mr V Hill, Mr P Morgan,
Mr R Puttick, Ms L Reason, Mr R Fairhurst, Mrs J Burroughs,
Dr A Merry and Mr. Prew.

Apologies: Mrs K Broughton, Ms N Ely.

Prior to the meeting, the Chairman introduced Mr D Ford who had requested time to address Council. Mr Ford went on to 'walk through' a route from Enstone Road through to Banbury Hill. He highlighted the areas where there was overhanging vegetation in need of being cut back to facilitate a safe walk. The address was well received and in line with previous agreement/discussion of the Council on this subject.

The Chairman then briefly reported on two items:

1. Code of Conduct briefing at WODC. He reminded those present that the presentation slides had been circulated and some changes were incorporated therein. He asked members to read and digest the contents and where necessary consider an update to their declaration. Breach of Interests declaration can be a criminal offence if challenged successfully.
2. Surgery October. There were no volunteers available. Clerk to cancel.

1. To receive the minutes of the last meeting.

Two typo errors were correct in the minute book. Mr Potter proposed that the minutes be signed as a correct record, this being seconded by Mr Morgan and agreed.

2. To deal with matters arising.

Robert Courts. Further reply has been circulated.

Mill Field. Management Plan to be put on websites (Dr Merry).

Cottsway. Opening of Wilkins Court attended.

WODC Scrutiny Committee. Chairman and Dr Merry attended.

Nine Acres. A steering group of seven members has met. There has been criminal damage to a wall; police are involved.

Litter Bin on Nine Acres. Mr Morgan proposed a 50/50 share of the cost with the community centre. Clerk to proceed with arrangements.

School Governor. Mrs Burroughs reported that she attended her first meeting yesterday.

3. Declaration of Interest.

Dr Merry declared an interest as a cheque recipient at item 4.

4. To sign orders for payment/receive report.

The Clerk had previously circulated a list of accounts to be paid. He went on to explain these. Mr Morgan proposed that the accounts be paid, this being seconded by Mr Potter and agreed. Accordingly cheques were signed by three Councillors.

5. To receive a report from the Planning Committee.

As there were relevant items on the Uplands Planning agenda for 1st October, a brief discussion took place on requesting to address the following:

Plans at Sandford Park and Sandford Rise, and agenda item 6 - an update on Rushy Bank. It was agreed that it was not necessary to add to previous submissions on these.

The following plans were considered:

18/02118/HHD Alterations to include convert part of garage to living accommodation at 1 Forest Court, Dyers Hill.

1. We have no objection.

18/02379/HHD Dropped kerb and timber gates in existing wall to provide access to off road parking at 1 Lee Close.

1. We have no objection.

18/02389/HHD Single storey rear extension at 4 Hundley Way.

1. We have no objection.

18/02409/FUL Convert existing barn to self contained living accommodation, demolish extension to provide car park space at Old Church Farm, 1 Park Street.

1. We have no objection.

18/02447/HHD & 18/02448/LBC Alterations and refurbishment at Ivy House, Church Lane.

1. We have no objection.

18/02589/LBC Install new gas heaters in Morris Room at the Corner House.

1. We have no objection.

6. To deal with correspondence.

Friends of West Oxfordshire Cotswolds. Circulated and noted.

Seat at Five Ways. Clerk to cost an appropriate provision.

P.O. Box removal. The Clerk and Chairman outlined the action taken and a request for a replacement box. A letter from Mr T Widdows requesting that the box be placed between Cotswold Frames and The Deli on Market Street was also considered.

Mr Morgan proposed that the Council request a new box be placed between the shops on Market Street as above, this being seconded by Mr Potter and agreed nem con.

Cemetery - E.A. regulations not currently applicable.

S. Dolan - advice re TC website noted.

Mrs Kenrick - revised plan for pavilion extension noted.

Allotments - 2 ½ plot resignations noted. To be re-let.

Rushy Bank - note from Mr Cox circulated and noted.

7. To receive reports with reference to Charlbury.

a. County Councillor.

Liz Leffman reported as follows:

1. Her priority fund has now been used up with sums going to the Day Centre and the Community Centre.
2. OCC Cabinet agreed to £120m borrowing for infrastructure, to include roads (£80m over 5 years).
3. New Chief Executive from Cherwell to take over joint working.
4. Fit for the future to look at potential savings - natural wastage of staff. Need to reorganise systems to streamline/reduce costs.
5. Footpaths Officer to review on obstruction on the Oxfordshire Way.

b. District Councillor.

Andy Graham reported as follows:

1. Local Plan to full Council for approval 27th September. Good for Charlbury and the AONB.
2. Cabinet taken to task re recycling.
3. Homeseeker Plus scheme and local connection. A review he had requested did not result in a change despite a close vote.

Both Councillors were thanked for their reports and continued efforts.

8. To consider the Neighbourhood Forum.

The Chairman had circulated a report providing an update on progress. Sections to be circulated to Councillors as they become available.

9. To receive an allotment report.

The report was circulated. Clerk to act on tidying edges etc. at Oxpens in Autumn possibly to include works referred to by Mr Ford. An alternative path via Hundley Way is being considered by Dr Merry as part of a footpath improvement project. Mr Prew apologised for missing the allotment meeting/inspection.

10. To consider a Citizens Award Scheme.

The Chairman had circulated a proposed scheme. Ms Reason proposed that the scheme be adopted, seconded Mr Puttick. **F. 9, A. 0.** Initial award to be made in 2018.

11. To appoint a wreath layer for Remembrance Service.

Mrs Burroughs proposed Mr Hill, seconded Mr Prew and agreed.

12. To consider the infrastructure Development Plan.

A plan had been circulated by Mr Fairhurst with additions from Dr Merry. Mr Fairhurst will provide a final draft to the October meeting to approve or otherwise. Any comments to him as soon as possible for incorporation. (Next Agenda).

13. To receive an update on the Pavilion extension project.

Mr Morgan reported that the steering group had met and that the agreed footpath diversion is in the process of construction. Vegetation on the site had been cleared and publicity will follow to seek/attract donors. There is currently a small budget deficit on costs. The Chairman asked if there was a fully costed proposal - Mr Morgan replied that a QS costing has been done.

14. Questions to the Chairman.

There were none.

There being no further business the meeting closed at 9.30pm.

Signed.....
Chairman