

Virtual meeting of Charlbury Town Council held on Wednesday 28th April 2021 at 7.30pm

Members Present: Mr R Fairhurst(Chairman), Mr P Kenrick, Dr A Merry, Mr R N Potter, Mr P Morgan, Mr R Puttick, Mrs J Burroughs, Mrs K Broughton, Ms L Reason, Ms N Ely, Mr V Hill.

Apologies: Mr R Prew, Mr A Graham.

Ms L Leffman, County and District Councillor was present along with 14 members of the public.

Prior to opening the meeting, the Chairman said that there were two people who would be addressing members,

a) Mrs J Dod.

Mrs Dod said that she was speaking on behalf of the museum and expressed some concerns to the proposed changes to the Corner House Charity to a C.I.O. In particular concerns related to the nomination of trustees, Annual General meetings and the need to be accountable to the Town generally as well as the Charity Commission.

b) Mr Roy Scott.

Mr Scott was present at the invitation of the Town Council to speak about the proposed change of the Corner House Charity to a C.I.O. Mr Scott went on to outline the reasons for the proposed change and referred to the present scheme which contains some inaccuracies and the view that modelling this scheme in a similar way to the Gifford Charity would enable the whole Town to be involved rather than just user organisations as at present.

Initial set-up would require 9 trustees and those proposed were volunteers answering a request. Nominees could change after say the first year as trustee appointments would be for a number of differing fixed periods (1-3 years).

There appears to be some misunderstandings with regard to who the current trustees were and the building ownership. The current scheme has the management committee as trustees and these persons are listed as such on the Charity Commission website. The deeds were registered at the Land Registry by the Town Council (as the trustee). The Town Council is now NOT the trustee and as Custodian Trustee simply holds documents,

Mr Scott pointed out that this proposal has evolved over a series of committee meetings and has been approved. Details are currently being considered with the help of Chris Potts (C/M TGT).

There followed a question and answer session at which the following points were made:

1. The proposal is currently to use the C/C model constitution for a foundation model.
2. The proposed constitution can be seen on request.
3. A business plan for the use of the buildings would be an essential step in receiving a grant of up to £100k from Southill Solar,
4. A plan to make the buildings viable will be produced.
5. The museum would like security of tenure.

The Chairman thanked Mrs Dod and Mr Scott for attending.

The Council meeting then followed, commencing at 8.10pm.

1. To receive the minutes of the last meeting.

Mr Potter proposed that the minutes be signed as a correct record, this being seconded by Dr Merry and agreed nem con.

2. To deal with matters arising.

WODC now have a Market Towns officer in post. May be useful to brief a future meeting. Ms Leffman to investigate further.

3. Declaration of Interest.

There were none.

4. To sign orders for payment/receive report.

The Clerk had previously circulated a list of accounts to pay and went on to explain these. Mr Morgan proposed that the accounts be paid, this being seconded by Dr Merry and agreed nem con. Accordingly cheques were agreed by two Councillors.

5. To receive a report from the Planning Committee.

Consultation on the plans has taken place by email. The following comments were agreed:

21/00782/S73 Variation of condition 4 (**17/00832/FUL**) to allow clear glazing in first floor bedroom (West elevation) at 1 Graces Court.

1. We ask that the views of neighbours be taken into account, particularly those to the West (especially 26 The Slade) taking account of any overlooking issues.
2. Otherwise no objection. (One Councillor objected).

21/00849/HHD Replace single storey detached outbuilding at The Rise, Hixet Wood.

1. We have no objection but ask that the highest standards of energy efficiency be used in view of climate change.

21/00893/HHD Reconstruct roof at Linwall, Sturt Road.

1. We have no objection but ask that the highest standards of energy efficiency be used in view of climate change.

21/00603/LBC & 21/01215/HHD Alterations to replace external stone staircase at 6 Dyers Hill.

1. We have no objection.

21/01150/573 Removal of condition 5 (Consent **07/1862/P/FP**) to allow retention of existing building, Cricket Pavilion, Dyers Hill.

1. We have no objection provided that:
 - a. The old building can only be used for storage purposes.
 - b. The condition of the old building remains safe.
 - c. The old building is maintained to ensure that it does not become unsightly and detrimental to this sensitive landscape siting in the Evenlode valley (which would be contrary to policies NE1, NE2 and NE3 of the emerging Neighbourhood Plan).

6. To deal with Correspondence.

Footpath 44 reclassification. The Chairman outlined concerns in respect of this proposal which may not directly affect the sections within the Parish but would have implications for users from Charlbury. Mr Potter proposed that a letter be sent to OCC, seconded by Mr Morgan and agreed. Clerk and Chairman to prepare.

TG Charity and Church. Grant thanks noted.

Publica. Overflowing bins at Community Centre. Clerk to follow up.

Awards Panel. A list of three nominees had been circulated but not named here as they have yet to be informed. Dr Merry proposed that three awards be made, this being seconded by Mrs Broughton and agreed.

Notes of Cottsway meeting. To be published on TC site on a proposal from Mrs Broughton, seconded Mr Kenrick.

7. To consider the Neighbourhood Forum.

The referendum will be held on 10th June. An updated version of the plan is available on line with copies in the Community Centre.

The Chairman congratulated all involved.

8. To receive a report from the EWG.

Ms Reason reported that the journeys team has undertaken a review by questionnaire of views re electric vehicle usage.

Off street parking is a very real problem in Charlbury.

Results of the soil samples taken still to be analysed.

9. To receive an allotment report.

All issues raised are in hand with two holders being reminded of the need to improve cultivation.

10. To consider the appointment of a Gifford Trustee.

The Council currently has two vacancies in the three nominees it appoints and the trust has asked that Sir Stephen Bubb be appointed to one of these. He has extensive experience and skills which the Trust would like to utilise.

Mr Morgan proposed that Sir Stephen Bubb be appointed and that the June Council appoint a second nominee, this being seconded by Mr Potter.

F 7, Abst. 1.

Clerk to inform Chris Potts.

11. To receive reports.

a. Cemetery. See report.

b. Corner House and Memorial Hall. See report. Mr Potter asked that a vote of thanks be sent to Mr Prew for his work on this charity and as a Councillor, seconded Mrs Burroughs and agreed.

c. Mill Field, Watery Lane and bridges. See report.

- d. Nine Acres. Ms Reason asked to see a business plan and to receive regular reports. Mr Morgan reported that he had previously submitted a business report/ plan. The Club was currently closed but will re-open in May to improve finances. Report in 6 months time.
- e. Quarry Lane and Ticknell. See report.
- f. Wigwell. See report.
- g. Gifford Trust. See report.
- h. School Governor. See report.
- i. Transport/Station. Passengers needed.

The Chairman closed the meeting by thanking all present.

There being no further business the meeting closed at 8.55pm.

Signed.....
Chairman