

Meeting of Charlbury Town Council held on Wednesday 21st August 2019
at 7.30pm in the Corner House.

Members Present: Mr R Prew, Mr V Hill, Mr R N Potter, Mr P Morgan, Dr A Merry,
Mrs K Broughton.

Apologies: Mr P Kenrick, Mr R Fairhurst, Mr R Puttick, Ms L Reason, Mrs J Burroughs,
Ms N Ely.

1. To elect a Chairman for this meeting.

Mr Prew proposed Mr Potter, this being seconded by Mrs Broughton and agreed nem con.
Accordingly Mr Potter chaired the meeting.

2. To receive the minutes of the last meeting.

Dr Merry proposed that the minutes be signed as a correct record, this being seconded by Mr
Morgan and agreed with 2 abstentions (absent from that meeting).

3. To deal with matters arising.

Siting of Post Box. Still in hand. Progress awaited.

4. Declaration of Interest.

There were none.

5. To sign orders for payment/receive report.

The Clerk had circulated a list of accounts to be paid and explained these to those present. Dr
Merry proposed that these be paid this being seconded by Mr Prew. Accordingly cheques were
signed by two councillors.

6. To receive a report from the Planning Committee.

The following plans were considered:

19/02174/HHD Erect two storey rear extension at The Old Dairy House, Thames Street.

1. We have no objection.

19/02218/FUL Construct outdoor riding arena in existing grazing field for private use. Land West of Hixet Wood.

1. We have no objection.

19/02256/HHD Alterations and extensions at 30 Woodfield Drive.

1. We have no objection.

19/02352/LBC Internal and external alterations to include replacement garage at Tachbrook, Park Street.

1. We have no objection.

7. To deal with correspondence.

OCC. Traffic order (road closure). Noted.

OCC. Salt bins. Order refills.

Jess Wong. Use of Mill Field for wedding. More details needed before deciding.

Pixel. Expansion of website. October Working Group to consider.

Stephen Slack. Wilderness issues and copy correspondence. Add to Council's comments to WODC.

Mr Crouch. Cemetery. Noted. Clerk and Mr Hill dealing with this.

GWR. Station Manager will attend a meeting in the near future.

8. To consider the Neighbourhood Forum.

Dr Merry circulated a copy of the leaflet being delivered to all homes in Charlbury to those present. He went on to say that this represents an element of the consultation process which has to be followed. He set out some of the key dates for this and explained elements of the update previously circulated by Mr Kenrick, in particular some of the comments received back from WODC and the pre-consultation agreed last month.

There were some observations made to Dr Merry which will be taken back to the steering group.

On the questions of costs it was believed that Mr Kenrick could supply a detailed breakdown at a future meeting.

Some Councillors may find a hard copy of the draft plan easier to deal with in terms of preparing comments.

The group were thanked for the continued work on this N/H plan.

9. To set a date and agenda for the October Working Group.

The meeting will take place on October 16th at 8.00pm.

Agenda: To consider an Environmental group.

To consider an update of the website.

10. To finalise meeting dates for 2020.

All dates set out in the draft have been agreed with the APM taking place on **APRIL 17th 2020**. Please add these to diaries.

11. To receive reports.

- a. Cemetery. Overhanging trees etc. to be removed.
- b. Corner House and Memorial Hall. See report. The committee and plans are in transition currently. Mr Prew suggested that any revised layout plans be made available for public viewing and comment.
- c. Mill Field, Watery Lane and bridges. Report circulated.
- d. Nine Acres. Report circulated.
- e. Quarry Lane and Ticknell. Report circulated. Play area renewal scheduled to start soon.
- f. Wigwell. See report.
- g. Gifford Trust. Report circulated. Mr Hill noted that the railings on the Playing Close required painting. Mr Morgan said that efforts had so far been unsuccessful in finding a contractor to do the work.
- h. School Governor. Report Circulated.
- i. Transport/Station. No report.

Mr Prew said that he felt that volunteers were needed to tidy up the Town which was looking generally unkempt. He felt that this was important.

There being no further business the meeting closed at 8.38pm.

Signed.....
Chairman