

# MINUTES OF A MEETING OF CHARLBURY TOWN COUNCIL HELD ON 7<sup>TH</sup> OCTOBER 2021 IN THE MEMORIAL HALL

Present: Liz Reason, Gareth Epps, Janet Burroughs, Peter Kenrick, Frances Mortimer, Tim Crisp, Tony Merry, Claire Wilding  
Apologies: Nick Potter, Gary Harrison, James Styring, Dan Raymond-Barker

## 1. To consider a Borrow a Bike scheme

Frances Mortimer summarised the proposal to support a bid for funds from Cllr Leffman's Priority Fund for a 'try an e-bike' scheme as a visible symbol of the town's commitment to active travel. A number of expressions of interest from residents in borrowing the bike had been received.

The total cost would be approx £2,400 for equipment plus insurance and maintenance.

She explained that research had been undertaken via various routes. The scheme is being worked up by Windrush Bike Project who have volunteered to train a local volunteer to do health and safety checks between hires.

The biggest sticking point appears to be public liability insurance, especially if arranged as a standalone. The Bike Project has asked its insurers whether the CTC scheme could be added to their insurance; reply awaited. The clerk had contacted the TC's insurers who had not responded to the question asked proactively. Frances had learned from Sustainable Selkirk that they were paying an additional £100 on their normal insurance.

Frances has a copy of a model waiver form for users. Janet suggested that users be asked to where a high-vis jacket with the Charlbury CAN logo printed on it.

Questions involved a place for it to be kept and whether there is an opportunity to collaborate with other local councils with ultimate ownership by the TC.

Overall, there was support for the idea, subject to clarification of the insurance and maintenance issues.

PROPOSED: to request Clerk to get a quote from current insurers as an adjunct to current policy. Proposed by GE seconded TC . Agreed nem con.

RESOLVED: to exclude the press and public from the next item.

## 2. To consider the appointment of a Town Clerk



RESOLVED: To appoint [REDACTED] with a transition period of 3 months, concomitant with a probationary period.

Proposed by JB seconded CW. Votes F8, A0.

NB inventory to be part of handover notes.

DRAFT