

Meeting of Charlbury Town Council held on Wednesday 29th July 2020  
at 7.30pm in the Memorial Hall.

**Members Present:** Mr R Fairhurst (Chairman), Mr R N Potter, Mrs J Burroughs, Mr R Puttick, Mr R Prew, Mr P Kenrick, Dr A Merry, Ms L Reason, Mr P Morgan.

**Apologies:** Mr V Hill, Mrs K Burroughs, Ms N Ely.

The meeting was held in the Memorial Hall where social distancing and Covid protocol were in place.

**1. To receive the minutes of the last meeting.**

Mr Potter proposed that minutes be signed as a correct record, this being seconded by Mr Morgan and agreed.

**2. To deal with matters arising.**

**ONPA.** Response not yet prepared. Ms Reason said that the Environmental Group had prepared something. Chairman needs to see this.

**Nine Acres/Gifford** - potential merger. Not yet met.

**Corner House/Memorial Hall.** The Chairman reported on a meeting he chaired some two weeks ago where ideas were discussed along with constraints and opportunities. Discussions continue.

**Ticknell Piece.** Contractor to be asked to fit seats and enable this to be opened (play area). Now available for use and very well received.

**3. Declaration of Interest.**

Mr Fairhurst declared a personal interest in planning application **20/01660/HHD**.

**4. To sign orders for payment/receive report.**

The Clerk had previously circulated a list and explained this to those present. Dr Merry proposed that the accounts be paid, this being seconded by Mrs Burroughs and agreed. Accordingly cheques were signed by two Councillors.

## **5. To receive a report from the Planning Committee.**

The following plans were considered:

**20/01660/HHD & 20/01661/LBC.** Alterations at 11 Market Street.

We have no comment as this application is made on behalf of the Council Chairman and members wish to avoid possible interest.

**20/01731/S73 & 20/02429/FUL.** Watermead Farm new dwelling.

1. We have no objection.

## **6. To deal with correspondence.**

**WODC.** C.I.L. proposals - on agenda separately.

**TGT** Nomination **of trustee** to replace Mr Morgan. The Trust had asked Council to consider Mr S Duff. There was a lengthy exchange of views on this which culminated in a proposal that this matter be considered again at the August meeting. The following emerged:

- I. The Council has a procedure in place which seeks to appoint a Councillor if at all possible; otherwise it wishes to consider CVs of others against the trustees needs for expertise at the time.
- II. Should this wait for the next election?
- III. Mr Prew volunteered.

Following this discussion, Mr Prew left the meeting.

**Mrs Macallum and Mrs Evans.** Narrow Lane issues. Noted.

**P Harrison.** Quote for work at Jeffs Terrace accepted.(£1680 no VAT)

**Bowls Club.** Meeting to consider a possible extension. Agreed that Councillors would attend; Mr Kenrick, Mr Morgan and Mr Potter.

## **7. To receive reports with reference to Charlbury.**

District Councillor. Mr Graham reported as follows:

- Much time taken with WODC response to Covid related matters.
- Planning is delayed.
- Leisure facilities starting to re-open.
- Looking at climate change issues with a view to making a difference in this area.

Mr Morgan thanked Mr Graham for his help with securing a WODC grant for the pavilion extension project and said he hoped that it would open to coincide with Street Fair.

Ms Reason felt that there was no written substance to WODC climate emergency plan meeting this afternoon. Mr Kenrick thanked WODC for its help to the local community.

County Councillor. Ms Leffman reported as follows:

- CIL post on forum to seek local comment.
- Section 106 money for garden village may go to OCC not WODC.
- Application for 'travel money' from the Government yielded 50% of the sum requested. Reasons as to why are being considered. (Second tranche later.)
- Verge cutting is being done to aid cycling safety.
- Spelsbury Road camp site. She reported on her visit and subsequent request for WODC check (all OK they say).
- Verges cut back for walkers from site to come into town.
- Possible change in tiers of local authorities. White paper due in September.
- Covid infections increasing in parts of Oxfordshire - second spike?

### **8. To consider the Neighbourhood Forum.**

Mr Kenrick had circulated papers via emails.

Plan and associated documents to be completed this week and WODC are ready to accept the submission. An examiner has been earmarked for October but no polls until May 2021.

Mr Potter proposed that the plan be submitted by the Clerk to WODC upon completion, seconded Ms Reason and agreed.

### **9. To consider WODC C.I.Ls proposals.**

The Chairman briefly explained the proposals to levy charges of £100 - £150 per m<sup>2</sup>. However this would not apply to five strategic sites: North Witney, East Witney, West Eynsham, Garden Village and East Chipping Norton.

The charge here would be £0 thus foregoing some £43m.

The impact on local areas of the above seems to have been overlooked i.e. greater use of Charlbury Station by the residents of East Chipping Norton and similar elsewhere. He went to say that many other Parishes have similar concerns.

It was agreed that the Chairman would compile a response and, if feasible, combine this with other parishes proposed Dr Merry, seconded Mr Morgan and agreed.

### **10. To consider August 1st Surgery.**

Surgeries cancelled until further notice.

**11. Questions to the Chairman.**

**Ms Reason.** Sustainable energy tool being developed. Signed up as a project partner.

**Risk Register.** Add climate change and biodiversity.

**Mr Kenrick.** Matters to add to his Council report for the Chronicle to be sent to him directly.

**Dr Merry and Mr Kenrick** had cut back a path at the bottom of Pound Hill (permissive path from Cemetery emerges here) to make safe for users. Could this be a 'Town Proud' type of project. Mr Morgan said that he co-ordinates the volunteers and they address issues reported to them.

There being no further business the meeting closed at 9.03pm.

Signed.....  
Chairman